

## Board of Trustees

Supervisor: John Maahs  
Clerk: Carolyn Brokob  
Treasurer: Sue Biergans  
Trustee: Chad Cooley  
Trustee: Todd Hufnagel  
Trustee: Holly Madill  
Trustee: Ron Overton  
Manager: Jennifer Tubbs

## Township Contacts

### ADMINISTRATION

517-626-6593 EXT 207

[dminton@watertownmi.gov](mailto:dminton@watertownmi.gov)  
Manager, Sewers, Roads,  
Park Rentals

### CLERK

[clerk@watertownmi.gov](mailto:clerk@watertownmi.gov)  
517-626-6593 EXT 201

Cemetery, FOIA, Elections,  
Accounts Payable, Records

### TREASURER

[sbiergans@watertownmi.gov](mailto:sbiergans@watertownmi.gov)  
517-626-6593 EXT 205

Tax Bills, Special Assessments

### PLANNING & ZONING

517-626-6593 EXT 205

Building, Zoning, Trade Permits,  
Zoning Requirements, Planning  
Commission

### ASSESSOR

[jmackenzie@watertownmi.gov](mailto:jmackenzie@watertownmi.gov)  
517-626-6593 EXT 210  
Hours: 9AM-5PM Tu, Th, Fr

### LOOKING GLASS REGIONAL FIRE AUTHORITY

517-321-6622

### BUILDING INSPECTIONS

517-622-8822

## WACOUSTA ELEMENTARY SCHOOL PURCHASE UPDATE

The Township has been in discussions with Grand Ledge Public Schools for the past few years regarding the potential purchase of the old Wacousta Elementary School. The idea was to renovate the building for use as a new Township Hall, to house Township services, and as potential spaces for the library and other public services.

After receiving updated cost estimates from the Township's engineers, it became clear that the renovations would be cost prohibitive. Significant work would be required throughout the entire 60,000-square-foot facility to meet current building codes and standards for: electrical, plumbing, ADA compliance, roof replacement, exterior steel column repairs, water damage, and fire suppression. Additional expenses, such as design fees, site work, utilities, furnishings, and expanded parking further increased the projected costs to make it work as a Township Hall for government purposes.

Complicating the project were deed restrictions related to an existing bond on the property. Taking all factors into account, the Township Board of Trustees voted on September 15, 2025, to withdraw its interest and intent to purchase the building.

Grand Ledge Public Schools were outstanding to work with throughout this process and it is disappointing that after so much time and dedication on both parts, a path forward was not achieved. The Township Board determined that the financial challenges associated with a project of that size was not feasible to pursue at this time. The Board takes its role as the steward of the township taxpayer money responsibly and is looking for a more affordable approach to solve the space needed to serve the residents for the long-term in the most cost-effective manner possible.

The Township Board will begin exploring other options to address space needs, safety, and the condition of the aging Township Hall, with the goal of finding a long-term solution that best serves the growing Watertown Township community.

# Wacousta Cemetery

## ASSIGNMENT OF GRAVES BY DEED HOLDERS

The Township would like to remind all residents and cemetery lot owners of the important requirement regarding the assignment of graves.

When a cemetery lot is purchased, the holder of burial rights (aka Deed Holder) is the legal owner of burial rights. This ownership includes the authority to determine who may be buried in each grave space. In order to avoid confusion or disputes at the time of need, the Township Ordinance requires that all grave assignments be made in writing by the owner of the space.

This process helps ensure:

- Clear Records – Township staff will have accurate documentation of which spaces have been assigned.
- Family Intentions Preserved – The wishes of the space owner are honored and followed.
- Prevention of Conflict – Written assignments reduce the risk of disagreements among surviving family members.

If you currently hold a cemetery deed or burial rights and have not yet assigned specific grave spaces, we encourage you to contact the Township Office. Our staff can provide the necessary forms and assist you in completing this important step. For questions or to update your cemetery records, please call 517-626-6593, Ext 201 or email [clerk@watertownmi.gov](mailto:clerk@watertownmi.gov).

**WINTER CEMETERY HOURS**  
**8AM - 4PM**

# Dine with Santa

**TUESDAY DECEMBER 2ND  
FROM 4:00 UNTIL 6:00 PM**

You are invited to come enjoy a craft, decorate a cookie, and have a piece of pizza while awaiting the arrival of Santa at the township gym, located at 12803 S. Wacousta Rd. This is a drop-in event sponsored by Watertown Charter Township and is free of charge. Please consider bringing a new unwrapped toy for Toys for Tots.



# Ice Rink Reminder



The ice rink at Gloria Miller Looking Glass Park is run by community volunteers. If winter weather has consistent low temperatures, the rink may be open. If the park gate is open, the rink is available. Check the community Facebook page for announcements by the volunteers.



## Battery Bucket Recycling

Clinton County Department of Waste Management



Contact our office with any questions:  
[recycle@clinton-county.org](mailto:recycle@clinton-county.org) or call 989-224-5186

Scan the QR code to visit our waste wizard search tool.



### Accepted

Alkaline, rechargeable, lithium batteries, ink cartridges & cell phones.



### Not Accepted

Battery buckets are sorted by hand and any contamination poses a health risk to staff.



**THE WATERTOWN BUCKET IS LOCATED IN THE  
ENTRANCE HALLWAY OF THE TOWNSHIP HALL &  
AVAILABLE DURING BUSINESS HOURS**

# Long-Time Resident turns 100!

## GLORIA MILLER CELEBRATED HER 100<sup>th</sup> BIRTHDAY

On July 27, 2025, Watertown Charter Township's long-time resident Gloria Miller made a grand entrance to her 100th birthday celebration at the park named in her honor—arriving, true to form, by kayak on the Looking Glass River.

Gloria Miller is a beloved and respected figure in the community, having dedicated most of her life in Watertown Township to conservation, environmental protection, and restoration. She has contributed to her community through active involvement on various boards, committees, and served as an elected Trustee for 12 years. A passionate advocate for grassroots efforts, Gloria was named the 2009 Watertown Township Citizen of the Year.



# Treasurer

## TAX SEASON REMINDERS

Winter tax bills will be mailed out at the beginning of December. Tax payments paid via escrow from your lender or by ACH will receive a **"COURTESY COPY"** of your bill. No additional payment is needed.



## IMPORTANT DATES FOR 2025-2026

- 12/1/25 - 2/17/26 Winter property taxes payable
- 12/31 - 4th quarter utility bills due

## TWP OFFICES CLOSED

2025: 11/11, 11/27, 11/28, 12/24, 12/25, 12/26, 12/31  
2026: 1/1, 1/19, 2/16



## SEWER E-BILLING

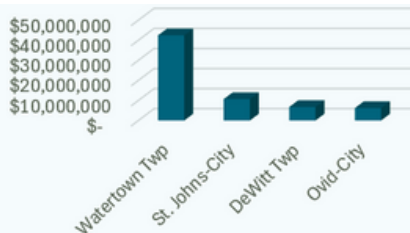
Contact the Treasurers office or obtain the authorization form on the website to receive your sewer bill via email.

## Did you know?

*A series that shines a spotlight on what makes Watertown Charter Township unique.*

**WATERTOWN TOWNSHIP HAS THE LARGEST INDUSTRIAL CORRIDOR IN CLINTON COUNTY.**

**WATERTOWN HOLDS 50% OF ALL REAL INDUSTRIAL PROPERTY VALUE IN CLINTON COUNTY WITH DEVELOPMENT ALONG THE GRAND RIVER CORRIDOR.**



Source: 2025 Equalization Value of Class 301 Real Industrial Property according to Clinton County Equalization Dept. Table shows top four municipalities.

## Tidbits

### BOARD OF TRUSTEES MEETING DATES:

Monday, November 17, 2025 @ 7PM  
Monday, December 15, 2025 @ 7PM  
Tuesday, January 20, 2026\* @ 7PM  
Tuesday, February 17, 2026\* @ 7PM

**TOWNSHIP PARK GATES ARE CLOSED FROM NOVEMBER 1<sup>ST</sup> - APRIL 30<sup>TH</sup>**

### CLINTON COUNTY SHERIFFS OFFICE

Non-Emergencies: 989-224-5200  
Emergencies: 9-1-1

### CLINTON COUNTY ROAD COMMISSION

989-224-3274  
Report a road issue:  
[ccrc-roads.com/contact-us/report-a-road-issue/](http://ccrc-roads.com/contact-us/report-a-road-issue/)

### BURNING PERMITS

[www.deltami.gov/burnpermit](http://www.deltami.gov/burnpermit)  
Those without internet access can contact fire administration at (517) 321-6622 during normal business hours and a permit will be issued and sent via standard first-class mail.

\*Tentative Dates as board has not adopted 2026 schedule





## DINE WITH SANTA

Tuesday  
December 2nd  
from 4PM - 6PM

See Page 2 of the  
newsletter for details

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*Stay updated  
with real-time  
notifications  
for news,  
alerts, board  
agendas,  
meeting  
minutes, and  
more as they  
become  
available on  
our website.*



Our resident survey will be  
launched in the next couple  
months and we want to collect  
feedback on township issues.  
**WATCH FOR THE MAILED POSTCARD!**