

**Watertown Charter Township**  
12803 S. Wacousta Road, Grand Ledge MI 48837 | (517) 626-6593  
**September 19, 2022 Board of Trustees Regular Meeting Minutes**

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- 1. CALL TO ORDER:** The meeting was called to order at 6:59PM by Supervisor John Maahs with the Pledge of Allegiance to the flag of the United States of America.

**BOARD MEMBERS PRESENT:** Supervisor John Maahs, Treasurer Sue Biergans, Clerk Carolyn Brokob, Trustee Todd Hufnagel, Trustee Holly Madill, and Trustee Ron Overton.

**BOARD MEMBERS ABSENT:** Trustee Chad Cooley with notice

**STAFF PRESENT:** Township Manager Jennifer Tubbs and Planning Director Andrea Polverento

**2. PUBLIC COMMENT:**

Deputy Matt Dedyne from Clinton County Sheriff's office (CCS) provided his report. Traffic and safety concerns were discussed. Patrols and citations have increased during various construction phases in the township. Clerk Brokob requested CCS presence throughout the day at the November 8, 2022, election.

**3. CONSENT AGENDA:**

Motion by Trustee Hufnagel, seconded by Trustee Madill, to approve the consent agenda as presented. Motion carried.

**4. AGENDA APPROVAL:**

Motion by Trustee Hufnagel, seconded by Trustee Madill, to approve the agenda as presented. Motion carried.

**5. APPROVAL OF MINUTES: August 15, 2022 – Regular Meeting**

Motion by Clerk Brokob, seconded by Trustee Madill, to approve the regular meeting minutes of August 15, 2022. Motion carried.

**6. APPROVAL OF BILLS:**

Supervisor Maahs noted the additional bill list on the table.

Motion by Treasurer Biergans, seconded by Trustee Hufnagel, to approve the bill lists dated September 19, 2022. Motion carried.

**7. PUBLIC HEARING: N/A**

**8. PENDING BUSINESS: N/A**

**9. NEW BUSINESS:**

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**a. Roofing Bids – Township Buildings**

Township Manager Tubbs outlined the status of roof replacement for various structures within the township. Roof replacements are budgeted.

Motion by Trustee Madill, seconded by Trustee Overton, to approve the roof bid with Brunette Home Improvement for \$70,914 for roof replacement on the township pole barn, maintenance shed, mausoleum, soccer pavilion, township hall, and gym. Motion carried.

**b. Building Committee Update**

The Building Committee has had ongoing discussions on township space and storage needs. The Committee has been in contact with Grand Ledge Public Schools about potentially purchasing the Wacousta Elementary after they build a new school. In order to move forward, the committee recommends that a consultant be hired to do a site evaluation of the space and provide estimates for its renovation. A purchase agreement would need to be in place to have access to the building. The purchase agreement would be contingent upon the findings of a building review.

Motion by Trustee Hufnagel, seconded by Clerk Brokob, to authorize the Township Manager to begin negotiations with those designated by the Grand Ledge School District as soon as possible regarding the potential purchase of real property and that a closed session be scheduled for October to discuss the terms. Motion carried.

**10. BOARD MEMBER AND PUBLIC COMMENT:**

Manager Tubbs provided an initial draft budget for fiscal year 2023. A work session to discuss the 2023 budget is scheduled for Monday, October 3, 2022, at 7:00PM.

Trustee Overton requested future discussion items of:

1. Potential Wi-Fi hotspot at both township parks.
2. Video surveillance cameras on township hall building.

Trustee Hufnagel concurred with discussing these items. They will be on a future agenda.

**ADJOURNMENT: 7:25PM**

Date approved: October 17, 2022

  
John Maahs, Supervisor

  
Carolyn Brokob, Clerk