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PLANNING COMMISSION REGULAR MEETING MINUTES
Wednesday, May 3, 2023 | 7:00 pm

CALL TO ORDER: The meeting was called to order at 7:00 pm by Chair Rick Adams with the Pledge of Allegiance.

PLANNING COMMISSIONERS PRESENT: Chair Rick Adams, Vice-Chair Ulrika Zay, Secretary John Wiesner, Zoning Board of Appeals Representative Charles Openlander, Beth Ball, and Ron Overton. Absent were Joe Davis, Andrew Powers, and Richard Turcotte.

STAFF PRESENT: Planning Director Andrea Polverento.

COMMUNICATIONS RECEIVED: Polverento reviewed the communications received.

AGENDA APPROVAL:

Motion by Openlander, seconded by Ball, to approve the May 3, 2023, regular meeting agenda as presented. Motion carried.

PUBLIC COMMENT, NON-AGENDA ITEMS: None.

APPROVAL OF MINUTES:

1. April 5, 2023 Regular Meeting

Motion by Zay, seconded by Openlander, to approve the regular meeting minutes of April 5, 2023 as presented. Motion carried.

PUBLIC HEARINGS: None.

NEW BUSINESS:

1. Committee Assignments

Motion by Openlander, seconded by Zay, to adopt the 2023-2024 committee assignments as amended. Motion carried.

2. Status Report on Multi-Family Housing

Polverento provided a review of the township's existing regulations pertaining to multi-family housing. No action taken.

3. Planning Director Annual Performance Appraisal

Motion by Zay, seconded by Openlander, that the Planning Commission concur with the recommendation of the Executive Committee regarding the Planning Director's annual performance appraisal, and to forward the appraisal to the Township Manager for further action. Motion carried.

UNFINISHED BUSINESS:

1. Master Plan Update

Polverento provided an update on drafting a disclaimer pertaining to potential future development in Eagle Township. She expects a final draft from Giffels Webster to review in June. No action taken.

COMMITTEE AND STAFF REPORTS:

1. Executive Committee Report – Verbal report.
2. Ordinance Review Committee Report – None.
3. Site Plan Review Committee Report – None.
4. Board of Trustees Report – Overton provided the Board of Trustees report.
5. Zoning Board of Appeals Report – Openlander provided ZBA report.
6. Capital Improvements Committee Report – None.
7. Staff Reports: Assistant & Director's Reports – Polverento provided the staff reports.

COMMENTS AND QUESTIONS FROM AUDIENCE, STAFF, AND COMMISSIONERS: None.

ADJOURNMENT:

Motion by Overton, seconded by Openlander, to adjourn the meeting. The meeting was adjourned at 7:58pm.

Date approved: 7/12/23

Rick Adams, Chair

John Wiesner, Secretary