

# Watertown Charter Township

12803 S. Wacousta Road, Grand Ledge MI 48837 | (517) 626-6593

July 19, 2021 Board of Trustees Regular Meeting Minutes

---

**CALL TO ORDER:** The meeting was called to order at 7:00PM by Supervisor John Maahs with the Pledge of Allegiance.

**BOARD MEMBERS PRESENT:** Supervisor John Maahs, Clerk Deborah Adams, Treasurer Susan Biergans, Trustee Chad Cooley, Trustee Todd Hufnagel, Trustee Holly Madill, and Trustee Ron Overton.

**BOARD MEMBERS ABSENT:** None.

**STAFF PRESENT:** Township Manager Jennifer Tubbs and Planning Director Andrea Polverento.

## **PUBLIC COMMENT:**

Ken Mitchell, Clinton County Commissioner, made his monthly report to the Board.

## **CONSENT AGENDA:**

Motion by Trustee Cooley, seconded by Trustee Madill, to approve the consent agenda as presented. Motion carried.

## **AGENDA APPROVAL:**

Motion by Trustee Hufnagel, seconded by Trustee Cooley, to approve the agenda as presented. Motion carried.

## **APPROVAL OF MINUTES:**

### **1. June 21, 2021 – Regular Meeting**

Motion by Trustee Hufnagel, seconded by Trustee Madill, to approve the regular meeting minutes of June 21, 2021, as presented. Motion carried.

### **2. June 21, 2021 – Closed Session Meeting**

Motion by Trustee Cooley, seconded by Trustee Hufnagel, to approve the closed session meeting minutes of June 21, 2021, as presented. Motion carried.

## **APPROVAL OF BILLS:**

Supervisor Maahs noted the additional bill list on the table.

Motion by Trustee Madill, seconded by Trustee Hufnagel, to approve the bill lists dated July 19, 2021, as presented. Motion carried.

## **NEW BUSINESS:**

### **1. Mark Zarkovich: Zoning Board of Appeals Re-Appointment**

Motion by Trustee Cooley, seconded by Trustee Madill, to re-appoint Mark Zarkovich to the Zoning Board of Appeals for a three-year term ending June 9, 2024. Motion carried.

# Watertown Charter Township

12803 S. Wacousta Road, Grand Ledge MI 48837 | (517) 626-6593

July 19, 2021 Board of Trustees Regular Meeting Minutes

---

## 2. Resolution 7-19-2021-1: Resolution to Adopt Outdoor Assembly License Application Fee

Motion by Trustee Overton, seconded by Trustee Hufnagel, to waive the reading of Resolution 7-19-2021-1: Resolution to Adopt Outdoor Assembly License Application Fee. Motion carried.

Motion by Trustee Overton, seconded by Trustee Madill, to adopt Resolution 7-19-2021-1: Resolution to Adopt Outdoor Assembly License Application Fee.

A roll call vote was recorded as follows:

Yes: Madill, Hufnagel, Maahs, Adams, Overton, Cooley, Biergans

No: None

Motion carried.

## 3. Revised Township Fee Schedule

Motion by Trustee Overton, seconded by Trustee Cooley, to adopt the township fee scheduled as revised, to include a fee of \$600 for a special meeting of the township Board of Trustees, and to incorporate the outdoor licensing fee, as previously adopted by resolution of the board. Motion carried.

## 4. 2021 L-4029

Motion by Clerk Adams, seconded by Trustee Overton, to adopt the 2021 L-4029 form as presented. Motion carried.

## 5. Assessor Contract

Motion by Trustee Madill, seconded by Treasurer Biergans, to approve the two-year contract with MacKenzie Assessing L.L.C. as presented. Motion carried.

## 6. Deposit Technology Upgrade

Treasurer Biergans explained the new technology that would be implemented in the treasurer's office to permit daily deposits by using a scanner in the office. No action taken.

## 7. American Rescue Act Funds

Motion by Trustee Overton, seconded by Trustee Cooley, to direct the township manager to outline approved uses for the American Rescue Plan Act funding and report back to the township board with options. Motion carried.

## 8. 2021-2022 Compensation Commission Salary Resolution

Motion by Clerk Adams, seconded by Treasurer Biergans, to accept and place on file the 2021-2022 Compensation Commission Salary Resolution. Motion carried.

## DISCUSSION AND PUBLIC COMMENT:

Dale Westrick, 12271 S. Bauer Road, asked why the Board would bid on the property on Wacousta Road as described in the minutes from the June 21, 2021 Board of Trustees meeting.

## Watertown Charter Township

12803 S. Wacousta Road, Grand Ledge MI 48837 | (517) 626-6593

July 19, 2021 Board of Trustees Regular Meeting Minutes


---

**ADJOURNMENT:** The meeting was adjourned at 7:40PM.

Date approved: August 16, 2021



John Maahs, Supervisor



Deborah Adams, Clerk