

Watertown Charter Township

12803 S. Wacousta Road, Grand Ledge MI 48837 | (517) 626-6593
June 20, 2022 Board of Trustees Regular Meeting Minutes

1. **CALL TO ORDER:** The meeting was called to order at 7:00PM by Supervisor John Maahs with the Pledge of Allegiance to the flag of the United States of America.

BOARD MEMBERS PRESENT: Supervisor John Maahs, Treasurer Sue Biergans, Clerk Carolyn Brokob, Trustee Chad Cooley, Trustee Todd Hufnagel, Trustee Holly Madill, and Trustee Ron Overton.

BOARD MEMBERS ABSENT: None

STAFF PRESENT: Township Manager Jennifer Tubbs and Planning Director Andrea Polverento

2. PUBLIC COMMENT:

Clinton County Sheriff, Sean Dush introduced himself. He took office on May 1, 2022.

Clinton County Commissioner, Ken Mitchell provided his update.

3. CONSENT AGENDA:

Motion by Trustee Hufnagel, seconded by Trustee Madill, to approve the consent agenda as presented. Motion carried.

4. AGENDA APPROVAL:

Motion by Trustee Cooley, seconded by Treasurer Biergans, to approve the agenda as presented. Motion carried.

5. APPROVAL OF MINUTES: May 16, 2022 – Regular Meeting

Motion by Clerk Brokob, seconded by Trustee Cooley, to approve the regular meeting minutes of May 16, 2022. Motion carried.

6. APPROVAL OF BILLS:

Supervisor Maahs noted the additional bill list on the table.

Motion by Trustee Madill, seconded by Treasurer Biergans, to approve the bill list dated June 20, 2022, and the bill presented in the packet. Motion carried.

7. PUBLIC HEARING: N/A

8. PENDING BUSINESS:

a. Vision Priorities Update

Manager Tubbs will prioritize the list based on financial resources, current staffing levels, and probability of completion, and will bring the prioritized list back at a future meeting.

9. NEW BUSINESS:

a. Zoning Board of Appeals Re-appointment of Don Lowell

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Motion by Trustee Cooley, seconded by Trustee Hufnagel, to re-appoint Don Lowell to the Watertown Charter Township Zoning Board of Appeals for a term ending June 9, 2025. Motion carried.

b. 2021 Audit Presentation – Aaron Stevens, Maner Costerisan

Motion by Clerk Brokob, seconded by Trustee Cooley, to receive and place on file the 2021 Audit. Motion carried.

c. Special Land Use Permit 22-04

Motion by Trustee Overton, seconded by Trustee Hufnagel, that the Board of Trustees concurs with the recommendation of the Planning Commission to approve Case No. 22-04 SLU for Nottingham Fields Investors, LLC, for a Special Land Use Permit for Phase 2 of the site condominium subdivision known as Nottingham Fields, in Section 25 of Watertown Charter Township provided that conformance to the conditions as noted, are achieved to the satisfaction of the Township Zoning Administrator as being in accordance with the requirements of the Watertown Charter Township Zoning Ordinance.

Conditions of **Special Land Use Permit**:

1. Applicant must receive approval for and meet all requirements for final site plan review. This special use permit will not be effective until the date of final site plan review approval.
2. The Special Land Use Permit is for Phase 2 of the Nottingham Fields site condominium subdivision, for 31 total lots, lots numbering 50-63 and 76-92. No changes to the lot numbers are permitted without prior approval of the Planning Commission and Township Board.
3. The applicant shall comply with the requirements of the Clinton County Drain Commissioner, Michigan EGLE (if applicable) and the township engineer pertaining to storm sewer; overall site drainage; and utility construction. Copies of any necessary EGLE permits shall be provided to the township.
4. The applicant must comply with requirements of Clinton County Road Commission and submit written approval. All roads shall be accepted by the Clinton County Road Commission as public roads prior to the issuance of building permits for any residential lots.
5. The applicant shall comply with the requirements of the Southern Clinton County Municipal Utilities Authority and the township engineer pertaining to sanitary sewer.
6. The applicant shall comply with the requirements of the Lansing Board of Water and Light and submit written approval.
7. The applicant shall submit a copy of the recorded Master Deed, Bylaws, and Rules & Regulations.
8. The applicant must comply with all applicable State, Federal and Township laws.

Motion carried.

d. Clinton County Broadband Letter of Support

Motion by Clerk Brokob, seconded by Trustee Madill, to approve the letter of support as presented to Clinton County for the Broadband Initiative. Motion carried.

e. SCCMUA Excess Funds

Motion by Trustee Hufnagel, seconded by Trustee Cooley, to authorize the 2021 Southern Clinton County Municipal Utilities Authority (SCCMUA) remaining Watertown Charter Township fund balance of \$19,422.14 be transferred to the SCCMUA township sewer reserve maintenance account. Motion carried.

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f. Marijuana Committee Update

The committee has discovered that a ballot question cannot be placed on the ballot by a local municipality. A referendum can only be placed on the ballot by petition. It was decided by consensus to dissolve the Marijuana Ad Hoc committee and leave all ordinances the same (prohibit all marijuana businesses).

10. BOARD MEMBER AND PUBLIC COMMENT:

David Bartkowiak, 9970 West Herbison Road, stated his concerns with washout and drainage on the new Herbison Road bridge. Manager Tubbs will convey his concerns to the Clinton County Road Commission.


Manager Tubbs provided an update on the Building Ad Hoc Committee. A meeting was held with Grand Ledge Public Schools to discuss the Wacousta Elementary School.

ADJOURNMENT: 8:09PM

Date approved: July 18, 2022



John Maahs, Supervisor



Carolyn Brokob, Clerk