

**Watertown Charter Township**  
12803 S. Wacousta Road, Grand Ledge MI 48837 | (517) 626-6593  
**August 15, 2022 Board of Trustees Regular Meeting Minutes**

---

**1. CALL TO ORDER:** The meeting was called to order at 7:00PM by Supervisor John Maahs with the Pledge of Allegiance to the flag of the United States of America.

**BOARD MEMBERS PRESENT:** Supervisor John Maahs, Treasurer Sue Biergans, Clerk Carolyn Brokob, Trustee Chad Cooley, Trustee Todd Hufnagel, Trustee Holly Madill, and Trustee Ron Overton.

**BOARD MEMBERS ABSENT:** None

**STAFF PRESENT:** Township Manager Jennifer Tubbs and Planning Director Andrea Polverento

**2. PUBLIC COMMENT:** None

**3. CONSENT AGENDA:**

Motion by Trustee Madill, seconded by Trustee Hufnagel, to approve the consent agenda as presented. Motion carried.

**4. AGENDA APPROVAL:**

Motion by Trustee Madill, seconded by Trustee Cooley, to approve the agenda as presented. Motion carried.

**5. APPROVAL OF MINUTES: July 18, 2022 – Regular Meeting**

Motion by Clerk Brokob, seconded by Trustee Hufnagel, to approve the regular meeting minutes of July 18, 2022. Motion carried.

**6. APPROVAL OF BILLS:** No additional bills to approve.

**7. PUBLIC HEARING:** N/A

**8. PENDING BUSINESS:** N/A

**9. NEW BUSINESS:**

**a. 2023 SCCMUA Budget Presentation**

Brad Gurski from the Southern Clinton County Municipal Utilities Authority (SCCMUA) was present to answer questions on the 2023 budget.

Motion by Clerk Brokob, seconded by Trustee Cooley, to accept and place on file the 2023 Southern Clinton County Municipal Utilities Authority operating budget as presented. Motion carried.

**b. Case No. 22-07/PPLT – Lakeside Preserve Preliminary Plat Extension Request**

Motion by Trustee Cooley, seconded by Trustee Madill, to concur with the recommendation of the Planning Commission to approve a two-year extension to the Lakeside Preserve Overall Preliminary Plate, Case No. 18-09 PPLT, for Lakeside Preserve LLC, to expire August 1, 2024. Motion carried.

**Watertown Charter Township**  
12803 S. Wacousta Road, Grand Ledge MI 48837 | (517) 626-6593  
**August 15, 2022 Board of Trustees Regular Meeting Minutes**

---

**c. Outdoor Assembly License Application – Royal Scot Golf & Bowl**

Addition of the completed application was on the table.

Motion by Trustee Hufnagel, seconded by Trustee Cooley, to approve the Outdoor Assembly License for Mr. K Enterprises dba Royal Scot Golf & Bowl for the Battle of the Bands event on September 10, 2022. Motion carried.

**d. Special Assessment – Winter Tax Rolls**

Motion by Treasurer Biergans, seconded by Trustee Hufnagel, to approve the 2022 special assessment installment totals to be placed on the 2022 Watertown Charter Township winter tax statement in the total amount of \$167,795.06. Motion carried.

**e. Priorities from the Vision Session**

Manager Tubbs provided a copy of 2022 vision session action plan with some of the categories prioritized. The Board of Trustees were agreeable with the document format. The document will now be shared with staff to gather further prioritization and quantify various categories.


**10. BOARD MEMBER AND PUBLIC COMMENT:**

Larry Hufnagel complimented the Township.

Clerk Brokob provided an election update. 1,568 votes were cast in Watertown Township on August 2, 2022, in the State Primary. All precincts balanced. Two-thirds of the votes were cast by absent ballot. The launch of the Absent Voter Counting Board was successful. Clerk Brokob thanked all the election and township staff.

**ADJOURNMENT: 7:23PM**

Date approved:

  
\_\_\_\_\_  
John Maahs, Supervisor

  
\_\_\_\_\_  
Carolyn Brokob, Clerk