

12803 S. Wacousta Rd., Grand Ledge, MI 48837 517-626-6593 517-626-6405 Fax www.watertowntownship.com

Refund Policy

Electrical, Mechanical, and Plumbing Permits

Permit refunds are available providing no inspection(s) have been completed. If an inspection(s) has been completed, the permit fee is non-refundable.

The \$50.00 base fee is non-refundable. The remaining permit fee can be refunded or a credit can be placed on account towards the next permit. Refunds must be requested in writing. Once the request is received, a check will be mailed for the remaining balance with an itemized accounting.

Building Permits (Residential and Commercial/Industrial)

The \$45.00 base fee plus the administration fee are non-refundable (\$10.00 residential or \$25.00 commercial/industrial).

For residential and commercial/industrial permits, if the permit has been issued, the plan review fee is non-refundable.

The remaining permit fee can either be refunded or a credit will be placed on account. Refunds must be requested in writing. Once the request is received, a check will be mailed for the remaining balance with an itemized accounting.

Zoning Permits (Residential, Commercial, and Agricultural)

Zoning Permit fees are refundable provided no inspections have been completed.

Home Occupation Permits

Home Occupation permit fees are non-refundable.

Sign Permits (Residential and Commercial)

Sign permit fees are refundable provided no inspections have been completed.

Site Plan Review

Site Plan Review application fees are non-refundable.

Zoning Board of Appeals

Zoning Board of Appeals application fees are non-refundable.

Special Land Use Permits

Special Land Use Permit application fees are non-refundable.

Site Plan Review with Special Land Use

Site Plan Review with Special Land Use application fees are non-refundable.

Preliminary and Final Plat

Preliminary Plat and Final Plat application fees are non-refundable.