

Watertown Charter Township
March 18, 2024, Board of Trustees Regular Meeting Minutes

1. **CALL TO ORDER:** The meeting was called to order at 7:00PM by Supervisor Maahs with the Pledge of Allegiance to the Flag of the United States of America.

BOARD MEMBERS PRESENT: Supervisor John Maahs, Treasurer Sue Biergans, Clerk Carolyn Brokob, Trustee Chad Cooley, Trustee Todd Hufnagel, Trustee Holly Madill, and Trustee Ron Overton.

BOARD MEMBERS ABSENT: None

STAFF PRESENT: Township Manager Jennifer Tubbs and Township Planning Director Andrea Polverento

PUBLIC SIGNED-IN: Peg McLeod, Brian Hurtekant, and Lyle Heaton

2. **PUBLIC COMMENT:** None

3. **CONSENT AGENDA:**

Addition to 3-D-4 Reports: Commissioner Mitchell report dated March 14, 2024.

Motion by Trustee Madill, seconded by Trustee Cooley, to approve the consent agenda as amended. Motion carried unanimously.

4. **AGENDA APPROVAL:**

Motion by Trustee Cooley, seconded by Trustee Hufnagel, to approve the agenda as presented. Motion carried unanimously.

5. **APPROVAL OF MINUTES:**

A. February 20, 2024 – Regular Meeting

Clerk Brokob requested one change. Trustee Hufnagel marked as present should be stricken. Trustee Hufnagel was absent, with notice.

Motion by Clerk Brokob, seconded by Treasurer Biergans, to approve the regular meeting minutes of February 20, 2024, as amended. Motion carried unanimously.

B. February 20, 2024 – Closed Session Meeting

Motion by Trustee Madill, seconded by Trustee Hufnagel, to approve the closed session meeting minutes of February 20, 2024, as presented to the board confidentially. Motion carried unanimously.

6. **APPROVAL OF BILLS:**

Motion by Treasurer Biergans, seconded by Trustee Madill, to approve the additional bill list placed on the table dated March 18, 2024. Motion carried unanimously.

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7. PUBLIC HEARING: None

8. PENDING BUSINESS:

A. Clinton County Sheriff Narcotic Enforcement and Education Fund Request

Manager Tubbs recommended the continued support of this program, but the board may wish to consider a reduced contribution. There was a surplus of Tri-County METRO Narcotics Unit funds from 2023 that carried over to Clinton County's current fiscal year. Clinton County is responsible for funding the difference in this position.

Motion by Clerk Brokob, seconded by Trustee Hufnagel, to authorize a contribution of \$500 to the Clinton County Sheriff's METRO Narcotic program for police enforcements and education. Motion carried.

9. NEW BUSINESS:

A. Reappointment of Charles Openlander to the Planning Commission

Motion by Trustee Overton, seconded by Trustee Cooley, to re-appoint Charles Openlander to the Planning Commission to concur with the recommendation of the Supervisor with a term of April 1, 2024 - March 31, 2027. Motion carried.

B. Reappointment of Ulrika Zay to the Planning Commission

Motion by Trustee Overton, seconded by Trustee Cooley, to re-appoint Ulrika Zay to the Planning Commission to concur with the recommendation of the Supervisor with a term of April 1, 2024 - March 31, 2027. Motion carried.

C. Resolution 3-11-2024-1 Master Plan Adoption

Motion by Trustee Cooley, seconded by Trustee Madill, to waive the reading of Resolution 3-11-2024-1 Adoption of Watertown Charter Township Master Plan, March 2024. Motion carried.

Motion by Clerk Brokob, seconded by Trustee Cooley, to adopt Resolution 3-11-2024-1 Adoption of Watertown Charter Township Master Plan, March 2024.

Roll Call Vote: Those voting AYE were, Brokob, Hufnagel, Maahs, Cooley, Biergans, Overton, Madill.

Absent: None

Seven AYES, zero NAYS. Motion carried unanimously.

D. Eastern Star Request to Waive Rental Fee

Request was received from Wacousta Chapter #133, Order of the Eastern Star to waive the rental fee for use of township gym on April 6th and 7th to allow for a fundraiser that directly benefits programs that support those in the community.

Motion by Clerk Brokob, seconded by Trustee Hufnagel, to waive the gym rental fee on April 6, 2024, and April 7, 2024, for the purposes of a fundraiser held by Wacousta Chapter #133, Order of the Eastern Star. Motion carried unanimously.

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E. 2024 Road Contracts with Clinton County Road Commission

Manager Tubbs summarized the proposed 2024 road contracts with Clinton County Road Commission. This year's focus will be on gravel projects. The manager addressed questions about the ditching and berming process. It is unpopular with the residents during the work of the project but very necessary to maintain the integrity of gravel roads. Overall, residents are pleased when the project is finished as it assists with flooding properties, etc.

Motion by Trustee Cooley, seconded by Trustee Madill to approve of the 2024 road contracts with Clinton County Road Commission for Graveling, Overband, and Chloriding the township roads totaling \$455,305 as presented. Motion carried unanimously.

10. BOARD MEMBER AND PUBLIC COMMENT: None

11. ADJOURNMENT: 7:23PM

Date approved: April 15, 2024


John Maahs, Supervisor


Carolyn Brokob, Clerk