



12803 S. Wacousta Rd., Grand Ledge, MI 48837

517-626-6593

www.watertownmi.gov

TUESDAY, FEBRUARY 20, 2024
BOARD OF TRUSTEES REGULAR MEETING AGENDA
7:00 PM SOUTH ROOM

Electronic file format: Hover over agenda item to take you to the corresponding page.

	Resp. Party	Action	Attachment Number
I. MEETING OPENING			
A. Call to order	JM		
B. Pledge of Allegiance	JM		
C. Roll Call	CB		
II. PUBLIC COMMENT <i>(limit of 3 minutes per comment may be enforced)</i>			
III. CONSENT AGENDA	JM		Section 3
A. Correspondence <i>(Receive & Place on File):</i>			
1. Looking Glass Regional Fire Authority Historical Percentages			A-1
2. Consumers Energy-Put Your Town on The Map			A-2
B. Routine Bills – Bill List <i>(Approval)</i>			B
C. Board Reports <i>(Receive & Place on File):</i>		Motion to approve all items on the consent agenda, minus items pulled from consent	
1. Planning Director, January 2023			C-1
2. Permitting Activities, January 2023			C-2
3. Treasurer Memo, January 2023			C-3
4. Investment Report, January 2023			C-4
5. Treasurer Financial Status Report, January 2023			C-5
6. Township Manager, January 2023			C-6
D. Reports <i>(Receive & Place on File):</i>			
1. Clinton County Sheriff Report – December 2023			D-1
2. Ken Mitchell, Clinton Co Commission Report-January			D-2
3. Southern Clinton County Municipal Utilities Authority Minutes from November 11, 2023			D-3
IV. AGENDA APPROVAL	JM	Motion	Agenda
V. APPROVAL OF MINUTES			
A. January 16, 2024, Regular Meeting	JM	Motion	V-A
VI. APPROVAL OF ADDITIONAL BILL LIST	JM	Motion	On Table
VII. PUBLIC HEARING <i>(5 Minute limit on comments may be enforced)</i>	N/A	N/A	N/A
VIII. PENDING BUSINESS	N/A	N/A	N/A



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IX. NEW BUSINESS A. Clinton County Sheriff Narcotic Enforcement & Education Fund Request	JT	Motion	IX-A
X. BOARD MEMBER AND PUBLIC COMMENT			
XI. CLOSED SESSION PURSUANT TO MCL 15.268 (DISCUSS PURCHASE OF REAL PROPERTY)	JM	Motion to enter & exit	N/A
XII. ADJOURNMENT			

Watertown Charter Township will provide reasonable accommodations and services to individuals with disabilities which are needed to fully participate in any Township meeting. Please provide 72 hours' notice. Contact Watertown Charter Township Clerk, Carolyn Brokob via email: clerk@watertownmi.gov or phone (517) 626-6593 to request the necessary assistance.

HISTORICAL USE PERCENTAGES FOR FUNDING THE LOOKING REGIONAL FIRE AUTHORITY
 THE DATA NOTED BELOW IS BASED ON THE ALLOCATION FORMULA IN THE JOINT AGREEMENT
 BETWEEN EAGLE TOWNSHIP AND WATERTOWN CHARTER TOWNSHIP DATED 12/17/2012

YEAR OF SERVICE	TOTAL RUNS- FIRE AND EMS EAGLE TOWNSHIP	TOTAL RUNS- FIRE AND EMS WATERTOWN CHARTER TOWNSHIP	TOTAL COMBINED RUNS	EAGLE TOWNSHIP % OF USE	WATERTOWN CHARTER TOWNSHIP % OF USE	FUNDING ALLOCATION		
						PRIOR THREE YEAR AVERAGE EAGLE TOWNSHIP	PRIOR THREE YEAR AVERAGE WATERTOWN CHARTER	
2008	157	251	408	0.38	0.62			
2009	141	241	382	0.37	0.63			
2010	159	256	415	0.38	0.62			
PERCENTAGE FOR 2011						0.38	0.62	
2011	203	280	483	0.42	0.58			
PERCENTAGE FOR 2012						0.39	0.61	TRANSITION YR - CALCS FROM FABIANO DATA
2012	190	344	534	0.36	0.64			
PERCENTAGE FOR 2013						0.39	0.61	
2013	251	429	680	0.37	0.63			
PERCENTAGE FOR 2014						0.38	0.62	
2014	266	435	701	0.38	0.62			
PERCENTAGE FOR 2015						0.37	0.63	
2015	299	422	721	0.41	0.59			
PERCENTAGE FOR 2016						0.39	0.61	
2016	258	508	766	0.34	0.66			
PERCENTAGE FOR 2017						0.38	0.62	
2017	319	502	821	0.39	0.61			
PERCENTAGE FOR 2018						0.38	0.62	
2018	266	418	684	0.39	0.61			
PERCENTAGE FOR 2019						0.37	0.63	
2019	246	437	684	0.36	0.64			
PERCENTAGE FOR 2020						0.38	0.62	ACTUAL DATA CHIEF'S REPORT FOR DECEMBER 2019 -JMC 1/16/20
2020	220	357	577	0.38	0.62			
PERCENTAGE FOR 2021						0.38	0.62	ACTUAL DATA CHIEF'S REPORT FOR DECEMBER 2020 -JMC 1/20/21
2021	251	415	666	0.38	0.62			
PERCENTAGE FOR 2022						0.37	0.63	ACTUAL DATA CHIEF'S REPORT FOR DECEMBER 2021 -JMC 1/4/21
2022	239	509	748	0.32	0.68			
PERCENTAGE FOR 2023						0.36	0.64	ACTUAL DATA CHIEF'S REPORT FOR NOV. 2022 + EST FOR DEC. 2022 -JMC 1/4/21
2023	292	471	763	0.38	0.62			
PERCENTAGE FOR 2024						0.36	0.64	ACTUAL DATA CHIEF'S REPORT FOR DECEMBER 2023

Put Your Town On the Map



Consumers Energy Foundation Pitch Competition

The Consumers Energy Foundation is offering grant opportunities to help put your community on the map. We are seeking innovative ideas that will energize your town and create momentum that builds a stronger sense of community. If you are selected, you will be invited to submit a video or PowerPoint to be presented to a panel of judges during the Small Town & Rural Development Conference. The top three presentations will be awarded one of three grants:

 **First Place:**
\$25,000

 **Second Place:**
\$15,000

 **Third Place:**
\$10,000



Sample Topics to Put Your Community on the Map

- Downtowns – store vacancies, attracting visitors, housing, etc.
- Social – housing, education, employment, etc.
- Placemaking
- Tourism
- Youth community engagement
- Community pride
- Unifying or strengthening the community
- Business acceleration, retention, attraction

How to Submit Your Idea

Visit <http://cedamichigan.org/rpm/conference-rpm>, complete the online form and click submit.

Grant winners will be selected and announced at the Small Town and Rural Development Conference. Funds will be presented to winning communities at a scheduled time following the conference.

For more info, contact hunter@cedamichigan.org

Who is Eligible?

- Rural municipalities with a population up to 10,000
- Candidates must be a 501(c)(3) tax-exempt organization or municipality
- This competition is community-focused; no individuals, businesses, corporations or LLCs
- Idea presented must be conceptual or in the startup phase; previously attempted projects not allowed
- The project must impact a territory that is served by Consumers Energy;
- One submission per community/municipality

Revised Pitch Competition 2024 Schedule:

- **February 15:** Submissions due to CEDAM by 11:59 p.m.
- **March 8:** Finalists selected and notified
- **April 12:** Videos or PowerPoint presentations due to CEDAM
- **April 29:** Pitch presentation shared at conference in-person

Consumers Energy

FOUNDATION

WATERTOWN CHARTER TOWNSHIP
BILL LIST FOR MEETING
FEBRUARY 20, 2024

ATTACHMENT III-B
BOT 2/20/2024

VENDOR	PURPOSE	AMOUNT
***PAYROLL PAID 01-31-24 ***		
ELECTRONIC FEDERAL DEPOSIT	GF TWP SHARE SOCIAL SECURITY & MEDICARE	\$2,813.37
PAYROLL	GF PAYROLL FOR STAFF, BOARDS AND COMMITTEES	\$36,774.38
MERS	GF TWP SHARE PENSION COSTS	\$10,194.75
TOTAL		\$49,782.50
GENERAL FUND TOTAL	\$49,782.50	
BILLS PAID 02-01-24		
ANDREA Z. POLVERENTO	GF NOTARY STIPEND	200.00
BONNEY, JAMES L & LISA F	TF 2023 Win Tax Refund 150-017-400-010-09	60.00
BRIAN HURTEKANT	GF PAYROLL NET CHECK	57.27
BUSINESS CREDIT CARD	GF TUBBS - LSJ SUBSCRIPTION	11.99
	GF MINTON - MAILBOX, RECORDER, MICROPHONE	326.16
	GF CASE - BOLTS, PAINT SUPPLIES	54.20
	GF POLVERENTO - POSTAGE, WORKSHOP	134.35
	GF BIERGANS - CAUTION TAPE	34.97
CAROLYN BROKOB	GF NOTARY STIPEND, MEDICAL REIMBURSEMENT	1,336.00
CHRISTY SOCHAY	GF NOTARY STIPEND, MEDICAL REIMBURSEMENT	223.38
CORELOGIC	TF 2023 Win Tax Refund 150-007-400-005-02	3,888.74
DONNA C. MINTON	GF NOTARY STIPEND, MEDICAL & MILEAGE REIMBURSE	1,131.77
ELECTION SOURCE	GF CONFIRMATION CARDS	100.12
FRONTIER	GF BROADBAND	80.98
ICMA	GF MEMBERSHIP RENEWAL	736.32
JEFFREY S. MACKENZIE	GF ASSESSOR 01/16-31/2024	3,589.75
LANSING ICE & FUEL	GF PROPANE	284.06
LIVINGSTON, KIMBERLY	GF DEPOSIT REFUND	150.00
MCCOY TIMOTHY & KWILINSKI ROBIN	TF 2023 Win Tax Refund 150-020-300-020-00	13.76
MELANIE WRIGHT	GF NOTARY STIPEND	200.00
MENARD'S	GF MAILBOX, RECYCLING STEPS, TOOLS	403.57
NORTHWESTERN MUTUAL LIFE	GF DISABILITY INSURANCE	974.02
PROVIDENCE	GF MONTHLY TECHCARE	1,921.10
QUILL CORPORATION	GF SUPPLIES, CHAIRS	749.93
REYNOLD FELDPAUSCH	GF DEPOSIT REFUND	150.00
RICOH USA, INC	GF ADDITIONAL IMAGES CONTRACT	142.12
ROSE PEST SOLUTIONS	GF PEST CONTROL	69.00
S.C.C.M.U.A.	GF MONTHLY PAYMENT	43,923.04
STANDARD INSURANCE COMPANY	GF LIFE INSURANCE	209.29
TODD HUFNAGEL	GF MEDICAL REIMBURSEMENT	704.25
USA TODAY NETWORK	GF LEGAL POSTINGS	557.55
TOTAL		\$112,200.19
GENERAL FUND TOTAL	\$108,237.69	
SEWER FUND TOTAL		
CURRENT TAX TOTAL	\$3,962.50	

WATERTOWN CHARTER TOWNSHIP
 BILL LIST FOR MEETING
 FEBRUARY 20, 2024

VENDOR	PURPOSE	AMOUNT
***PAYROLL PAID 02-15-24 ***		
ELECTRONIC FEDERAL DEPOSIT	GF TWP SHARE SOCIAL SECURITY & MEDICARE	\$2,694.59
PAYROLL	GF PAYROLL FOR STAFF, BOARDS AND COMMITTEES	\$35,223.90
MERS	GF TWP SHARE PENSION COSTS	\$5,245.13
TOTAL		\$43,163.62
GENERAL FUND TOTAL	\$43,163.62	

BILLS PAID 02-15-24		
ACD.NET	GF TELEPHONE EQUIPMENT	\$234.53
ANDREW CASE	GF MEDICAL REIMBURSEMENT	\$1,148.38
CHRISTY SOCHAY	GF MILEAGE REIMBURSEMENT	\$19.16
CLINTON COUNTY ASSESSOR ASSOC	GF BOR TRAINING-NELSON & HURTEKANT	\$60.00
CONSUMERS ENERGY	GF STREETLIGHTS	\$2,561.03
	GF PARK AND RIDE LOT	\$39.06
	GF CEMETERY	\$59.40
	GF LOOKING GLASS PARK	\$29.24
	GF TOWNSHIP OFFICE AND GYM	\$1,610.29
	GF HERITAGE PARK	\$40.01
	GF WATERTOWN CHARTER TOWNSHIP	\$242.41
CULLIGAN OF LANSING MICHIGAN	GF BOTTLED WATER	\$31.00
ENPROTECH INDUSTRIAL TECHNOLOGIES	TF 2023 Win Tax Refund 150-900-005-012-00	\$16,920.14
FRONTIER	GF BROADBAND	\$80.98
GRANGER	GF TRASH REMOVAL	\$42.39
JEFFREY S. MACKENZIE	GF ASSESSOR 02/01-15/2024	\$3,589.75
MCGINTY, HITCH, ET AL.	GF DECEMBER LEGAL FEES	\$140.00
MICHIGAN FLEET FUELING	GF FUEL	\$93.95
POSTMASTER	GF UB POSTCARD STAMPS	\$371.00
STRYKER MEDICAL	GF EMERGENCY KIT	\$33.00
USA TODAY NETWORK	GF LEGAL POSTINGS	\$416.05
VERIZON WIRELESS	GF CELL PHONES	\$202.58
WOW! BUSINESS	GF INTERNET	\$176.69
TOTAL		\$28,141.04
GENERAL FUND TOTAL	\$11,220.90	
SEWER FUND TOTAL		
CURRENT TAX TOTAL	\$16,920.14	

WATERTOWN CHARTER TOWNSHIP
 BILL LIST FOR MEETING
 FEBRUARY 20, 2024

VENDOR	PURPOSE	AMOUNT
BILLS TO BE PAID 03-01-24		
JEFFREY S. MACKENZIE	GF ASSESSING SERVICES	\$3,589.75
S.C.C.M.U.A.	SF MONTHLY SEWER	\$43,923.04
TOTAL		\$47,512.79
GENERAL FUND TOTAL		\$3,589.75
SEWER FUND TOTAL		\$43,923.04
BILLS TO BE PAID AFTER BOARD APPROVAL		
BASIC INSTITUTE	GF TREASURER CONFERENCE	\$599.00
MCGINTY HITCH	GF JANUARY LEGAL FEES	\$647.50
TOTAL		
GENERAL FUND TOTAL		\$1,246.50

MEMORANDUM

TO: WATERTOWN TOWNSHIP PLANNING COMMISSION & ZONING BOARD OF APPEALS
FROM: ANDREA Z. POLVERENTO, PLANNING DIRECTOR
SUBJECT: MONTHLY REPORT: JANUARY 2024
DATE: JANUARY 26, 2024

Meetings & Events

1/10 – Planning Commission Regular Meeting
1/16 – Board of Trustees Regular Meeting
1/23 – Webinar re: Floodplain Management
1/24 – Webinar re: Solar & Wind Regulation

Enforcement

Wacousta Road – junk & junk vehicles – civil infraction ticket issued; hearing pending
Wacousta Road – junk & junk vehicles – civil infraction ticket issued
Cutler Road – Red tag – working with company on compliance issues, some progress made

Development

Continuing to work with Plumbers & Pipefitters and the building department on plan review for building permit issuance.
Site Plan Review for Peckham Farms received – project addresses reconstruction of storm damaged facilities.
Nottingham issues still unresolved, no progress to report.
Residential construction well underway in Lakeside Preserve No. 10, nearly half the lots are under construction.

ZBA

The ZBA did not meet in January, but will meet in February to consider a variance request.

Master Plan Update

Final edits submitted to Giffels Webster for incorporation in the final document. Adoption materials prepped. Expect final approval in March for both PC & BOT to consider.

Staff reviewed Eaton County’s proposed master plan update upon receipt of their 63-day review notice. The plan had no direct impact on Watertown Township as the Eaton County townships affected by this plan do not border the township.

Other

Expected update to Plumbing/Electrical/Mechanical codes pending from LARA, expected to be effective in March. Working with the Building Department to ensure code books are on hand.

Planning & Zoning Monthly Report - January 2024

Residential	Current Month	Year to Date
New Residences	3	3
Residential Additions		
Accessory Buildings/Garages	1	1
Decks and Porches	1	1
Pools/Ponds/Hot Tubs		
Home Occupations	1	1
Residential Solar		
Commercial/Industrial		Year to Date
New /Remodel/Additions		
Sign Permits		
Cell Towers and Related		
Agricultural		
Agricultural Buildings		

Certificates of Occupancy Issued:

	Current Month	Year to Date
Residential		
Commercial/Industrial		

TREASURER'S INVESTMENT MEMO

To: Supervisor Maahs, Clerk Brokob, Trustees Cooley, Overton, Madill, and Hufnagel

From: Sue Biergans, Treasurer

RE: January Investment Activity

Date: February 8, 2024

During the month of January 2024, the following interest received:

MI-Class	Total Interest added	\$14,774.47
MI-Class Edge	Total Interest added	\$10,571.85
Multi-Bank Securities	Total Interest added	\$12,747.99
Horizon Bank	Total Interest added	\$ 872.97

Percent of investment portfolio per financial institution is:

CIBC	Consumers CU	Dart	Flagstar	Horizon	MI CLASS	MI CLASS EDGE	MBS	Mercantile
\$150,000.00	\$200,000.00	\$122,500.00	\$101,699.93	\$103,449.83	\$1,503,564.96	\$966,366.93	\$133,434.00	\$100,000.00
\$156,300.21		\$100,000.00		\$128,834.37	\$839,617.58	\$966,366.93	\$133,324.50	\$100,000.00
		\$122,500.00		\$130,137.56	\$5,233.74	\$339,302.14	\$145,515.00	\$250,000.00
					\$472,441.62	\$10,737.44	\$195,994.00	
					\$12,878.36		\$195,498.00	
					\$204,586.09		\$201,494.00	
					\$5,426.68		\$250,000.00	
					\$54,591.24		\$200,000.00	
					\$75,869.30		\$247,685.00	
							\$249,000.00	
							\$250,000.00	
							\$250,000.00	
							\$250,000.00	
							\$248,000.00	
							\$249,000.00	
							\$223,510.00	
							\$87,661.00	
							\$197,894.00	
							\$247,442.50	
							\$250,000.00	
							\$250,000.00	
							\$250,000.00	
							\$250,415.00	
							\$178,314.00	
							\$176,618.00	
\$306,300.21	\$200,000.00	\$345,000.00	\$101,699.93	\$362,421.76	\$3,174,209.57	\$2,282,773.44	\$5,310,799.00	\$450,000.00
\$12,533,203.91								
2.44%	1.60%	2.75%	0.81%	2.89%	25.33%	18.21%	42.37%	3.59%

SCHEDULE OF INVESTMENTS FOR JANUARY 2024

ATTACHMENT C-4
BOT 2/20/2024

ITEM #	Year	Fund or Investment Description	Purchase Amount	Adjustment + OR -	Purchase Date	Maturity Date	Interest %	Interest Earned	Value at Maturity	Market Value
GENERAL FUND										
24	2001	MI-Class		\$1,822,821.68	1-Oct-07	PMMA	5.54%	\$197,786.33	\$1,503,564.96	
19	2021	MI-Class EDGE	\$900,000.00		23-Dec-21	PMMA	5.47%	\$67,217.71	\$966,366.93	\$913,918.05
26	2020	MBS 5yr	\$150,000.00		30-Nov-20	28-Nov-25	0.50%	\$2,250.00	\$133,434.00	\$133,434.00
11	2021	MBS 5 yr Gov Bond	\$150,000.00		18-Aug-21	18-May-26	0.88%	\$2,953.13	\$133,324.50	\$133,324.50
1	2022	Mercantile 2 yr	\$100,000.00		10-Feb-22	10-Feb-24	0.30%		\$100,000.00	
4	2022	MBS 3 yr.	\$150,000.00		6-Sep-22	8-Sep-25	3.40%	\$5,938.36	\$145,515.00	\$145,515.00
5	2022	MBS 2 yr.	\$200,000.00		2-Sep-22	20-Sep-24	3.40%	\$7,917.75	\$195,994.00	\$195,994.00
6	2022	MBS 3 yr.	\$200,000.00		20-Sep-22	20-Sep-25	3.70%	\$8,616.42	\$195,498.00	\$195,498.00
11	2022	CIBC 18 months	\$150,000.00		3-Nov-22	3-May-24	4.20%		\$150,000.00	
12	2022	Horizon 2 yr	\$103,449.83		8-Dec-22	2-Dec-24	4.35%	\$2,280.43	\$103,449.83	
13	2022	MBS 2 yr.	\$200,000.00		15-Dec-22	16-Dec-24	5.00%	\$9,159.30	\$201,494.00	\$201,494.00
1	2023	MBS 5 yr.	\$250,000.00		20-Jan-23	20-Jan-26	4.75%	\$10,866.44	\$250,000.00	
3	2023	Consumers Credit Union	\$200,000.00		6-Mar-23	6-Mar-24	4.85%		\$200,000.00	
4	2023	MBS 3 yr.	\$200,000.00		2-Mar-23	23-Mar-26	4.80%	\$7,232.86	\$200,000.00	
6	2023	Horizon 1 yr	\$128,834.37		18-Apr-23	18-Apr-24	4.53%	\$3,374.12	\$128,834.37	
7	2023	Dart Bank	\$122,500.00		16-Apr-23	16-May-24	4.90%		\$122,500.00	
8	2023	MBS 3 yr.	\$250,000.00		16-May-23	15-May-26	4.60%	\$5,806.67	\$247,685.00	
10	2023	MBS 3 yr.	\$249,000.00		30-Jun-23	30-Jun-26	4.70%	\$4,905.63	\$249,000.00	
11	2023	MBS 3 yr.	\$250,000.00		27-Jul-23	27-Jul-26	4.75%	\$4,977.74	\$250,000.00	
12	2023	Mercantile 1 yr	\$250,000.00		31-Aug-23	30-Aug-24	5.05%		\$250,000.00	
14	2023	Dart 13 month	\$100,000.00		11-Aug-23	11-Sep-24	4.90%		\$100,000.00	
16	2023	MBS 5 yr.	\$250,000.00		27-Sep-23	27-Sep-28	5.00%	\$3,116.44	\$250,000.00	
18	2023	Dart 13 month	\$122,500.00		27-Oct-23	27-Nov-24	5.25%		\$122,500.00	
19	2023	MBS 3 yr.	\$250,000.00		14-Nov-23	14-Aug-26	5.10%	\$1,047.95	\$250,000.00	
20	2023	MBS 5 yr.	\$248,000.00		14-Nov-23	14-Feb-28	4.90%	\$998.79	\$248,000.00	
21	2023	Horizon 1 yr	\$130,137.56		2-Dec-23	2-Dec-24	4.64%		\$130,137.56	
22	2023	MBS 4 yr.	\$249,000.00		12-Dec-23	12-Dec-27	4.55%		\$249,000.00	
23	2023	FlagStar 17 months	\$101,699.93		13-Dec-23	13-May-25	5.08%		\$101,699.93	
GENERAL FUND TOTAL			\$3,953,784.20	\$1,822,821.68			46.33%	\$267,254.04	\$7,177,998.08	\$1,180,676.55
CURRENT TAX										
24	2001	MI-Class		-\$6,151.51	Dec 2010	PMMA	5.54%	\$4,650.40	\$5,233.74	
CURRENT TAX TOTAL				-\$6,151.51				\$4,650.40	\$5,233.74	
SEWER RECEIVING FUND										
24	2001	MI-Class	\$115,000.00	\$1,740,492.48	1-Oct-07	PMMA	5.54%	\$134,125.10	\$839,617.58	
19	2021	MI-Class EDGE	\$900,000.00		23-Dec-21	PMMA	5.47%	\$67,217.69	\$966,366.93	\$913,918.05
2	2021	MBS 5 yr Gov Bond	\$250,000.00		28-Apr-21	28-Apr-26	1.00%	\$6,250.00	\$223,510.00	\$223,510.00
18	2021	MBS 5 yr	\$100,000.00		17-Dec-21	17-Dec-26	1.15%	\$2,300.01	\$87,661.00	\$87,661.00
7	2022	MBS 3 yr.	\$200,000.00		28-Sep-22	28-Mar-25	4.10%	\$9,583.99	\$197,894.00	\$197,894.00
10	2022	MBS 2 yr.	\$250,000.00		3-Oct-22	24-Sep-24	4.00%	\$10,027.40	\$247,442.50	\$247,442.50
5	2023	MBS 3 yr.	\$250,000.00		3-Apr-23	3-Apr-26	5.10%	\$8,523.32	\$250,000.00	
9	2023	CIBC 1 yr	\$156,300.21		2-May-23	1-May-24	4.90%		\$156,300.21	
13	2023	MBS 1 yr.	\$250,000.00		2-Aug-23	1-Aug-24	5.25%		\$250,000.00	
15	2023	MBS 1 yr.	\$250,000.00		13-Sep-23	12-Sep-24	5.60%	\$3,490.40	\$250,000.00	
17	2023	Mercantile Bank 1 yr.	\$100,000.00		8-Oct-23	7-Oct-24	4.93%		\$100,000.00	
1	2024	MBS 5 yr.	\$250,000.00		17-Jan-24	17-Jan-29	4.05%		\$250,415.00	
SEWER REC TOTAL			\$3,071,300.21	\$1,740,492.48			13.15%	\$201,342.79	\$3,819,207.22	\$913,918.05
WATER FUND										
24	2001	MI-Class	\$237,776.20	\$365,245.73	3-Apr-06	PMMA	5.54%	\$60,419.69	\$472,441.62	
19	2021	MI-Class EDGE	\$316,000.00		23-Dec-21	PMMA	5.47%	\$23,600.84	\$339,302.14	\$320,886.77
1	2021	MBS 5 yr GOV BOND	\$200,000.00		21-Apr-21	21-Apr-26	0.90%	\$4,500.00	\$178,314.00	\$178,314.00
WATER FUND TOTAL			\$753,776.20	\$365,245.73			11.90%	\$84,020.53	\$990,057.76	\$320,886.77
T.I.R.F.										
24	2001	MI-Class	\$102,000.00	-\$105,857.87	21-May-01	PMMA	5.54%	\$26,736.23	\$12,878.36	
19	2021	MI-Class EDGE	\$10,000.00		23-Dec-21	PMMA	5.47%	\$746.88	\$10,737.44	\$10,154.66
13	2020	MBS 5yr	\$200,000.00		28-Jan-21	26-Jan-26	0.50%	\$3,525.00	\$176,618.00	\$176,618.00
T.I.R.F TOTAL			\$312,000.00	-\$105,857.87			11.50%	\$31,008.11	\$200,233.80	
STOLL ROAD PAVING Bond paid in full 2021										
24	2001	MI-Class	\$528,136.10	-\$383,775.16	29-Nov-06	PMMA	5.54%	\$60,025.15	\$204,586.09	
STOLL RD PAVING TOTAL			\$528,136.10	-\$383,775.16				\$60,025.15	\$204,586.09	
STOLL RD WATER Bond paid in full 2021										
24	2001	MI-Class	\$410,483.63	-\$417,919.90	29-Nov-06	PMMA	5.54%	\$12,662.95	\$5,426.68	
STOLL RD WATER TOTAL			\$410,483.63	-\$417,919.90				\$12,662.95	\$5,426.68	
STOLL RD SEWER Bond paid in full 2021										
24	2001	MI-Class	\$1,942,691.91	-\$1,950,232.81	29-Nov-06	PMMA	5.54%	\$67,132.14	\$54,591.24	
STOLL RD SEWER TOTAL			\$1,942,691.91	-\$1,950,232.81				\$67,132.14	\$54,591.24	
WACOUSTA RD PAVING Bond paid in full 2021										
24	2001	MI-Class	\$50,848.01	-\$16,528.36	13-Apr-07	PMMA	5.54%	\$42,206.34	\$75,869.30	
WACOUSTA RD PAVING TOTAL			\$50,848.01	-\$16,528.36				\$42,206.34	\$75,869.30	
								\$12,533,203.91	Total of principal	

SUE BIERGANS, TREASURER

PMMA - Pooled Money Market Account, liquid funds

MMA - Money Market Account

GOV BOND - United States Government Bonds, full faith and credit of US Government

JANUARY 2024

Financial Status Report

JANUARY 2024

ACCOUNTS	BEGINNING BALANCE	FUNDS RECEIVED	FUNDS DISBURSED	ENDING BALANCE
GENERAL FUND				
CHECKING	\$ 48,986.64	\$ 206,080.36	\$ 242,191.50	\$ 12,875.50
SAVINGS ACCOUNT	\$ 815,609.49	\$ 1,176,490.82	\$ 152,364.35	\$ 1,839,735.96
INVESTMENTS	\$ 7,166,593.11	\$ 11,404.97		\$ 7,177,998.08
TOTAL	\$ 8,031,189.24	\$ 1,393,976.15	\$ 394,555.85	\$ 9,030,609.54
TAX				
SAVINGS ACCOUNT	\$ 1,604,855.23	\$ 4,155,465.77	\$ 4,692,874.93	\$ 1,067,446.07
INVESTMENTS	\$ 5,209.26	\$ 24.48		\$ 5,233.74
TOTAL	\$ 1,610,064.49	\$ 4,155,490.25	\$ 4,692,874.93	\$ 1,072,679.81
TIRF				
SAVINGS ACCOUNT	\$ 72,912.87	\$ 10,048.11		\$ 82,960.98
INVESTMENTS	\$ 200,124.17	\$ 109.63		\$ 200,233.80
TOTAL	\$ 273,037.04	\$ 10,157.74	\$ -	\$ 283,194.78
WATER DISTRICT #1				
SAVINGS ACCOUNT	\$ 109,296.33	\$ 61,431.75	\$ 21.49	\$ 170,706.59
INVESTMENTS	\$ 986,287.21	\$ 3,770.55		\$ 990,057.76
TOTAL	\$ 1,095,583.54	\$ 65,202.30	\$ 21.49	\$ 1,160,807.33
SEWER RECEIVING FUND				
SAVINGS ACCOUNT	\$ 524,846.28	\$ 52,976.60	\$ 44,173.04	\$ 533,649.84
INVESTMENTS	\$ 3,810,834.85	\$ 8,372.37		\$ 3,819,207.22
TOTAL	\$ 4,335,681.13	\$ 61,348.97	\$ 44,173.04	\$ 4,352,857.06
WACOUSTA RD PAVING				
INVESTMENTS	\$ 75,514.41	\$ 354.89	\$ -	\$ 75,869.30
TOTAL	\$ 75,514.41	\$ 354.89	\$ -	\$ 75,869.30
STOLL ROAD PAVING				
INVESTMENTS	\$ 203,629.13	\$ 956.96		\$ 204,586.09
TOTAL	\$ 203,629.13	\$ 956.96	\$ -	\$ 204,586.09
STOLL ROAD WATER				
INVESTMENTS	\$ 5,401.28	\$ 25.40		\$ 5,426.68
TOTAL	\$ 5,401.28	\$ 25.40	\$ -	\$ 5,426.68
STOLL ROAD SEWER				
INVESTMENTS	\$ 54,335.90	\$ 255.34		\$ 54,591.24
TOTAL	\$ 54,335.90	\$ 255.34	\$ -	\$ 54,591.24
GRAND TOTAL	\$ 15,684,436.16	\$ 5,687,768.00	\$ 5,131,625.31	\$ 16,240,621.83

To: Watertown Township Board
From: Jennifer Tubbs, Watertown Township Manager
Date: February 14, 2024

RE: Township Manager's monthly report

Committees/Meetings:

- Attended Looking Glass Regional Fire Authority Board Meeting
- Attended Southern Clinton County Authority Board Meeting
- Attended Transportation Asset Management Council Meeting
- Attended TAMC Data Committee Meeting
- Attended Bylaw Review Committee Meeting
- Met with Grand Ledge School Administration
- Met with Clinton County Road Commission staff regarding 2024 road projects

Economic Development:

- Site Searches – one
- Related Correspondence – zero
- Meetings – zero

Office Operation:

- Staff related assistance – eight

The tax collection season is in the process of finishing, while staff are already transitioning to supporting the Clerk's Department with the upcoming election. The office has been busy between the current tax collection and the upcoming primary election.

Resident Relations:

- Road complaints – six
- Resident questions/interactions/meetings – four

The fast freeze/thaw this cycle has led to poor conditions on the gravel roads. The road commission has been notified and they are in the ongoing process of servicing the gravel roads.

Township Board Relations:

- Board member related assistance – six

- Board member meetings – four

Miscellaneous:

Wacousta School Update –

Progress will be discussed at the board meeting in closed session.

Municipal Management Executive's (formerly known as Michigan Local Government Managers Association) Conference –

I attended the 2024 conference held in Lansing this year. The theme is still management in times of change and ethics in the profession. Local government employee burnout is still very real. Trying to inspire workers during a time when public service has so many negative connotations is not easy. The networking opportunities to sit uninterrupted with fellow managers and discuss various issues is invaluable.



CLINTON COUNTY SHERIFF'S OFFICE

1347 E. Townsend Rd
St. Johns, MI 48879

SEAN DUSH
Sheriff

Phone (989) 224-5200
Fax (989) 224-1382

**TO: CLINTON COUNTY BOARD OF COMMISSIONERS,
TOWNSHIP SUPERVISORS AND VILLAGE MAYORS**

FROM: SEAN DUSH, SHERIFF

DATE: January 11, 2024

SUBJECT: DECEMBER 2023 JAIL BILLING

The average daily population of inmates for the month of DECEMBER 2023 was 109 inmates. This total includes a daily average of 102 County Inmates and a daily average of 6 Inmates Housed for Other Jurisdictions.

Revenue for the month of NOVEMBER 2023 was \$8895.00

**MONTHLY JAIL COUNT
DECEMBER 2023**

DATE	MALE	FEMALE	TOTAL	BOARDER	CCSO
1	87	25	112	7	105
2	87	27	114	7	107
3	86	26	112	7	105
4	85	28	113	7	106
5	86	28	114	7	107
6	85	29	114	7	107
7	82	32	114	7	107
8	87	31	118	7	111
9	87	33	120	7	113
10	85	33	118	7	111
11	84	31	115	7	108
12	81	27	108	7	101
13	80	28	108	7	101
14	81	28	109	7	102
15	76	31	107	7	100
16	80	30	110	7	103
17	83	29	112	7	105
18	80	32	112	6	106
19	75	30	105	5	100
20	73	29	102	5	97
21	75	27	102	5	97
22	74	29	103	5	98
23	75	28	103	5	98
24	73	29	102	5	97
25	75	28	103	5	98
26	72	28	100	5	95
27	74	27	101	5	96
28	75	29	104	5	99
29	75	29	104	5	99
30	75	28	103	5	98
31	76	28	104	5	99
TOTALS	2469	897	3366	190	3176
DAILY AVERAGE	80	29	109	6	102

HOUSING TOTALS AND PAYMENTS RECEIVED 2023

JANUARY BILLING					
	DAYS	DATE BILLED	AMOUNT BILLED	DATE RECEIVED	AMOUNT RECEIVED
CJRP - GROUP I	62	2/1/2023	\$ 3,410.00	2/7/2023	\$ 3,410.00
CJRP - GROUP II	23	2/1/2023	\$ 920.00	2/7/2023	\$ 920.00
MDOC-DETAINEES	26	2/1/2023	\$ 910.00	2/6/2023	\$ 910.00
US FED MARSHALS - WEST	25	2/1/2023	\$ 1,200.00	2/8/2023	\$ 1,200.00
Totals	136		\$ 6,440.00		\$ 6,440.00
FEBRUARY BILLING					
	DAYS	DATE BILLED	AMOUNT BILLED	DATE RECEIVED	AMOUNT RECEIVED
CJRP - GROUP I	64	3/1/2023	\$ 3,520.00	3/7/2023	\$ 3,520.00
CJRP - GROUP II	15	3/8/2023	\$ 760.00	4/11/2023	\$ 760.00
MDOC-DETAINEES	16	3/1/2023	\$ 560.00	3/6/2023	\$ 560.00
US FED MARSHALS - WEST	1	3/1/2023	\$ 48.00	3/17/2023	\$ 48.00
Totals	96		\$ 4,888.00		\$ 4,888.00
MARCH BILLING					
	DAYS	DATE BILLED	AMOUNT BILLED	DATE RECEIVED	AMOUNT RECEIVED
CJRP - GROUP I	93	4/4/2023	\$ 5,115.00	4/12/2023	\$ 5,115.00
CJRP - GROUP II	114	4/4/2023	\$ 4,560.00	4/11/2023	\$ 4,560.00
MDOC-DETAINEES	3	4/5/2023	\$ 105.00	4/11/2023	\$ 105.00
US FED MARSHALS - WEST	0				
Totals	210		\$ 9,780.00		\$ 9,780.00
APRIL BILLING					
	DAYS	DATE BILLED	AMOUNT BILLED	DATE RECEIVED	AMOUNT RECEIVED
CJRP - GROUP I	90	5/2/2023	\$ 4,950.00	5/8/2023	\$ 4,950.00
CJRP - GROUP II	74	5/2/2023	\$ 2,960.00	5/8/2023	\$ 2,960.00
MDOC-DETAINEES	17	5/2/2023	\$ 595.00	5/5/2023	\$ 595.00
US FED MARSHALS - WEST	0				
Totals	181		\$ 8,505.00		\$ 8,505.00
MAY BILLING					
	DAYS	DATE BILLED	AMOUNT BILLED	DATE RECEIVED	AMOUNT RECEIVED
CJRP - GROUP I	90	6/6/2023	\$ 4,950.00	6/20/2023	\$ 4,950.00
CJRP - GROUP II	62	6/6/2023	\$ 2,480.00	6/20/2023	\$ 2,480.00
MDOC-DETAINEES	1	6/6/2023	\$ 35.00	6/12/2023	\$ 35.00
US FED MARSHALS - WEST	0				
Totals	153		\$ 7,465.00		\$ 7,465.00
JUNE BILLING					
	DAYS	DATE BILLED	AMOUNT BILLED	DATE RECEIVED	AMOUNT RECEIVED
CJRP - GROUP I	60	7/5/2023	\$ 3,300.00	7/12/2023	\$ 3,300.00
CJRP - GROUP II	60	7/5/2023	\$ 2,400.00	7/12/2023	\$ 2,400.00
CJRP - PRIS. PRESUMP.	26	7/5/2023	\$ 1,690.00	7/12/2023	\$ 1,690.00
MDOC-DETAINEES	31	7/5/2023	\$ 1,085.00	7/12/2023	\$ 1,085.00
Totals	177		\$ 8,475.00		\$ 8,475.00
JULY BILLING					
	DAYS	DATE BILLED	AMOUNT BILLED	DATE RECEIVED	AMOUNT RECEIVED
CJRP - GROUP I	62	8/1/2023	\$ 3,410.00	8/9/2023	\$ 3,410.00
CJRP - GROUP II	50	8/1/2023	\$ 2,000.00	8/9/2023	\$ 2,000.00
CJRP - PRIS. PRESUMP.	24	8/1/2023	\$ 1,560.00	8/9/2023	\$ 1,560.00
US FED MARSHALS - WEST					
Totals	136		\$ 6,970.00		\$ 6,970.00

AUGUST BILLING	DAYS	DATE BILLED	AMOUNT BILLED	DATE RECEIVED	AMOUNT RECEIVED
CJRP - GROUP I	108	9/8/2023	\$ 5,940.00	9/15/2023	\$ 5,940.00
CJRP - GROUP II	142	9/8/2023	\$ 5,680.00	9/15/2023	\$ 5,680.00
MDOC-DETAINEES	9	9/6/2023	\$ 315.00	9/14/2023	\$ 315.00
US FED MARSHALS - WEST					
Totals	259		\$ 11,935.00		\$ 11,935.00
SEPTEMBER BILLING	DAYS	DATE BILLED	AMOUNT BILLED	DATE RECEIVED	AMOUNT RECEIVED
CJRP - GROUP I	110	10/4/2023	\$ 6,050.00	10/12/2023	\$ 6,050.00
CJRP - GROUP II	120	10/4/2023	\$ 4,800.00	10/12/2023	\$ 4,800.00
MDOC-DETAINEES					
US FED MARSHALS - WEST					
Totals	230		\$ 10,850.00		\$ 10,850.00
OCTOBER BILLING	DAYS	DATE BILLED	AMOUNT BILLED	DATE RECEIVED	AMOUNT RECEIVED
CJRP - GROUP I	105	11/14/2023	\$ 5,775.00	12/5/2023	\$ 5,775.00
CJRP - GROUP II	102	11/14/2023	\$ 4,080.00	12/5/2023	\$ 4,080.00
CJRP - GROUP PRIS PRESUMP					
MDOC-DETAINEES					
US FED MARSHALS - WEST					
Totals	207		\$ 9,855.00		\$ 9,855.00

NOVEMBER BILLING	DAYS	DATE BILLED	AMOUNT BILLED	DATE RECEIVED	AMOUNT RECEIVED
CJRP - GROUP I	90	12/18/2023	\$ 4,950.00	12/27/2023	\$ 4,950.00
CJRP - GROUP II	108	12/18/2023	\$ 4,320.00	12/27/2023	\$ 4,320.00
CJRP - GROUP PRIS PRESUMP					
MDOC-DETAINERS	16	12/18/2023	\$ 560.00	12/21/2023	\$ 560.00
US FED MARSHALS - WEST					
Totals	214		\$ 9,830.00		\$ 9,830.00
DECEMBER BILLING	DAYS	DATE BILLED	AMOUNT BILLED	DATE RECEIVED	RECEIVED
CJRP - GROUP I	81	1/11/2024	\$ 4,455.00		
CJRP - GROUP II	111	1/11/2024	\$ 4,440.00		
MDOC-DETAINERS					
US FED MARSHALS - WEST					
Totals	192		\$ 8,895.00		\$ -

OUT COUNTY REVENUE COMPARISONS**2019-2023****JANUARY - DECEMBER**

MONTH	2019	2020	2021	2022	2023
JANUARY	\$ 66,134.00	\$ 52,251.00	\$ 3,255.00	\$ -	\$ 6,440.00
FEBRUARY	\$ 60,711.00	\$ 51,775.00	\$ 1,435.00	\$ -	\$ 4,888.00
MARCH	\$ 84,443.00	\$ 40,849.00	\$ 1,730.00	\$ -	\$ 9,780.00
APRIL	\$ 63,550.00	\$ 12,730.00	\$ 215.00	\$ -	\$ 8,505.00
MAY	\$ 70,941.00	\$ 15,041.00	\$ 175.00	\$ 1,050.00	\$ 7,465.00
JUNE	\$ 58,269.00	\$ 22,295.00	\$ 105.00	\$ 665.00	\$ 8,475.00
JULY	\$ 47,829.00	\$ 27,835.00	\$ 525.00	\$ 2,900.00	\$ 6,970.00
AUGUST	\$ 53,162.00	\$ 13,800.00	\$ 1,365.00	\$ 4,715.00	\$ 11,935.00
SEPTEMBER	\$ 51,121.00	\$ 9,445.00	\$ 2,450.00	\$ 7,567.00	\$ 10,850.00
OCTOBER	\$ 56,752.00	\$ 11,455.00	\$ 1,505.00	\$ 9,703.00	\$ 9,855.00
NOVEMBER	\$ 59,685.00	\$ 6,005.00	\$ 1,225.00	\$ 8,347.00	\$ 9,830.00
DECEMBER	\$ 59,529.00	\$ 5,575.00	\$ 1,085.00	\$ 7,356.00	\$ 8,895.00
TOTAL	\$ 732,126.00	\$ 269,056.00	\$ 15,070.00	\$ 42,303.00	\$ 103,888.00
AVERAGE	\$ 61,010.50	\$ 22,421.33	\$ 1,255.83	\$ 3,525.25	\$ 8,657.33
ACTUAL	\$ 732,126.00	\$ 269,056.00	\$ 15,070.00	\$ 42,303.00	\$ 103,888.00
Captain Tom Wirth					

CLINTON COUNTY



SHERIFF'S OFFICE

MONTH: November of 2023

TRAFFIC CRASHES

	December 2023	YEAR TO DATE	2022
TOTALS			
Fatal Crashes	0	8	4
Deaths	0	11	4
Personal Injury	4	81	110
Property Damage Crash	34	483	531
Car/Deer	100	1030	1026
TOTAL	138	1602	1677

TRAFFIC ENFORCEMENT

	December 2023	YEAR TO DATE	2022
TOTALS			
OUIL	14	91	118
Seatbelt	0	23	34
Total Traffic Citations	291	4384	5117
VCSA(Drugs)	5	40	52

COMPLAINT ACTIVITY

	December 2023	YEAR TO DATE	2022
TOTALS			
Self-Initiated Calls	1407	16530	16612
Calls for Service	581	7352	7812
Total Calls	1988	23889	24496
Written Reports	281	3190	3160

**DECEMBER 2023
TICKET TOTALS**

Township, City, Village	Handwritten Tickets	In Car Tickets	TOTAL TICKETS
BATH	0	0	0
BENGAL	0	13	13
BINGHAM	0	25	25
DALLAS	0	9	9
DEWITT	0	41	41
DUPLAIN	0	6	6
EAGLE	0	38	38
ESSEX	0	10	10
GREENBUSH	0	38	38
LEBANON	0	3	3
OLIVE	1	36	37
OVID	0	12	12
RILEY	0	1	1
VICTOR	0	6	6
WATERTOWN	0	46	46
WESTPHALIA	0	3	3
VILLAGE OF ELSIE	0	0	0
VILLAGE OF MAPLE RAPIDS	0	0	0
VILLAGE OF WESTPHALIA	0	0	0
VILLAGE OF FOWLER	0	1	1
CITY OF ST. JOHNS	0	0	0
CITY OF DEWITT	0	0	0
CITY OF OVID	0	3	3
DECEMBER TOTAL	1	291	292

COMMUNICATIONS

Number of Events by Nature

WATERTOWN TWP - 12/2023

Nature	# Events
9-1-1 HANG UP/OPEN LINE	4
ABANDONED VEHICLE	1
ALARM	6
ANIMAL COMPLAINTS/BITES	16
ASSIST OTHER AGENCY	6
BREAKING & ENTERING	1
BUSINESS CONTACT/CHECK	6
CAR/DEER ACCIDENT	12
CHECK SUBJECT(S)	4
CHECK VEHICLE	4
COMMUNITY POLICING	1
CRIMINAL SEXUAL CONDUCT	3
DNR/HUNTING TYPE	2
DOMESTIC SITUATION	1
DRIVERS LICENSE VIOLATION	2
FAMILY DISPUTE	1
FLEEING AND ELUDING	2
FOLLOW UP	8
FRAUD AND FRAUDULENT ACTIVITY	2
HARASSMENT AND THREATS	2
HIT AND RUN PDA	2
JUVENILE RUNAWAY	2
LARCENY	2
MALICIOUS DESTRUCTION OF PROPE	1
MOTORIST ASSIST	2
NEGLECT CHILD/CHILD ABUSE	1
OPERATING WHILE INTOXICATED	3
PAPER SERVICE	2
PROPERTY CHECK	87

Nature	# Events
PROPERTY DAMAGE ACCIDENT	8
PSYCHIATRIC PERSON	1
REGISTRATION VIOLATIONS	1
REQUEST FOR SERVICE	5
RETAIL FRAUD	2
SUSPICIOUS SITUATION	3
TRAFFIC HAZARD	3
TRAFFIC STOP	78
TRESPASSING	3
UNKNOWN ACCIDENT	1
UNWANTED SUBJECT	3
VEHICLE IN DITCH	2
VIOL CONTROLLED SUBSTANCE ACT	2
WARRANT ARREST/PICKUP	7
WELFARE CHECK	1
Total	306

Clinton County Ken Mitchell Monthly Report
February 2024

1. Heartburn Issues for Clinton County in no order of importance.
 - a. The revision and possible adoption to the Wind/Solar ordinance.
 - i. The proposed ordinance has to be reviewed by the BOC. The BOC recognizes the huge input made by the citizens committee. This committee spent a lot of time gathering information and it seems that the makeup of this committee was successful in representing views from both the pro and the anti sides.
 1. The BOC will have a meeting with an attorney to discuss this proposed language to see if it differs from the State ordinance and to also discuss the legality of any proposed changes/rules etc. that are being suggested by the committee.
 2. It is important that if the township boards have concerns about any of the proposed language, let me know.
 - b. County Treasurers Office
 - i. The treasurer has given notice of resignation.
 - ii. The treasurer has rescinded notice of resignation.
 - iii. The County Admin is working with an accounting firm to possibly hire them to assist the treasurer in his needs.
 - iv. Additional funding has been approved for staff who are doing more than one job. (Chief Deputy Treasurer position is still open).
 - c. New Public Safety Complex
 - i. Changed location of the possible complex to be less obtrusive on residents.
 - ii. Looking at several options to maximize operations while minimizing cost.
 - iii. Still researching the project.
 - d. Greenhaven Renovations
 - i. The heating system has never worked correctly.
 1. An effort was made in 2016 to use a green energy type heating system but it never worked.
 2. Since the building renovations were made using that type of system, to change to an actual functional system is creating issues of no duct work etc.
 3. Multiple complete heating system failures have caused the location to be closed for more than a week each time since no heat can be provided.
 4. After an engineering study to fix the problem, the recommendation has been made to spend \$255,370 to remove the existing system and install a gas furnace with outdoor condensing units.

5. All of this expense for a building that is not efficient for today's correction standards. There are many challenges to how daily operations are performed and services delivered in a building that is not designed for today's needs.
- e. Courthouse Snowmelt and Exterior Door Replacement
 - i. The snowmelt system in place right now had a life expectancy of 7 yrs. It has been operational 24 years.
 1. There is \$900K budgeted for this item.
 2. There are 3 existing systems and 2 of the 3 are not working.
 3. There needs to be an engineering study done, the same that is done for every major project.
 4. The project will require all of the concrete around the courthouse to be removed since the system is inside the steps, walkways, ramps etc.
 5. Because of the expected cost of the project, the BOC will review the proposals etc. before a contract is signed for the project.
 - f. Providing Competitive Wages/Benefits to Retain County Employees
 - i. Certain County Jobs have become very competitive for staff.
 - ii. Other counties have increased their packages in an effort to hire people away from other agencies.
 - iii. Other counties are financially broke so they do not have an issue with making promises for wages/benefits etc because they are already financially upside down so giving these increases will do nothing more than make them more upside down.
 - iv. The market for skilled desirable people is tight.
 - g. County Wide Internet
 - i. The process is still working to provide quality internet to the entire county.
 - h. Maintaining Financial Strength While Maintaining Low Taxes
 - i. Costs go up on everything.
 - ii. There are less and less providers of services so less bidders on projects.
 - iii. State Unfunded Mandates keep coming down.
 - iv. Even more competition for Federal/State money/grants.
2. Agreements made with Unions representing 911 Dispatchers, Sheriff Road Patrol.
 - a. The 911 Dispatchers union and the county agreed to waive the requirement for right now that forbids a dispatcher from living outside a 20 mile from the county boundary.
 - i. There is an extreme shortage of people who want to do this job. Efforts have been made by both the union and the county to make reasonable accommodations to those who will fill this job.
 - b. Body Camera contract language agreed to.

- c. Agreement reached to allow the hiring of 2 experienced road patrol deputies at top wage scale to fill 2 current openings at \$68,777 salary.
3. I have been appointed to a State Committee by Michigan Association of Counties to study Workload Trial Courts Judicial Officers and Staff.
- a. I will represent smaller counties in the state of Michigan.
 - b. Meetings will be held at the Hall of Justice in Lansing.
 - i. This data will be used by the state to help with documentation on how many clerks/support staff a county should have.
 - ii. Currently the state funds courts but as with the Indigent Defense Council, things may or may not change. If the funding of the courts changes, this study could be used to help determine staff sizes.
 - iii. I am skeptical that this would be to the benefit of the county or the tax payers.

SOUTHERN CLINTON COUNTY
MUNICIPAL UTILITIES AUTHORITY
3671 W. Herbison Road
DeWitt, MI 48820
Regular Commission Meeting
November 21, 2023

CALL TO ORDER

Chairperson Hildebrant called the meeting to order at 5:30 p.m.

ROLL CALL

PRESENT: Adams, Coss, Cramton, Dymczyk, Helinski, Hildebrant, Kurt, Ross, Tolliver, Tubbs

ABSENT:

ALSO PRESENT: Director of Operations Gurski, Administrative Supervisor Mead

APPROVAL OF AGENDA

Motion by Kurt, seconded by Tubbs, to approve the agenda as presented. **Motion Carried**

APPROVAL OF CONSENT AGENDA

Motion by Coss, seconded by Tubbs, to approve the consent agenda as presented. **Motion carried.**

- Regular commission meeting minutes – September 19, 2023 (Approved)
- Closed session meeting minutes – September 19, 2023 (Approved)
- November 2023 communications (Receive and place on file)
- Design & Policy Committee meeting minutes – (Receive and place on file)
- Vouchers 63509-63638, 17272-17278 (Approved)
- Nov 23-34 September/October 2023 Financial Reports (Approved)

PUBLIC COMMENT

There were no public comments.

NEW BUSINESS

Nov 23-35 2024 Meeting Dates - Resolution

Motion by Tubbs, second by Coss, to waive the reading of the resolution. **Motion carried.**

Motion by Tubbs, second by Adams, to adopt the resolution for the 2024 meeting dates. **Roll Call: Adams, aye; Coss, aye; Cramton, aye; Dymczyk, aye; Helinski, aye; Hildebrant, aye; Kurt, aye; Ross, aye; Tolliver, aye; Tubbs, aye. Motion carried.**

Nov 23-36 Consideration of Closed Session

Motion by Coss, second by Kurt, to enter closed session for the purpose of discussing the collective bargaining agreement in accordance with the Open Meeting Act per Sec. 15.268. Sec 9 (c). **Roll Call: Adams, aye; Coss, aye; Cramton, aye; Dymczyk, aye; Helinski, aye; Hildebrant, aye; Kurt, aye; Ross, aye; Tolliver, aye; Tubbs, aye. Motion carried.**

Members returned from closed session at 5:44 pm.

Motion by Tubbs, second by Coss, to authorize the Chair of the Board to sign and execute the union contract for 2024-2027. **Motion carried.**

Nov 23-37 Consideration of Non-Union 2024 COLA

Gurski reviewed the sources he had used to determine a recommendation for COLA. The union will be receiving a 5% increase in 2024. It is also important to keep the scales relevant to the market.

Motion by Tubbs, second by Adams, to adopt the proposed 4.5% cost of living raise for the nonunion pay scale, effective January 1, 2024. **Motion carried.**

Nov 23-38 Director's Annual Evaluation

Coss reviewed the evaluation. The Director also completed a self-evaluation. This year the long evaluation was used, and the Director was reviewed by all Board members. All of the comments were positive.

Motion by Tubbs, second by Coss, to give a positive annual performance review of the Director of Operation and authorize the increase in accordance with the contract language effective January 1, 2024. **Motion carried.**

Nov 23-39 Consideration of Bioworks Agreement

Gurski stated that the D&P committee had reviewed and made changes to the proposed contract. This contract incorporates those changes. Members asked for two additional changes. This agreement could garner additional benefits in the future for the Authority.

Motion by Coss, second by Ross, to authorize the Chair of the Board to sign the agreement with Bioworks Energy on behalf of SCCMUA as amended. **Motion carried.**

Nov 23-40 Project Pay Estimate

Gurski briefly revised the project status. Some of the components are coming in quicker than anticipated.

Motion by Coss, second by Ross, to authorize the Director of Operations to submit for project reimbursement in the amount of \$1,200,580 (the cost associated with the pay item list) and further authorize payment to RK Davis in the amount of \$1,103,553.38. **Motion carried.**

DIRECTOR'S REPORT

The Director reported that interviews for the Admin Supervisor position were completed and that an offer was made to Jessica Parker-Sternburgh. She will start on November 30. Staff are completing projects prior to yearend. The Director continues to work through issue that pop up with the construction project.

STAFF COMMENT

Mead stated that Commissioner pay would be cut on December 1. Anyone who would like direct deposit should contact her.

EXTENDED PUBLIC COMMENT

There were no extended public comments.

AUTHORITY MEMBER COMMENT

Hildebrandt thanked staff for their help with Norm Fasteners. Everyone was wished a Happy Thanksgiving.

ADJOURNMENT

Motion by Kurt, seconded by Tubbs, to adjourn at 6:18 pm.

Prepared by,

Lisa Mead
Recording Secretary

Watertown Charter Township
January 16, 2024, Board of Trustees Regular Meeting Minutes - DRAFT

- I. CALL TO ORDER:** The meeting was called to order at 7:00PM by Supervisor Maahs with the Pledge of Allegiance to the Flag of the United States of America.

BOARD MEMBERS PRESENT: Supervisor John Maahs, Treasurer Sue Biergans, Clerk Carolyn Brokob, Trustee Chad Cooley, Trustee Todd Hufnagel, and Trustee Ron Overton.

BOARD MEMBERS ABSENT: Trustee Holly Madill, with notice.

STAFF PRESENT: Township Manager Jennifer Tubbs and Township Planning Director Andrea Polverento.

PUBLIC SIGNED-IN: Brian Hurtekant

- II. PUBLIC COMMENT:** Brian Hurtekant thanked the township for assistance with installation of the new streetlight on Earnest Way. The Rosewood neighborhood is very pleased. Mr. Hurtekant also announced he will running for District 4 Clinton County Commissioner.

III. CONSENT AGENDA:

Motion by Trustee Cooley, seconded by Trustee Hufnagel, to approve the consent agenda as presented. Motion carried unanimously.

IV. AGENDA APPROVAL:

Motion by Clerk Brokob, seconded by Trustee Cooley, to approve the agenda as presented. Motion carried unanimously.

V. APPROVAL OF MINUTES:

Motion by Clerk Brokob, seconded by Treasurer Biergans, to approve the regular meeting minutes of December 18, 2023, as presented. Motion carried unanimously.

VI. APPROVAL OF BILLS:

Motion by Treasurer Biergans, seconded by Trustee Cooley, to approve the additional bill list placed on the table. Motion carried unanimously.

VII. PUBLIC HEARING: None

VIII. PENDING BUSINESS: None

Watertown Charter Township
January 16, 2024, Board of Trustees Regular Meeting Minutes - DRAFT

IX. NEW BUSINESS:

A. Watertown Charter Township Planning Commission Annual Report 2023

Motion by Clerk Brokob, seconded by Trustee Hufnagel, to accept and place on file the 2023 Annual Report of the Planning Commission. Motion carried.

B. Election Commission Recommendation on Early Voting Compensation

Motion by Clerk Brokob, seconded by Treasurer Biergans, to adopt the Election Commission's recommendation to compensate Watertown Charter Township's inspectors scheduled for early voting at a rate of \$20 per hour beginning February 25, 2024. Motion carried.

X. BOARD MEMBER AND PUBLIC COMMENT:

Clerk Brokob provided an additional update on elections. A discussion ensued on public service and the lack of interest due to harassment and intimidation of public servants.

Treasurer Biergans brought the board's attention to the Unclaimed Property memo. Funds from 2015 were found by the Treasurer and she was able to obtain a payment.

XI. ADJOURNMENT: 7:23PM

Date approved:

John Maahs, Supervisor

Carolyn Brokob, Clerk



1347 E. TOWNSEND RD
ST. JOHNS, MI 48879

CLINTON COUNTY SHERIFF'S OFFICE

SEAN DUSH, SHERIFF
MIKE GUTE, UNDERSHERIFF
CAPT. TOM WIRTH, JAIL ADMINISTRATOR

Phone (989) 224-5200
Jail (989) 227-6580
Fax (989) 224-1382

January 24, 2024

RECEIVED

JAN 29 2024

John Maahs
Watertown Township Supervisor
12803 S Wacousta Rd
Grand Ledge, MI 48837

WATERTOWN CHARTER TWP

The Tri-County Metro Narcotics Unit is a Multi-Jurisdictional Task Force comprised of Deputies with Clinton, Ingham, and Eaton Counties, Michigan State Police, F.B.I., and several local Police Departments in combating the influx of drugs in the greater Lansing area.

Over the years the Metro Unit has been making huge strides in combatting the drug trade. Many of you have seen the news on the newest and most lethal drug, Fentanyl. Unfortunately, it has made its way to Clinton County and the Metro Unit has had many operations where they have made arrests and are fighting to keep our streets safe.

We all know the dangers that drugs pose on us as society: unsafe roads while people are driving while high, addicts break into homes to steal to pay for drugs, and they prey on our children as easy targets to make quick money and also use them for transport.

The majority of inmates in our county jail are drug addicts. We spend an exorbitant amount of time and money treating them just so their health can be in stable condition while incarcerated.

The law enforcement and educational programs work hand in hand in fighting the drug problem, I have one deputy assigned to METRO fulltime. That person is partially funded by contributions from Townships, Villages and Cities in the County. We need your support. Please consider making a contribution to support the fight on drugs in Clinton County.

Thank you for your support. If you have any questions, please don't hesitate to call.

Sincerely,

Sean Dush, Sheriff