



12803 S. Wacousta Rd., Grand Ledge, MI 48837

517-626-6593

www.watertownmi.gov

MONDAY, MARCH 18, 2024
BOARD OF TRUSTEES REGULAR MEETING AGENDA
7:00 PM SOUTH ROOM

Electronic file format: Hover over agenda item and select to take you to the corresponding page. Use RETURN TO AGENDA button to take you back to top

	Resp. Party	Action	Attachment Number
1. MEETING OPENING A. Call to Order B. Pledge of Allegiance C. Roll Call	JM JM CB		
2. PUBLIC COMMENT <i>(Identify yourself. 3 minutes per comment may be enforced. If your comment is related to an agenda item, there will be an opportunity to make comment after the board has discussed, but before a vote is taken)</i>			
3. CONSENT AGENDA A. Correspondence <i>(Receive & Place on File):</i> 1. Audit Engagement Letter from Maner Costerisan 2. Monroe Litigation 3. Siting at Granger Landfill-Grand River B. Routine Bills – Bill List <i>(Approval)</i> C. Board Reports <i>(Receive & Place on File):</i> 1. Planning Director, February 2023 2. Permitting Activities, February 2023 3. Treasurer Memo, February 2023 4. Investment Report, February 2023 5. Treasurer Financial Status Report, February 2023 6. Township Manager, February 2023 7. Township Clerk, March 11, 2024 D. Reports <i>(Receive & Place on File):</i> 1. Watertown Charter Twp Planning Commission – Draft Minutes from March 6, 2024 2. Clinton County Sheriff Report – February 2024 3. Southern Clinton County Municipal Utilities Authority Minutes from January 16, 2024	JM		3-A-1 3-A-2 3-A-3 3-B Motion to approve all items on the consent agenda, minus items pulled from consent 3-C-1 3-C-2 3-C-3 3-C-4 3-C-5 3-C-6 3-C-7 3-D-1 3-D-2 3-D-3
4. AGENDA APPROVAL	JM	Motion	Agenda
5. APPROVAL OF MINUTES A. February 20, 2024, Regular Meeting B. February 20, 2024 Closed Session	JM	Motion	5-A Confidentially Distributed



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6.	APPROVAL OF ADDITIONAL BILL LIST	JM	Motion	On Table
7.	PUBLIC HEARING <i>(5 Minute limit on comments may be enforced)</i>	N/A	None	None
8.	PENDING BUSINESS A. Sheriff METRO Narcotic Funding Request	JT	Motion	8-A
9.	NEW BUSINESS A. Reappointment of Charles Openlander to the Planning Commission B. Reappointment of Ulrika Zay to the Planning Commission C. Resolution 3-11-2024-1 Master Plan Adoption D. Eastern Star Request to Waive Rental Fee E. 2024 Roads Contracts	JT	Motion	9-A 9-B 9-C 9-D 9-E
10.	BOARD MEMBER AND PUBLIC COMMENT			
11.	ADJOURNMENT			

Watertown Charter Township will provide reasonable accommodations and services to individuals with disabilities which are needed to fully participate in any Township meeting. Please provide 72 hours' notice. Contact Watertown Charter Township Clerk, Carolyn Brokob via email: clerk@watertownmi.gov or phone (517) 626-6593 to request the necessary assistance.



2425 E. Grand River Ave.,
Suite 1, Lansing, MI 48912
☎ 517.323.7500
📠 517.323.6346

February 29, 2024

To the Board of Trustees
Watertown Charter Township
Grand Ledge, Michigan

We are engaged to audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Watertown Charter Township for the year ended December 31, 2023. Professional standards require that we provide you with the following information related to our audit. We would also appreciate the opportunity to meet with you to discuss this information further since a two-way dialogue can provide valuable information for the audit process.

Our Responsibility under U.S. Generally Accepted Auditing Standards

As stated in our engagement letter dated March 16, 2022, our responsibility, as described by professional standards, is to express opinions about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities.

Our responsibility is to plan and perform the audit to obtain reasonable, but not absolute, assurance that the financial statements are free from material misstatement. As part of our audit, we will consider the internal control of Watertown Charter Township. Such considerations will be solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures specifically to identify such matters.

Generally accepted accounting principles provide for certain required supplementary information (RSI) to supplement the basic financial statements. Our responsibility with respect to the management's discussion and analysis, budgetary comparison information, and historical retirement information, which supplement the basic financial statements, is to apply certain limited procedures in accordance with generally accepted auditing standards. However, the RSI will not be audited and, because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance, we will not express an opinion or provide any assurance on the RSI.

We have been engaged to report on other supplementary information, which accompany the financial statements but are not RSI. Our responsibility for this supplementary information, as described by professional standards, is to evaluate the presentation of the supplementary information in relation to the financial statements as a whole and to report on whether the supplementary information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Planned Scope, Timing of the Audit, and Other

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested.

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Material misstatements may result from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. We will communicate our significant findings at the conclusion of the audit. However, some matters could be communicated sooner, particularly if significant difficulties are encountered during the audit where assistance is needed to overcome the difficulties or if the difficulties may lead to a modified opinion. We will also communicate any internal control related matters that are required to be communicated under professional standards.

We have identified the following significant risk(s) of material misstatement as part of our auditing planning:

According to GAAS, significant risks include management override of controls, and GAAS presumes that revenue recognition is a significant risk. Accordingly, we have considered these as significant risks.

We expect to begin our year-end audit procedures the week of March 18, 2024 and issue our report on or before May 31, 2024. Aaron M. Stevens, CPA, is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

This information is intended solely for the use of management and the Board of Trustees of Watertown Charter Township and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

Maney Costeiran PC

STATE OF MICHIGAN
IN THE 29TH CIRCUIT COURT FOR THE COUNTY OF CLINTON

MATTHEU L. MONROE
and JULIE MONROE,

Appellants/Plaintiffs,

v.

HON. CORI E. BARKMAN
File No. 18-11772-AA

WATERTOWN CHARTER TOWNSHIP,
WATERTOWN CHARTER TOWNSHIP ZONING
BOARD OF APPEALS; FLOOD PROPERTIES, LLC,
DAVENPORT BROTHERS CONSTRUCTION CO., INC.

Appellees/Defendants

DAKKOTA INTEGRATED SYSTEMS, LLC,
WATERTOWN TOWNSHIP PLANNING COMMISSION,
and ANDREA ZEEB POLVERENTO,

Defendants,

Alexandre Stratilatov
Lansing Legal Group, PLLC
200 E. Cesar E. Chavez Avenue
Lansing MI 48906

Mark Hypnar
Law Offices of Mark A. Hypnar
PO Box 512
Bloomfield Hills MI 48303

Bradley S. Defoe
Varnum, LLP
480 Pierce Street, Suite 300
Birmingham MI 48009

Thomas Yeadon
McGinty Hitch Person et al
601 Abbot Road
East Lansing MI 48826



At a session of said Court held in the Courthouse
in the City of St. Johns, in said County,
on this 21st day of February, 2024

BEFORE HONORABLE CORI E. BARKMAN

Background Facts and Procedural Posture

This Opinion follows oral argument in this matter, which was held on October 20, 2023. The sole issue to be decided by this Court at this juncture in the case is whether the Watertown Township Zoning Board exceeded the scope of its authority by imposing time restrictions on when the trash compactor located at 16130 Grove Road (a facility operated by Dakkota Integrated Systems) in Watertown Township can run.

The instant matter concerns interpretation of a remand order previously issued in this case by retired 29th Circuit Judge Randy Tahvonen on January 31, 2020 [hereafter “the Opinion”]. In the Opinion, Judge Tahvonen explained that Plaintiffs to this case, Mattheu and Julie Monroe, purchased their property located at 5130 W. State Road in Watertown Township in 1996 and their property is zoned rural residential. Defendant Flood Properties owns the parcel adjacent to the Monroe’s property, 16130 Grove Road, which is currently zoned for light industrial, but was zoned as agricultural when the Monroe’s purchased their land. Dakkota Integrated Systems is an automotive supplier that operates an assembly plant at the industrial site. Defendant Davenport brothers construction was hired and purchased a building permit to build four loading docks on the north side of the industrial building. As laid out in the Opinion, this particular action arose after Davenport applied for a site plan review to enclose the loading docket, the construction of which had been completed between February and May 2018.

Also as explained in the Opinion, this matter arose after May 9, 2018, when the Planning Commission approved the site plan (approving the constructed docks and approving the enclosure of said docks). The Monroes appealed the Planning Commission's decision to the Zoning Board of Appeals which affirmed the Planning Commission's action to approve the sight plan and enclosure of the loading docks and compactors.

Ultimately, after briefing and responses from the various parties to this action, the Opinion issued, noting that "the issue to be decided is whether the Watertown Township Zoning Board erred reversibly in approving a site plan allowing the construction of enclosed loading docks within 138 feet of the Monroes' property." Op. pg. 7. After proving a lengthy interpretation of the statutes pertinent to the above issue, Judge Tahvonen stated in the Opinion that "[n]ow that this Court has interpreted those statutes, it would benefit this Court and the parties to ask the ZBA to consider any day and time restrictions upon the use of the enclosed docks that are the subject of this appeal. This case is remanded for that purpose." Op. pg. 17. Further, the Opinion instructed that "[t]he Zoning Board of Appeals may modify its findings and decision as the result of the new proceedings or may affirm the original decision." *Id.* Accordingly, Judge Tahvonen ultimately ordered that "[t]he case is remanded to the Zoning Board of Appeals for further proceedings on the issues of (a) whether its exercise of discretion in affirming the Planning Commission approval would be better informed and more appropriate if day and time restrictions for loading and unloading activities were imposed and, (2) if so what such restrictions should be." Op. pg. 19.

Following Judge Tahvonen's Opinion, on March 30, 2020, the ZBA issued a letter to all parties and counsel indicating that parties could submit position statements to the ZBA in advance of a hearing on the issue raised in the Opinion. The letter stated that the position statements should address "loading and unloading

activities” but neglected to specify that the Opinion only related to the use of the “enclosed docks” as stated in the Opinion on page 17.

Further, according to the August 12, 2020 ZBA meeting minutes, Planning Director Polverento stated that the “sole matter” before the ZBA was whether hours of operation should be considered for the loading and unloading activities, what they should be, but then added an additional consideration not addressed by the court in its Opinion – that restrictions on use of the trash compactors should also be considered. Then, on August 19, 2020, the ZBA issued a written decision (the remand decision) where it elected to modify its original site plan approval to include day and time restrictions with respect to the operation of both the trash compactors and the loading docks. Hence, this appeal ensued.

The Argument

Dakkota as well as Flood Properties and Davenport Brothers, argue that the Zoning Board of appeals exceeded the scope of its authority by addressing the trash compactor restrictions, an issue unrelated to the order contained in the Opinion. Dakkota’s argument centered on a narrow reading of the Opinion, which was that the ZBA only had authority to consider day and time restrictions for loading and unloading activities on the facility’s loading docks, but not the trash compactors.

Meanwhile, the Monroes assert that the language of the Opinion permitted the ZBA to consider “modify or supplement its earlier findings and decision as a result of the new proceedings or it may affirm the original decision.” Opinion, pg. 19. The Monroes interpret this language as giving the ZBA the authority to “modify and supplement the findings” and argue that the ability to do just that was not limited to the loading dock restrictions. Ultimately, the Monroe’s argue that the due process rights of Dakkota, Flood properties, and Davenport were not negatively impacted by

the ZBAs consideration of day and time restrictions on the trash compactors as a decision of site plan approval and not as an abuse of discretion. The Monroes argue that the decision was supported by competent, material, and substantial evidence under MCL 125.3606.

Watertown Township makes a similar argument to the Monroes and noted that “the remanding court is given authority under the statute [MCL 125.3606(2)] to affirm, reverse, or modify the decision of the ZBA.” Watertown briefing, argument A. Watertown admits that if this Court finds that the Opinion intended to place conditions on the remand to limit the scope of the ZBAs review to the loading docks and preclude the ZBA from consideration on restrictions of operating hours for the trash compactors, this Court **should** reverse the decision of the ZBA and remove the restrictions. Watertown also admits that the Opinion contains language indicating that the Opinion language specifying that the appeal is limited to the day and time restrictions upon the use of the enclosed docks that are “subject to this appeal” and concedes that if this Court determines the scope of the remand was limited to the remand order then the restrictions imposed by the ZBA post remand exceeded the scope of the Opinion.

Caselaw

“The power of the lower court on remand is to take such action as law and justice may require so long as it is not inconsistent with the judgment of the appellate court.” *K & K Constr, Inc v Dep’t of Environmental Quality (After Remand)*, 267 Mich App 523, 544; 705 NW2d 365 (2005). The lower court is free to consider on remand and to decide any matters left open by the appellate court. *Grievance Administrator v Lopatin*, 462 Mich 235, 261; 612 NW2d 120. “When an appellate court gives clear instructions in its remand order it is improper for a lower court to exceed the scope of the order. *K & K Constr, Inc*, 267 Mich App at 544.

Further, a lower court may not “exceed the scope” of an appellate order on remand. *Intl Bus Machines v Dept of Treasury*, 316 Mich App 346, 351; 891 NW 2d 880 (2016).

Analysis and Conclusion

It is the finding of this Court that contrary to the arguments asserted by the Monroes and the Township, that as specified in the Opinion, the sole issue for the ZBA to have considered was date and time restriction of the use of the loading dock. Trash compactor restrictions were not addressed as part of the remand and therefore, for the ZBA to have addressed was in excess of the scope of the January 31, 2020 Opinion. In this case, this Court opts to view the Opinion as one limited in scope to address only the issues specifically mentioned in the Opinion on pages 17 and 19.

Therefore, the ZBA exceeded its authority when it considered issues related to use of the trash compactors during the August 2020 hearing.

It is so ordered.

It is also ordered that the parties shall appear for a status conference on March 21, 2024 at 9:30 am to discuss future scheduling.

This Order does not close this case and is not a final order.



CORI E. BARKMAN,
Circuit Judge

From: [Neese, Katherine](#)
To: [Carolyn Brokob](#)
Cc: [Bruce DeLong](#); [Fuentes, John](#)
Subject: Siting new facilities per the Solid Waste Management Plan
Date: Tuesday, March 12, 2024 12:31:14 PM
Attachments: [Siting new facilities language from SWMP.pdf](#)

Good Afternoon,

EGLE should be close to making a decision on Granger's request to amend the Clinton County Solid Waste Management Plan to reinstate the closed landfill, while utilizing current footprint and setbacks, on Grand River Avenue. Assuming the amendment request is approved, I have attached the site review language from our Solid Waste Management Plan. The township's planning agency/board will be an active part of the site review process (see page 72 for reference). And the county will be appointing a separate Site Review Committee too.

I will be reaching out to our current Solid Waste Planning Committee members to see who would like to join the Site Review Committee once I receive notice from EGLE.

As always, please feel free to contact me with any questions.

Kate Neese – Recycling & Waste Management Coordinator
Clinton County Department of Waste Management
100 E. State Street *Suite 1500
St Johns, MI 48879
(989) 224-5186
Fax (989) 224-5102
recycle@clinton-county.org

Like us on Facebook! <https://www.facebook.com/ClintonCountyMI>

Do you have something that needs to be recycled? Check out our Waste Wizard www.clinton-county.org/WasteWizard

This message has been prepared on resources owned by Clinton County, MI. It is subject to the Internet and Online Services Use Policy of Clinton County.

5.14 SITING NEW FACILITIES OR EXPANSIONS

Clinton County has verified sufficient disposal capacity (exceeds ten years) such that siting or expansion of an existing disposal facility is unnecessary and unanticipated. However, should occasion arise that a developer proposes a facility, and should the County determine that in spite of lack of need, that it should be considered, a site review process is included in the Plan. In this manner, developers will be assured of responses that are prompt and fair. It is intended that this review process be used for consideration of any of the following solid waste facilities:

- Landfill expansion (vertical or horizontal)
- Landfills located in areas not presently hosting such facilities
- Transfer Stations
- Construction or expansion of MRF's handling non-source separated materials.

Municipal solid waste incinerators will not be sited in Clinton County.

CLINTON COUNTY SITING PROCEDURE NEW DISPOSAL AREAS

The following stipulates the process by which new disposal areas are considered for inclusion into the Clinton County Solid Waste Management Plan.

SECTION I DEFINITIONS

1. "Disposal Area" - means a solid waste transfer facility, incinerator, sanitary landfill, processing plant or other solid waste handling or disposal facility utilized in the disposal of solid waste. (Part 115 Rules 324.11503(2))
2. "New Disposal Area" - a disposal area that requires a construction permit pursuant to the provisions of section 10(1) or section 11(2)(d) of Part 115 of P.A. 451 of 1994, including all of the following:
 - a) A disposal area, other than an existing disposal area, that is proposed for construction.

- b) For landfills, a lateral expansion or vertical expansion of an existing disposal area.
 - c) For disposal areas other than landfills, an enlargement in capacity beyond that indicated in the construction permit or in engineering plans approved before January 11, 1979.
 - d) For all disposal areas, an alteration of an existing disposal area to a different disposal area type than had been specified in the previous construction permit application or in engineering plans that were approved by the director or his or her designee before January 11, 1979.
 - e) Any modifications in State or Federal law to this definition is hereby incorporated by reference.
3. "Designated Planning Agency" ("DPA") - Agency formally designated by the county as responsible for the development of the solid waste management plan and plan updates- currently the Clinton County Department of Waste Management
 4. "Local Planning Agency" ("LPA") - The local planning agency of the municipality where a new disposal area is proposed represented by Director and/or Board Chairperson. If a local planning agency does not exist, the local governing board shall serve as the "Local Planning Agency."
 5. "Site Review Committee" ("SRC") - An ad hoc Committee appointed by the Board of Commissioners which shall consist of one (1) representative from the township where a disposal area is proposed; one (1) representative from the County Board of Commissioners; one (1) representative from the Planning Commission or Planning Department; one (1) representative from the Health Department; one (1) representative from the solid waste industry; one(1) representative from the general public; and one (1) representative of environmental interests.
 6. "Host Community Agreement" - Any agreement, memorandum of understanding, contract, letter or other document negotiated between the Developer of a disposal area and a local host Township and/or County executed with signatures of representatives of the Developer, Township Supervisor and/or Board of Commissioners Chairperson.
 7. "Board of Commissioners" ("Board") - The Clinton County Board of Commissioners.

SECTION II PROCESS

1. All proposed disposal areas must be either included in the current or updated Solid Waste Management Plan ("Plan"), or included into the Plan through this Siting Mechanism.

2. During the Plan Update process or Plan amendment process, the Designated Planning Agency (DPA) shall be responsible for conducting initial reviews and provide application information to both the Local Planning Agency (LPA) and the Site Review Committee (SRC) for their assessment and findings.
- 7.3 — 3. An Applicant wanting inclusion of a new disposal area into the Plan may initiate the review process by submitting an application, which includes information listed in Section III, to the DPA. Not more than five copies may be required by the DPA. The Applicant must also submit payment of an application fee to cover costs associated with the review (stipulated in the Solid Waste Ordinance, Article 7 (7.4)) to the Clinton County Treasurer. Upon completion of the review process, if costs for the review are less than the fee, a refund of the unexpended fee will be made to the applicant.
4. The Board will determine if the site review process should proceed, except if there is less than 66 months of capacity available to the County for disposal. Should there be less than 66 months of capacity assured, the siting process shall proceed such that adequate capacity is assured.
5. Capacity can be assessed at the time of application through the use of various mechanisms including the following:
 - i) Review yearly disposal quantity needs
 - ii) Review of Air Space Capacity Reports for facilities located within the County which indicate, in aggregate, the amount of space and number of years remaining at those facilities.
 - iii) Compilation of unused permitted capacity of facilities in authorized counties named in this Plan, divided by rate of fill per year to project space remaining. This, in combination with "a)" and taking into consideration of any limitations for exporting to authorized counties should yield an approximate number of years remaining at those facilities. The Capacity Certification form may be used as a tool to assemble such data and is attached.
6. If the process is to proceed, the DPA shall review the application for administrative completeness in accordance with requirements of Section III. If no determination is made within 15 working days, the application shall be considered administratively complete. If the application is found to be incomplete, the developer shall be notified of deficiencies and have 30 days to provide additional information. If the additional information is not provided within 30 days, the application shall be deemed to be denied.
7. A host agreement may be entered into between the Applicant and host Community and/or the host County. The Applicant, Community and/or County may decline the necessity for an agreement if they so choose, but must convey that decision to

the SRC. Successful negotiation of an agreement with the host Township will eliminate step #7, #8 and #9 in this section. The host agreement may address the following issues:

- a) Hours of Operation;
 - b) Mud tracking;
 - c) Funding Issues,
 - d) Noise, litter, odor, dust control;
 - e) Access to operating records and reports;
 - f) Facility security;
 - g) Monitoring of wastes accepted and prohibited;
 - h) Composting and Recycling;
 - i) Annual Caps; and,
 - j) Any other issues as may negotiated between the parties.
 - k) This listing is neither meant to be completely inclusive or exclusive of issues which may be addressed in an agreement.
8. At the time that the application is found to be administratively complete, the application shall be forwarded to the LPA and SRC.
9. Within 60 days from the date the application is received, the LPA shall complete its review of the application and make its findings known to the SRC. As a part of the review, and within the 60 day review time period, DPA will conduct a public hearing on the proposed disposal area siting. To the degree that facilities are available in the host municipality, the DPA will attempt to hold the hearing in that locale. Should the LPA fail to complete a review and make its findings known within the 60 day time period, the application shall be considered approved by the LPA. Should the DPA fail to conduct a public hearing, the SRC may order the hearing conducted during its review period.
- a) Any Applicant submitting an application with a negotiated host community agreement put in place between the Applicant and host community will not be required to proceed through Step #6 and Step #7.
 - b) Their application will be forwarded directly to the SRC (Step #8). In this event, during the review period for the SRC, the DPA shall be required to conduct a public hearing, compile the comments and submit them to the SRC.
10. In conducting reviews, consideration shall include the degree to which the application is consistent with the criteria for siting contained in Section IV. The LPA shall forward its findings and comments regarding consistency with the criteria to the SRC. The DPA shall submit public hearing comments to the SRC.
11. The SRC shall have 60 days in which to complete its review of the application. Failure to complete the review in 60 days and to demonstrate completion of a

public hearing shall be deemed automatic approval of the application - and result in it being forwarded to the Michigan Department of Environmental Quality ("MDEQ").

12. The SRC shall make and send the final determination of consistency for the proposal to the applicant.
13. To be found consistent with the Plan, a proposed solid waste disposal area must comply with all siting criteria and requirements described in Section IV. Each proposal will be evaluated only against these criteria. If the disposal area is found to be consistent, a letter of consistency recommended and developed by the SRC shall be forwarded to the MDEQ from the Board of Commissioners.
14. If the proposal is found to be inconsistent with the Plan, the Applicant may provide additional information to address identified deficiencies. Additional information addressing deficiencies must be submitted to the SRC within 30 days. The SRC may only amend its initial findings based on the submitted information if that information clarifies or corrects original deficiencies.
15. If the Applicant does not agree with the consistency decision of the SRC; or, if no consistency determination has been rendered within the prescribed timeframe, the developer may appeal the determination request to the MDEQ.
16. In all circumstances, the MDEQ shall issue a final determination of consistency with the Plan upon submittal by the Applicant of an application for a construction permit. The MDEQ shall review the determination made by the SRC to ensure that the criteria and review procedures have been properly adhered to.

SECTION III APPLICATION

1. The application shall include the following contact information:
 - a) Name (for the applicant, including partners and other ownership interests)
 - b) Address of persons listed above
 - c) Phone Number, Fax Number, and E-Mail
 - d) The property owner of the site
 - e) Name any consultants to be involved in the project and submit their resumes
 - f) Name a designated contact person for the Applicant
 - g) Specify the type of facility proposed
2. The application shall include the following site information:
 - a) Site location and orientation
 - b) A legal description of the project area

- c) A site map which includes roadways and principal land features within two miles of the site
 - d) Topographic map with contour intervals of no more than ten feet
 - e) A map and description of all access roads showing their location, type of surface material, proposed access point to facility, haul route from access roads to nearest state trunkline
 - f) A current map showing the proposed site and surrounding zoning, domiciles and present usage of all property within one mile of the site.
3. The application shall include the following descriptions:
- a) Current site use and ground cover;
 - b) Map showing locations of:
 - i) all structures within 1,200 feet of the perimeter of the site,
 - ii) location of all airports within 10,000 feet,
 - iii) location of any utilities,
 - iv) location of 100 year floodplain (within 1,200 feet of the site),
 - v) location of all wetlands as defined in Part 303,
 - vi) site soil types,
 - vii) other general geological characteristics;
 - viii) all water wells within 800 feet,
 - ix) all lakes, rivers or streams within 400 feet,
 - x) all drains within 400 feet.
 - c) A description of the proposed site and facility design - which shall include final design capacity;
 - d) Description of operations of the facility including planned annual usage, anticipated sources of solid waste and facility life expectancy.

SECTION IV CRITERIA

A proposed disposal area must meet the following criteria in order to be considered consistent with the Plan:

- 1. The Plan area where the disposal area is proposed to be located has less than 66 months of disposal capacity for waste generated in that county as demonstrated by a current capacity certification. Certification may be demonstrated as prescribed in II-.
 - i) NOTE: If the county has more than 66 months of disposal capacity available, the LPA may, at its discretion, refuse siting of a facility within their jurisdiction. Under such circumstances, the SRC may also, at its discretion, refuse a finding of consistency and disallow

inclusion of the facility in the Plan during either the Plan Update process or any subsequent plan amendment process.

2. An administratively complete application shall be on file.
3. Isolation and location restrictions are specified in Part 115 of P.A. 451 of 1994 as amended and its Administrative Rules as amended. They are incorporated here by reference. Additionally, the following criteria are not intended to be less restrictive than State or Federal law. As such, modifications and amendments adopted into law which produce changed in criteria specifications are hereby incorporated by reference.
4. The active work area for a new facility or expansion of an existing facility shall not be located closer than 500 feet from adjacent property lines, road rights-of-way, lakes and perennial streams.
5. The active work area for a new facility or expansion of an existing facility shall not be located closer than 1,000 feet from residences or public schools existing at the time of submission of the application.
6. A sanitary landfill shall not be constructed within 10,000 feet of a licensed airport runway.
7. A facility shall not be located in a 100 year floodplain as defined by Rule 323.311 of the administrative rules of Part 31, Water Resources Protection, of Act 451.
8. A facility shall not be located in a wetland regulated by Part 303, Wetlands Protection, of Act 451, unless a permit is issued.
9. A facility shall not be constructed in lands enrolled under Part 361, Farmland and Open Space Preservation, of Act 451.
10. A facility shall not be located in a ^{environmental} regulated area as defined in Part 323, ^{or land} Shorelands Protection and Management, of Act 451, or in areas of unique habitat as defined by the Department of Natural Resources, Natural Features Inventory.
11. A facility shall not be located in an area of groundwater recharge as defined by the United States Geological Survey or in a wellhead protection area approved by the Michigan Department of Environmental Quality.
12. A facility shall not be located in a designated historic or archaeological area defined by the state historical preservation officer.
13. A facility shall not be located or permitted to expand on land owned by the United States of America or the State of Michigan. Disposal areas may be located on State land only if both of the following conditions are met:

- a) Thorough investigation and evaluation of the proposed site by the facility developer indicates, to the satisfaction of the MDEQ, that the site is suitable for such use.
 - b) The State determines that the land may be released for landfill purposes and the facility developer acquires the property in fee title from the State in accordance with state requirements for such acquisition.
14. Facilities may only be located on property zoned as agricultural, industrial, or commercial.
15. The owner and operator of a facility shall demonstrate effort to cooperate with the county on current and future recycling and composting activities as described in the Plan by submitting a letter to the county indicating their awareness of the strategies described in the Plan and a willingness to cooperate with those strategies.
16. A facility shall be located so that ingress and/or egress to the facility can occur on a paved, all weather "Class A" road. If a facility is not on such a road, the developer shall agree to submit signed statements indicating a willingness to provide for upgrading and/or maintenance of the road serving the facility.



PART IV - DISPOSAL FACILITY CAPACITIES (all figures in cubic yards, last column in years)

(Attach extra sheets, as necessary, and include in totals)

<u>Authorized Airspace</u>	<u>Amount Used to Date</u>	<u>Space Remaining</u>	<u>Space Used /Year</u>	<u>Remaining Capacity (Years)</u>
--------------------------------	--------------------------------	----------------------------	-----------------------------	---------------------------------------

Type II Facilities (list by name, indicate any restrictions on use)

In County:

Out of County:

Total Type II Capacity

--	--	--	--	--

Type III Facilities (list by name, indicate any restrictions on use)

In County

Out of County

Total Type III Capacity

--	--	--	--	--

PART V - LIFESPAN DISPOSAL CAPACITY

Column A
Yds³ Generated/Year
(from Part III)

Column B
Yds³ Space Available
(from Part IV)

Column C
Years of Capacity
(Column B/Column A)

Type II			
Type III			
Total			

By June 30 of each year, submit this form, along with a certified copy of either a resolution or certified meeting minutes demonstrating approval of this certification by the County Board of Commissioners, to:
Solid Waste Management Unit, Waste Management Division, Department of Environmental Quality, PO Box 30241, Lansing, Michigan 48909-7741.



ANNUAL COUNTY SOLID WASTE DISPOSAL CAPACITY CERTIFICATION

Section 11538(4) of Part 115, Solid Waste Management, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended, requires all Counties in Michigan to prepare and submit to the Department of Environmental Quality (DEQ) by June 30 of each year a certification of the solid waste disposal capacity available to that County. Failure to adopt and submit the annual certification is equivalent to a finding that the County has insufficient disposal capacity and will require the interim siting mechanism of the County's approved solid waste management plan to be operative. Annual capacity certifications must be approved by the County Board of Commissioners. Evidence of the Board of Commissioners approval (a certified resolution or meeting minutes) must be submitted with this Certification. Submit the Certification annually to the address indicated at the end of this form by June 30.

PART I - SOLID WASTE GENERATION

<u>Type II</u>	<u>Tons/Year</u>	<u>Conversion Factor</u>	<u>Yards³/Year</u>	<u>Compaction Factor</u>	<u>Yards³ Disposal/Year</u>
-Municipal Solid Waste					
-Incinerator Ash					
-Commercial/Industrial					
-Other					
Total Type II					

Type III (if not included in Type II above)

-Low Hazard Industrial					
-Construct/Demolition					
-Other (explain)					
Total Type III					

Total Solid Waste

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PART II - WASTE REDUCTION AND RECYCLING (Attach additional sheets, as necessary, and include in totals)

<u>Type of Material</u>	<u>Tons/Year Collected</u>	<u>Tons to be Collected Next Year</u>	<u>Conversion Factor</u>	<u>Yds³ to be Diverted</u>
Total				

PART III - TOTAL WASTE NEEDING DISPOSAL

	<u>Column A Yds³/Year Generated (from Part I)</u>	<u>Column B Yds³/Year Diverted (from Part II)</u>	<u>Column C Yds³/Year Disposed (Column A-Column B)</u>
Type II			
Type III			
Total			

SITING PROCESS FEE

COST ITEM	UNIT COST	TOTAL
Advertise for applicants to be appointed to SRC	\$ 40.00	\$ 40.00
Notice of Public Hearing 3 papers	\$ 500.00	\$ 500.00
Court Recorder	\$ 150.00	\$ 150.00
Per Diem Site Review Committee (2 meetings)	\$ 35.00	\$ 490.00
Mileage - Site Review Committee (2 meetings)	\$ 8.00	\$ 112.00
Copies	\$ 40.00	\$ 40.00
Postage	\$ 30.00	\$ 30.00
Consulting 20 hours	\$ 150.00	\$ 3,000.00
TOTAL		\$ 4,362.00

SET FEE = \$4500.00

Current available capacity anticipates minimal need for additional facility siting. Thus, a process which warrants a fee sufficient to cover costs

Staff time is excluded from the basis of this fee. It is presumed that the plan will be staffed and as such, this would be a part of plan implementation duties.

A scenario where the Plan is unstaffed however, may require elevating the site processing fee to cover staffing costs,

NEW DISPOSAL FACILITY SITING PROCESS

Who	Responsibility	Number of Days	If "No"	If There Is a HCA*
APPLICANT	Submit Application to DPA			
BOARD	Determine if should proceed with process	30	30	30
DPA	Review for Completeness	15	15	15
	If incomplete request submittal of further information		30	
	If complete, forward to LPA and SRC			
DPA & LPA	Review application and formulate finding re: consistency. DPA conduct public hearing.	60	60	
	Submit findings of LPA and hearing testimony to SRC			
SRC	Review findings and make determination re: consistency with Plan	60	60	60
	SRC reports finding to the applicant.			
	A finding of consistency means the new disposal area is sited and becomes a part of the Plan. Letter of consistency is forwarded to the MDEQ			
	If found inconsistent, applicant may submit added information to address deficiencies		30	
	SRC may only issue new findings on a re-submitted in regards to criteria originally found deficient. New finding must be forwarded to the MDEQ.		30	
	Should the SRC continue to find the proposed disposal area to be inconsistent, the applicant may appeal to the MDEQ if, and only if, less than 66 months of capacity remains for the Plan area.			
TOTAL NUMBER OF DAYS		165	255	105

* This represents the fastest timeframe in which a proposed disposal area may be sited and presumes no inadequacies in information provided or deficiencies. Inadequacies or deficiencies would add review time to this schedule.

SITING CRITERIA - Isolation Distances

CRITERIA IN SITE MECHANISM		LEGAL REFERENCES & NOTES			
DESCRIPTION	DISTANCE	LAW	IN PA 451 RULES		NOTES
Adjacent Property	(in feet)				
Property Lines	500	Part 115 of PA 451	100	Rule 412	Berm required if less than 200 ft
Road Rights of Way	500	Part 115 of PA 451	100	Rule 412	Berm required if less than 200 ft
Lakes/Streams	500	Part 115 of PA 451	400	Rule 412	
Homes	500	Part 115 of PA 451	300	Rule 412	
Water Supplies and Wellheads		Part 115 of PA 451	various	Rule 412	Or as Defined by the Director
Airports	1000	Part 115 of PA 451	5000	Rule 414	Must notify affect airport and FAA if expanding to within 5-mile radius Has been discussion of 12,000 feet
100 Year Floodplain (none in CC)	Prohibited	Part 31/PA 451/Rule 323.311	Allows, but with numerous restrictions	Rule 415	
Wetlands (map)	Prohibited	Part 303/PA 451	Generally prohibited	Rule 416	Allows only under specific circumstances and mitigation.
Farmland Preservation Act (PDR Program)	Prohibited	Part 361/PA 451			Not addressed in PA 451 - new priority (none approved in CC yet, 1800 acres applied)
Historic or Archeological	Prohibited	MI or Fed Register of Historical Places	Prohibited	Rule 413	
Fault Areas			200 ft from fault	Rule 417	(if expansions)
			Generally prohibited	Rule 417	within seismic impact zones

WATERTOWN CHARTER TOWNSHIP
 BILL LIST FOR MEETING
 MARCH 18, 2024

ATTACHMENT 3-B
 3/18/2024 BOT Meeting

VENDOR	PURPOSE	AMOUNT
***PAYROLL PAID 02-29-24 ***		
ELECTRONIC FEDERAL DEPOSIT	GF TWP SHARE SOCIAL SECURITY & MEDICARE	\$2,817.76
PAYROLL	GF PAYROLL FOR STAFF, BOARDS AND COMMITTEES	\$36,833.72
MERS	GF TWP SHARE PENSION COSTS	\$10,718.76
TOTAL		\$50,370.24
GENERAL FUND TOTAL		\$50,370.24
BILLS PAID 03-01-24		
BUSINESS CREDIT CARD	GF CASE - FLOODLIGHT	109.00
	GF MINTON - OFFICE SUPPLIES, STAMP	439.75
	GF POLVERENTO - APA MEMBERSHIP	548.00
	GF TUBBS - MME MEMBERSHIP, EGG HUNT SUPPLIES	1,953.81
CLINTON COUNTY TREASURER	TA MOBILE HOME TAX DIST MARCH-APRIL	375.00
DONNA C. MINTON	GF MEDICAL REIMBURSEMENT	395.41
ELECTION SOURCE	GF CHART AND MARK	350.00
HOLLY MADILL	GF MEDICAL REIMBURSEMENT	1,284.47
JACOB SCHAEFER	GF SNOW PLOWING, GRAVE OPENINGS	933.30
JEFFREY S. MACKENZIE	GF ASSESSOR 02/16-29/2024	3,589.75
KENT COMMUNICATIONS, INC.	GF ASSESSMENT NOTICES	2,119.22
LOOKING GLASS REGIONAL FIRE	GF MONTHLY PAYMENT (JAN, FEB, MAR)	155,975.13
MCGINTY, HITCH, ET AL.	GF JANUARY LEGAL FEES	647.50
MENARD'S	GF SHOP REPAIR AND MAINTENANCE	268.40
MUNICIPAL INSPECTION SERVICES	GF PERMITS	14,006.50
NORTHWESTERN MUTUAL LIFE	GF DISABILITY INSURANCE	966.17
PITNEY BOWES GLOBAL FINANCIAL-LEASE	GF LEASE	93.00
PITNEY BOWES INC. PREPAID POSTAGE	GF PREPAID POSTAGE	1,703.42
PROVIDENCE	GF MONTHLY TECHCARE	1,933.10
R.M. ELECTRIC, INC	GF CHANGE LIGHT TO LED	864.82
REEDER PIANOS, INC	TF 2023 Win Tax Refund 150-900-006-011-00	33.00
ROSE PEST SOLUTIONS	GF PEST CONTROL	69.00
S.C.C.M.U.A.	SF MONTHLY PAYMENT	43,923.04
STANDARD INSURANCE COMPANY	GF LIFE INSURANCE	209.29
WATERTOWN CHARTER TOWNSHIP	GF COINS FOR EASTER EGG HUNT	30.00
TOTAL		\$232,820.08
GENERAL FUND TOTAL		\$188,489.04
SEWER FUND TOTAL		\$43,923.04
TRUST & AGENCY		\$375.00
CURRENT TAX TOTAL		\$33.00

WATERTOWN CHARTER TOWNSHIP
 BILL LIST FOR MEETING
 MARCH 18, 2024

VENDOR	PURPOSE	AMOUNT
***PAYROLL PAID 03-15-24 ***		
ELECTRONIC FEDERAL DEPOSIT	GF TWP SHARE SOCIAL SECURITY & MEDICARE	\$2,601.32
PAYROLL	GF PAYROLL FOR STAFF, BOARDS AND COMMITTEES	\$34,004.25
MERS	GF TWP SHARE PENSION COSTS	\$5,183.00
TOTAL		\$41,788.57
GENERAL FUND TOTAL	\$41,788.57	
BILLS PAID 03-15-24		
ACD	GF TELEPHONE EQUIPMENT	\$234.92
ANDREA POLVERENTO	GF MEDICAL REIMBURSEMENT	\$1,105.60
ANDREW CASE	GF MEDICAL REIMBURSEMENT	\$124.15
CAROLYN BROKOB	GF MILEAGE, MEDICAL & EXPENSE REIMBURSEMENT	\$246.21
CONSUMERS ENERGY	GF STREETLIGHTS	\$2,474.20
	GF PARK & RIDE LOT	\$38.68
	GF CEMETERY	\$60.61
	GF LOOKING GLASS PARK	\$28.77
	GF TOWNSHIP OFFICE AND GYM	\$1,277.58
	GF HERITAGE PARK	\$37.92
	GF WATERTOWN CHARTER TOWNSHIP	\$250.27
CULLIGAN	GF BOTTLED WATER	\$90.75
GRANGER	GF TRASH REMOVAL	\$43.81
HELLERSTEDT, DAN	SF REFUND OVERPAYMENT OF SEWER BILL	\$95.00
JEFFREY MACKENZIE	GF ASSESSOR 03/01-15/2024	\$3,589.75
KETCHUM, DEBBIE	GF DEPOSIT REFUND	\$150.00
LANSING BOARD OF WATER AND LIGHT	WF ANNUAL FIRE HYDRANT MAINTENANCE	\$116,084.03
MICHIGAN FLEET FUELING	GF FUEL	\$121.74
MUNICIPAL INSPECTION SERVICE	GF PERMITS	\$15,754.00
REYNOLD FELDPAUSCH	GF DEPOSIT REFUND	\$150.00
USA TODAY	GF LEGAL POSTINGS	\$421.60
VERIZON	GF CELL PHONE	\$221.39
WOW	GF INTERNET	\$176.69
TOTAL		\$142,777.67
GENERAL FUND TOTAL	\$26,598.64	
SEWER FUND TOTAL	\$95.00	
WATER FUND TOTAL	\$116,084.03	

WATERTOWN CHARTER TOWNSHIP
 BILL LIST FOR MEETING
 MARCH 18, 2024

VENDOR	PURPOSE	AMOUNT
BILLS TO BE PAID 04-01-24		
JEFFREY S. MACKENZIE	GF ASSESSING SERVICES	\$3,589.75
LOOKING GLASS REGIONAL FIRE	GF BUDGET PAYMENT	\$51,991.71
S.C.C.M.U.A.	SF MONTHLY SEWER	\$43,923.04
TOTAL		\$99,504.50
GENERAL FUND TOTAL		\$55,581.46
SEWER FUND TOTAL		\$43,923.04
***BILLS TO BE PAID AFTER BOARD APPROVAL ***		
INCLUSION SOLUTIONS	GF ELECTION EQUIPMENT	\$2,202.18
TOTAL		
GENERAL FUND TOTAL		\$2,202.18

MEMORANDUM

TO: WATERTOWN TOWNSHIP BOARD OF TRUSTEES
FROM: ANDREA Z. POLVERENTO, PLANNING DIRECTOR
SUBJECT: MONTHLY REPORT: FEBRUARY 2024
DATE: MARCH 12, 2024

Meetings & Events

2/7 – Groundwater Management Board Executive Committee Meeting
2/12 – Zoning Board of Appeals Meeting
2/22 – Webinar re: Title Act Changes
2/27 – Presidential Primary Election
3/6 – Planning Commission Meeting

Enforcement

Wacousta Road – junk & junk vehicles – civil infraction ticket issued; hearing scheduled
Wacousta Road – junk & junk vehicles – civil infraction ticket issued; hearing pending
Cutler Road – Red tag – working with company on compliance issues, some progress made
Hummingbird Lane – junk vehicle – first notice sent
Grove Road – setback infringement – first notice sent

Development

Continuing to work with Plumbers & Pipefitters and the building department on plan review for building permit issuance.
Site Plan Review for Peckham Farms received – project addresses reconstruction of storm damaged facilities.
Site Plan Review for the House of Promise campus expansion received.
Draft plans for an industrial expansion reviewed with comments.
Nottingham issues still unresolved, no progress to report.
Residential construction well underway in Lakeside Preserve No. 10, nearly half the lots are under construction. The Somerset Hills lots are also seeing a lot of new housing starts.

ZBA

The ZBA met in February to consider a variance request, they are also expected to meet in March.

Master Plan Update

Final draft received, two rounds of final edits were incorporated. Adoption materials prepped. Resolution of adoption ready for PC & BOT to consider in March.

Other

Working with the assessing department on a handful of land divisions. Several meetings with residents on this topic. Prepping newsletter articles for upcoming publication.

Solar Energy Ordinance – State Legislation on Local Zoning

Staff has been following this issue closely, and preliminary discussions & information was provided to the Planning Commission at their regular meeting in March. While the legislation considers several different types of renewable energy, solar energy facilities will be the most important consideration for this township moving forward.

For reference, Last November, the Governor signed legislation which, under certain conditions, preempts local zoning authority for utility scale wind and solar energy production facilities. The legislation does not take effect until November 28, 2024. Various groups are currently attempting to gather signatures for a ballot initiative to repeal this legislation.

This legislation applies to the following types of utility-scale projects:

- **Solar energy facilities expected to generate 50 megawatts or greater**
- Wind energy facilities expected to generate 100 megawatts or greater; Energy storage of 100 megawatts or more; Energy discharge of 100 megawatts or more

The legislation allows electric utilities and independent power producers to apply for a certificate from the Michigan Public Service Commission to operate a commercial-scale wind or solar facility. The MPSC is required to issue this certificate subject to a few minimal requirements. Local units of government are permitted to adopt “compatible ordinances” and if one is in place, the developer/applicant is required to obtain local approval as provided in the ordinance.

A “compatible renewable energy ordinance” or CREO, is defined by the Act as an ordinance whose requirements are **not more restrictive** than the requirements of Sec. 226.8 of the Act (details outlined below). Generally, townships are unable to adopt more restrictive setbacks, or maximum acreage restrictions. If a township denies a permit under this ordinance, the applicant can appeal to the MPSC. If this happens, this effectively voids the “compatible ordinance.” Basically, the township’s denial would be overruled, and future applicants would not be required to go through a local approval process and could go directly to the MPSC.

The MPSC certificate takes into account only the following conditions for utility-scale solar:

- 300’ setback from buildings on non-participating properties; 50’ setback from the edge of a public road (not the edge of the right-of-way as typical frontage setbacks require); 50’ setback from the property line of a non-participating property
- Maximum height of 25’ when arrays are at full tilt
- Noise limitations of 55 average hourly decibels on the A-weighted scale at the wall of the nearest non-participating building (this decibel level is comparable to between a conversation at home and a conversation in a restaurant)
- Fencing must be electric code compliant; Dark sky friendly lighting
- The MPSC must consider the percentage of land in any community dedicated to energy production and find that any project “will not unreasonably diminish prime or other farmland.” What constitutes “unreasonably diminish” will likely be a moving target.

If the applicant opts for the MPSC process, they must enter into an agreement with the

community to provide a one-time payment of \$2,000 per megawatt hour of energy, and the community can use that for any project agreed to by both parties.

There are dozens of unanswered questions about how local units of government can and should consider proceeding on this topic. Of over 250 ordinances reviewed by MTA, only around 50 match the required setbacks, height, and noise regulations that match the MPSC requirements. There is little guidance on ordinance template. Staff will continue to keep the Planning Commission and Board of Trustees apprised on this topic, when more actionable information becomes available.

Planning & Zoning Monthly Report -February 2024

Residential	Current Month	Year to Date
New Residences	2	5
Residential Additions		
Accessory Buildings/Garages	1	2
Decks and Porches		1
Pools/Ponds/Hot Tubs	1	1
Home Occupations		1
Residential Solar		
Commercial/Industrial		Year to Date
New /Remodel/Additions		
Sign Permits		
Cell Towers and Related		
Agricultural		
Agricultural Buildings	1	1

Certificates of Occupancy Issued:

	Current Month	Year to Date
Residential		
Commercial/Industrial		

TREASURER'S INVESTMENT MEMO

To: Supervisor Maahs, Clerk Brokob, Trustees Cooley, Overton, Madill, and Hufnagel

From: Sue Biergans, Treasurer

RE: February Investment Activity

Date: March 7, 2024

During the month of February 2024, the following interest received:

MI-Class	Total Interest added	\$13,743.31
MI-Class Edge	Total Interest added	\$ 9,820.22
Multi-Bank Securities	Total Interest added	\$17,186.87
Horizon Bank	Total Interest added	\$ 872.99
Mercantile Bank	Total Interest added	\$ 610.94

Percent of investment portfolio per financial institution is:

CIBC	Consumers CU	Dart	Flagstar	Horizon	MI CLASS	MI CLASS EDGE	MBS	Mercantile
\$150,000.00	\$200,000.00	\$122,500.00	\$101,699.93	\$103,449.83	\$1,510,074.95	\$340,761.78	\$133,434.00	\$100,000.00
\$156,300.21	\$50,000.00	\$100,000.00		\$128,834.37	\$12,934.10	\$970,524.12	\$133,324.50	\$100,000.00
		\$122,500.00		\$130,137.56	\$5,256.38	\$10,783.64	\$145,515.00	\$250,000.00
					\$474,487.14	\$970,524.12	\$195,994.00	
					\$54,827.61		\$195,498.00	
					\$205,471.88		\$201,494.00	
					\$5,450.15		\$250,000.00	
					\$76,197.81		\$200,000.00	
					\$843,252.86		\$247,685.00	
							\$249,000.00	
							\$250,000.00	
							\$250,000.00	
							\$250,000.00	
							\$248,000.00	
							\$249,000.00	
							\$249,000.00	
							\$247,000.00	
							\$223,510.00	
							\$87,661.00	
							\$197,894.00	
							\$247,442.50	
							\$250,000.00	
							\$250,000.00	
							\$250,000.00	
							\$250,415.00	
							\$178,314.00	
							\$176,618.00	
\$306,300.21	\$250,000.00	\$345,000.00	\$101,699.93	\$362,421.76	\$3,187,952.88	\$2,292,593.66	\$5,806,799.00	\$450,000.00
\$13,102,767.44								
2.34%	1.91%	2.63%	0.78%	2.77%	24.33%	17.50%	44.32%	3.43%

SCHEDULE OF INVESTMENTS FOR FEBRUARY 2024

ATTACHMENT 3-C-4
3/18/2024 BOT Meeting

ITEM #	Year	Fund or Investment Description	Purchase Amount	Adjustment + OR -	Purchase Date	Maturity Date	Interest %	Interest Earned	Value at Maturity	Market Value
GENERAL FUND										
24	2001	MI-Class		\$1,822,821.68	1-Oct-07	PMMA	5.54%	\$204,296.32	\$1,510,074.95	
19	2021	MI-Class EDGE	\$900,000.00		23-Dec-21	PMMA	5.47%	\$71,374.90	\$970,524.12	\$913,918.05
26	2020	MBS 5yr	\$150,000.00		30-Nov-20	28-Nov-25	0.50%	\$2,250.00	\$133,434.00	\$133,434.00
11	2021	MBS 5 yr Gov Bond	\$150,000.00		18-Aug-21	18-May-26	0.88%	\$2,953.13	\$133,324.50	\$133,324.50
1	2022	Mercantile 2 yr	\$100,000.00		10-Feb-22	10-Feb-24	0.30%	\$610.94		
4	2022	MBS 3 yr.	\$150,000.00		6-Sep-22	8-Sep-25	3.40%	\$6,371.51	\$145,515.00	\$145,515.00
5	2022	MBS 2 yr.	\$200,000.00		2-Sep-22	20-Sep-24	3.40%	\$8,495.28	\$195,994.00	\$195,994.00
6	2022	MBS 3 yr.	\$200,000.00		20-Sep-22	20-Sep-25	3.70%	\$9,244.91	\$195,498.00	\$195,498.00
11	2022	CIBC 18 months	\$150,000.00		3-Nov-22	3-May-24	4.20%		\$150,000.00	
12	2022	Horizon 2 yr	\$103,449.83		8-Dec-22	2-Dec-24	4.35%	\$2,664.64	\$103,449.83	
13	2022	MBS 2 yr.	\$200,000.00		15-Dec-22	16-Dec-24	5.00%	\$10,008.62	\$201,494.00	\$201,494.00
1	2023	MBS 5 yr.	\$250,000.00		20-Jan-23	20-Jan-26	4.75%	\$11,875.00	\$250,000.00	
3	2023	Consumers Credit Union	\$200,000.00		6-Mar-23	6-Mar-24	4.85%		\$200,000.00	
4	2023	MBS 3 yr.	\$200,000.00		2-Mar-23	23-Mar-26	4.80%	\$8,048.20	\$200,000.00	
6	2023	Horizon 1 yr	\$128,834.37		18-Apr-23	18-Apr-24	4.53%	\$3,862.90	\$128,834.37	
7	2023	Dart Bank	\$122,500.00		16-Apr-23	16-May-24	4.90%		\$122,500.00	
8	2023	MBS 3 yr.	\$250,000.00		16-May-23	15-May-26	4.60%	\$5,806.67	\$247,685.00	
10	2023	MBS 3 yr.	\$249,000.00		30-Jun-23	30-Jun-26	4.70%	\$6,861.47	\$249,000.00	
11	2023	MBS 3 yr.	\$250,000.00		27-Jul-23	27-Jul-26	4.75%	\$5,986.30	\$250,000.00	
12	2023	Mercantile 1 yr	\$250,000.00		31-Aug-23	30-Aug-24	5.05%		\$250,000.00	
14	2023	Dart 13 month	\$100,000.00		11-Aug-23	11-Sep-24	4.90%		\$100,000.00	
16	2023	MBS 5 yr.	\$250,000.00		27-Sep-23	27-Sep-28	5.00%	\$4,178.08	\$250,000.00	
18	2023	Dart 13 month	\$122,500.00		27-Oct-23	27-Nov-24	5.25%		\$122,500.00	
19	2023	MBS 3 yr.	\$250,000.00		14-Nov-23	14-Aug-26	5.10%	\$2,130.83	\$250,000.00	
20	2023	MBS 5 yr.	\$248,000.00		14-Nov-23	14-Feb-28	4.90%	\$2,033.67	\$248,000.00	
21	2023	Horizon 1 yr	\$130,137.56		2-Dec-23	2-Dec-24	4.64%		\$130,137.56	
22	2023	MBS 4 yr.	\$249,000.00		12-Dec-23	12-Dec-27	4.55%	\$962.23	\$249,000.00	
23	2023	FlagStar 17 months	\$101,699.93		13-Dec-23	13-May-25	5.08%		\$101,699.93	
2	2024	Mercantile 18 month	\$100,000.00		12-Feb-24	12-Aug-25	4.00%		\$100,000.00	
3	2024	MBS 2 yr.	\$249,000.00		21-Feb-24	23-Feb-26	4.00%		\$249,000.00	
4	2024	MBS 3 yr.	\$247,000.00		16-Feb-24	16-Feb-27	4.55%		\$247,000.00	
5	2024	Consumers Credit Union	\$50,000.00		15-Feb-24	6-Mar-24			\$50,000.00	
GENERAL FUND TOTAL			\$3,953,784.20	\$1,822,821.68			46.33%	\$277,921.22	\$7,734,665.26	\$1,180,676.55
CURRENT TAX										
24	2001	MI-Class		-\$6,151.51	Dec 2010	PMMA	5.54%	\$4,673.04	\$5,256.38	
CURRENT TAX TOTAL				-\$6,151.51				\$4,673.04	\$5,256.38	
SEWER RECEIVING FUND										
24	2001	MI-Class	\$115,000.00	\$1,740,492.48	1-Oct-07	PMMA	5.54%	\$137,760.38	\$843,252.86	
19	2021	MI-Class EDGE	\$900,000.00		23-Dec-21	PMMA	5.47%	\$71,374.88	\$970,524.12	\$913,918.05
2	2021	MBS 5 yr Gov Bond	\$250,000.00		28-Apr-21	28-Apr-26	1.00%	\$6,250.00	\$223,510.00	\$223,510.00
18	2021	MBS 5 yr	\$100,000.00		17-Dec-21	17-Dec-26	1.15%	\$2,300.01	\$87,661.00	\$87,661.00
7	2022	MBS 3 yr.	\$200,000.00		28-Sep-22	28-Mar-25	4.10%	\$10,280.43	\$197,894.00	\$197,894.00
10	2022	MBS 2 yr.	\$250,000.00		3-Oct-22	24-Sep-24	4.00%	\$12,547.95	\$247,442.50	\$247,442.50
5	2023	MBS 3 yr.	\$250,000.00		3-Apr-23	3-Apr-26	5.10%	\$9,606.20	\$250,000.00	
9	2023	CIBC 1 yr	\$156,300.21		2-May-23	1-May-24	4.90%		\$156,300.21	
13	2023	MBS 1 yr.	\$250,000.00		2-Aug-23	1-Aug-24	5.25%		\$250,000.00	
15	2023	MBS 1 yr.	\$250,000.00		13-Sep-23	12-Sep-24	5.60%	\$4,874.05	\$250,000.00	
17	2023	Mercantile Bank 1 yr.	\$100,000.00		8-Oct-23	7-Oct-24	4.93%		\$100,000.00	
1	2024	MBS 5 yr.	\$250,000.00		17-Jan-24	17-Jan-29	4.05%		\$250,415.00	
SEWER REC TOTAL			\$3,071,300.21	\$1,740,492.48			13.15%	\$209,135.26	\$3,826,999.69	\$913,918.05
WATER FUND										
24	2001	MI-Class	\$237,776.20	\$365,245.73	3-Apr-06	PMMA	5.54%	\$62,465.21	\$474,487.14	
19	2021	MI-Class EDGE	\$316,000.00		23-Dec-21	PMMA	5.47%	\$25,060.48	\$340,761.78	\$320,886.77
1	2021	MBS 5 yr GOV BOND	\$200,000.00		21-Apr-21	21-Apr-26	0.90%	\$4,500.00	\$178,314.00	\$178,314.00
WATER FUND TOTAL			\$753,776.20	\$365,245.73			11.90%	\$87,525.69	\$993,562.92	\$320,886.77
T.I.R.F.										
24	2001	MI-Class	\$102,000.00	-\$105,857.87	21-May-01	PMMA	5.54%	\$26,791.97	\$12,934.10	
19	2021	MI-Class EDGE	\$10,000.00		23-Dec-21	PMMA	5.47%	\$793.08	\$10,783.64	\$10,154.66
13	2021	MBS 5yr	\$200,000.00		28-Jan-21	26-Jan-26	0.50%	\$3,609.93	\$176,618.00	\$176,618.00
T.I.R.F TOTAL			\$312,000.00	-\$105,857.87			11.50%	\$31,194.98	\$200,335.74	
STOLL ROAD PAVING Bond paid in full 2021										
24	2001	MI-Class	\$528,136.10	-\$383,775.16	29-Nov-06	PMMA	5.54%	\$60,910.94	\$205,471.88	
STOLL RD PAVING TOTAL			\$528,136.10	-\$383,775.16				\$60,910.94	\$205,471.88	
STOLL RD WATER Bond paid in full 2021										
24	2001	MI-Class	\$410,483.63	-\$417,919.90	29-Nov-06	PMMA	5.54%	\$12,686.42	\$5,450.15	
STOLL RD WATER TOTAL			\$410,483.63	-\$417,919.90				\$12,686.42	\$5,450.15	
STOLL RD SEWER Bond paid in full 2021										
24	2001	MI-Class	\$1,942,691.91	-\$1,950,232.81	29-Nov-06	PMMA	5.54%	\$67,368.51	\$54,827.61	
STOLL RD SEWER TOTAL			\$1,942,691.91	-\$1,950,232.81				\$67,368.51	\$54,827.61	
WACOUSTA RD PAVING Bond paid in full 2021										
24	2001	MI-Class	\$50,848.01	-\$16,528.36	13-Apr-07	PMMA	5.54%	\$42,534.85	\$76,197.81	
WACOUSTA RD PAVING TOTAL			\$50,848.01	-\$16,528.36				\$42,534.85	\$76,197.81	
								\$13,102,767.44	Total of principal	

SUE BIERGANS, TREASURER
 PMMA - Pooled Money Market Account, liquid funds
 MMA - Money Market Account
 GOV BOND - United States Government Bonds, full faith and credit of US Government
 FEBRUARY 2024

Financial Status Report

FEBRUARY 2024

ACCOUNTS	BEGINNING BALANCE	FUNDS RECEIVED	FUNDS DISBURSED	ENDING BALANCE
GENERAL FUND				
CHECKING	\$ 12,875.50	\$ 267,473.07	\$ 267,438.31	\$ 12,910.26
SAVINGS ACCOUNT	\$ 1,839,735.96	\$ 1,178,484.29	\$ 673,753.81	\$ 2,344,466.44
INVESTMENTS	\$ 7,177,998.08	\$ 556,667.18		\$ 7,734,665.26
TOTAL	\$ 9,030,609.54	\$ 2,002,624.54	\$ 941,192.12	\$ 10,092,041.96
TAX				
SAVINGS ACCOUNT	\$ 1,067,446.07	\$ 4,390,794.63	\$ 5,311,293.56	\$ 146,947.14
INVESTMENTS	\$ 5,233.74	\$ 22.64		\$ 5,256.38
TOTAL	\$ 1,072,679.81	\$ 4,390,817.27	\$ 5,311,293.56	\$ 152,203.52
TIRF				
SAVINGS ACCOUNT	\$ 82,960.98	\$ 4,150.08		\$ 87,111.06
INVESTMENTS	\$ 200,233.80	\$ 101.94		\$ 200,335.74
TOTAL	\$ 283,194.78	\$ 4,252.02	\$ -	\$ 287,446.80
WATER DISTRICT #1				
SAVINGS ACCOUNT	\$ 170,706.59	\$ 50,830.75	\$ -	\$ 221,537.34
INVESTMENTS	\$ 990,057.76	\$ 3,505.16		\$ 993,562.92
TOTAL	\$ 1,160,764.35	\$ 54,335.91	\$ -	\$ 1,215,100.26
SEWER RECEIVING FUND				
SAVINGS ACCOUNT	\$ 533,649.84	\$ 19,040.68	\$ 44,294.04	\$ 508,396.48
INVESTMENTS	\$ 3,819,207.22	\$ 7,792.47		\$ 3,826,999.69
TOTAL	\$ 4,352,857.06	\$ 26,833.15	\$ 44,294.04	\$ 4,335,396.17
WACOUSTA RD PAVING				
INVESTMENTS	\$ 75,869.30	\$ 328.51	\$ -	\$ 76,197.81
TOTAL	\$ 75,869.30	\$ 328.51	\$ -	\$ 76,197.81
STOLL ROAD PAVING				
INVESTMENTS	\$ 204,586.09	\$ 885.79		\$ 205,471.88
TOTAL	\$ 204,586.09	\$ 885.79	\$ -	\$ 205,471.88
STOLL ROAD WATER				
INVESTMENTS	\$ 5,426.68	\$ 23.47		\$ 5,450.15
TOTAL	\$ 5,426.68	\$ 23.47	\$ -	\$ 5,450.15
STOLL ROAD SEWER				
INVESTMENTS	\$ 54,591.24	\$ 236.37		\$ 54,827.61
TOTAL	\$ 54,591.24	\$ 236.37	\$ -	\$ 54,827.61
GRAND TOTAL	\$ 16,240,578.85	\$ 6,480,337.03	\$ 6,296,779.72	\$ 16,424,136.16

Memorandum

To: Watertown Township Board
From: Jennifer Tubbs, Watertown Township Manager
Date: March 13, 2024

RE: Township Manager's monthly report

Committees/Meetings:

- Attended Southern Clinton County Authority Board Meeting
- Attended Planning Commission Meeting
- Attended Zoning Board of Appeals Meeting

Economic Development:

- Site Searches – zero
- Related Correspondence – zero
- Meetings – zero

Office Operation:

- Staff related assistance – fourteen

The office ran smoothly during the election. Staff are focused on preparation for the upcoming audit.

Resident Relations:

- Road complaints – one
- Resident questions/interactions/meetings – nineteen

The township received a road complaint at the planning commission meeting regarding the use of chip seal on roads.

Several residents called the township to express concern regarding the variance request on Herbison Road.

Township Board Relations:

- Board member related assistance – three
- Board member meetings – eleven

Board members expressed concerns regarding the variance request on Herbison Road and corrective measures available.

Miscellaneous:

Wacousta School Update –

A purchase agreement is in the process of being drafted.

Michigan High-Speed Internet –

The Michigan Broadband Map for high-speed internet access has been released. This map shows several areas of Watertown Township that have no service or are underserved. The State of Michigan has received over a billion dollars, and it has been communicated that there are enough funds to make sure that every property that is underserved or has no service will be brought up to speed. Staff is working to verify the broadband map as best as possible to make sure that any objections to inaccuracies can be lodged in a timely manner.



Clerk's Office
Carolyn A. Brokob, Clerk
cbrokob@watertownmi.gov
www.watertownmi.gov

12803 S. Wacousta Rd, Grand Ledge MI 48837 | 517-626-6593

ELECTION UPDATE – March 18, 2024

SUMMARY OF THE 2/27/2024 MICHIGAN PRESIDENTIAL PRIMARY ELECTION:

TOTAL IN-PERSON VOTERS: 437 (PRECINCT 1 - 237 and PRECINCT 2 – 200)

EARLY VOTING: 34

ABSENT VOTER BALLOTS ISSUED: 1,245

ABSENT VOTER BALLOTS TABULATED: 1,079 (86.51% RETURN RATE)

PERCENT OF VOTES CAST COMPARED TO REGISTERED VOTERS: 32.27%

The tabulator tapes for Precinct 1, Precinct 2, and the Absent Voter Counting Board are hung in the township hallway for about 30 days after the election. These totals are the unofficial result before the election is canvassed.

Election preparation and election day went smoothly. The Clerks office had many interactions with residents with election related questions (email, phone, in-person) in the six weeks leading up to election day. Additional follow-up under MCL 168.759f requires the Clerk’s office to correspond by mail, email, phone, etc. with voters on the Permanent Ballot List that did not return a selection form to designate which ballot style (Republican or Democrat) they wanted to vote in Michigan’s Closed Presidential Primary. Designating ballot style only happens every 4 years in the Presidential Primary. Many voters do not remember this requirement and additional explanation of the process is needed.

The Clerk and Deputy Clerk provided assistance and guidance to nine other Clinton County townships during this election cycle as most of the township Clerks are part-time and/or new Clerks. The many election law changes and lack of organized state resources make it difficult for smaller jurisdictions.

Early voting kicked off for all Clinton County residents on February 17-25. The Watertown election inspector team was scheduled on Sunday, February 25th. It was the busiest day of the nine days. Overall early voting had low turnout in Michigan (541 total in Clinton County), but this gave time to get all the processes in place and a trial run for busier elections happening in August and November. The word is still getting out about the availability of nine days of in-person early voting for each federal and state election. We are fortunate to coordinate with Clinton County for two early voting sites and not have each jurisdiction go alone. This model saves money and resources for each municipality.

The Clerk’s office is already in the next election cycle for the May 7, 2024, special election for Waverly School District and St. Johns School District voters. We will be consolidating with Riley Township for St. John School voters, and Delta Township for Waverly School voters. Notices are being sent to those affected voters on where to vote in person and how to obtain an absentee ballot.



12803 S. Wacousta Rd., Grand Ledge, MI 48837
517-626-6593
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www.watertownmi.gov

PLANNING COMMISSION REGULAR MEETING MINUTES - DRAFT
Wednesday, March 6, 2024 | 7:00 pm

CALL TO ORDER: The meeting was called to order at 7:00 pm by Chair Rick Adams with the Pledge of Allegiance.

PLANNING COMMISSIONERS PRESENT: Chair Rick Adams, Vice-Chair Ulrika Zay, Secretary John Wiesner, Zoning Board of Appeals Representative Charles Openlander, Beth Ball, Ron Overton, Andrew Powers, and Richard Turcotte. Absent was Joe Davis.

STAFF PRESENT: Planning Director Andrea Polverento.

COMMUNICATIONS RECEIVED: None.

AGENDA APPROVAL:

Motion by Zay, seconded by Ball, to approve the March 6, 2024 regular meeting agenda as presented. Motion carried.

PUBLIC COMMENT, NON-AGENDA ITEMS: None.

APPROVAL OF MINUTES:

1. January 10, 2024 Regular Meeting

Motion by Powers, seconded by Openlander, to approve the regular meeting minutes of January 10, 2024 as presented. Motion carried.

PUBLIC HEARINGS: None.

NEW BUSINESS:

1. Case No. 24-02 SPR – Peckham Farms – 5408 Grand River Ave.

Polverento presented the facts of the case, a request for final site plan review for reconstruction of a 200' x 228' high tunnel structure that was damaged in a storm, a duplicate 200' x 228' high tunnel to replace other similar structures also damaged by the storm, a new 48' x 180' building extension, and a wind barrier.

Nate Vander Laan, Vice-President of Facilities for Peckham, Inc., was present at the meeting to answer questions of the Planning Commission.

Motion by Wiesner, seconded by Openlander, to waive the reading of, and to concur with the Planning Director's recommended comments regarding the site plan review specific requirements, Sec. 28-6.1.B.4 for Case No. 24-02 SPR, as provided in the staff report. Motion carried.

Motion by Zay, seconded by Turcotte, that the Planning Commission approve Case No. 24-02 SPR for Peckham, Inc., for final site plan review for construction of two 200' x 228' high tunnels, a 48' x 180' high tunnel, and a wind barrier at 5408 W. Grand River Ave., in Section 35 of Watertown Charter Township, provided that conformance to conditions 1-8, as noted below, are achieved to the satisfaction of the Township Zoning Administrator as being in accordance with the requirements of the Watertown Charter Township Zoning Ordinance.

Conditions of Final Site Plan Approval:

- 1 The applicant shall comply with the requirements of the Clinton County Drain Commissioner.
2. The applicant shall comply with the requirements of the Mid-Michigan District Health Department, if applicable.
4. The applicant shall obtain a Soil Erosion and Sedimentation Control permit from the Clinton County Building Department and maintain compliance with all requirements.
5. The applicant shall comply with the requirements of the Township Building Official and obtain any required building and trade permits, if applicable.
6. Outdoor lighting shall comply with Section 28-5.18 of the Watertown Charter Township Zoning Ordinance.
7. Any signage shall meet the requirements of the township's sign ordinance and permits shall be obtained.
8. Applicant must comply with all applicable State, Federal and Township laws.

Motion carried.

2. Resolution No. 03-06-2024-01 Resolution of Adoption, 2024 Master Plan

Motion by Overton, seconded by Openlander, to waive the reading of the resolution. Motion carried.

Motion by Zay, seconded by Powers, to adopt Resolution No. 03-06-2024-01, a Resolution of Adoption for the Watertown Charter Township Master Plan, March 2024.

Roll call vote:

Yes: Wiesner, Powers, Ball, Adams, Openlander, Turcotte, Overton, Zay

No: None

Absent: Davis

Motion carried, resolution adopted.

Motion by Zay, seconded by Openlander, to submit the adopted Watertown Charter Township Master Plan to the Board of Trustees for further action. Motion carried.

3. Discussion: Solar Energy Systems & PA 233/234

The Planning Commission briefly discussed the status, potential effects, and possible actions to be taken should the legislation regarding pre-emption of local zoning for alternative energy systems take effect later this year.

No action taken.

4. Discussion: Case No. 24-01 ZBA, 13123 Lowell Road – Variance Request

The Planning Commissioners discussed recent action taken by the Zoning Board of Appeals to approve a dimensional variance. Several Commissioners expressed dissatisfaction with the outcome.

No action taken.

UNFINISHED BUSINESS: None.

COMMITTEE AND STAFF REPORTS:

1. Executive Committee Report – None.
2. Ordinance Review Committee Report – None.
3. Site Plan Review Committee Report – None.
4. Board of Trustees Report – Overton provided the Board of Trustees report.
5. Zoning Board of Appeals Report – None.
6. Capital Improvements Committee Report – None.
7. Staff Reports: Assistant & Director’s Reports – Polverento provided the staff reports.

COMMENTS AND QUESTIONS FROM AUDIENCE, STAFF, AND COMMISSIONERS:

Zay expressed her dissatisfaction with the chip seal treatment that had been applied to Looking Glass Brook Drive last year. She asked that the Board of Trustees to consider other options for neighborhood roads in the future. Township Manager Tubbs described various options that could be considered, including assessing property owners for alternative treatments if they preferred.

ADJOURNMENT:

Motion by Turcotte, seconded by Ball, to adjourn the meeting. The meeting was adjourned at 8:55pm.

Date approved: 4/3/24

Rick Adams, Chair

John Wiesner, Secretary



CLINTON COUNTY SHERIFF'S OFFICE

1347 E. Townsend Rd
St. Johns, MI 48879

SEAN DUSH
Sheriff

Phone (989) 224-5200
Fax (989) 224-1382

**TO: CLINTON COUNTY BOARD OF COMMISSIONERS,
TOWNSHIP SUPERVISORS AND VILLAGE MAYORS**

FROM: SEAN DUSH, SHERIFF

DATE: March 12, 2024

SUBJECT: FEBRUARY 2024 JAIL BILLING

The average daily population of inmates for the month of FEBRUARY 2024 was 111 inmates. This total includes a daily average of 108 County Inmates and a daily average of 3 Inmates Housed for Other Jurisdictions.

Revenue for the month of FEBRUARY 2024 was \$15942.23

**MONTHLY JAIL COUNT
FEBRUARY 2024**

DATE	MALE	FEMALE	TOTAL	BOARDER	CCSO
1	82	27	109	5	104
2	83	28	111	5	106
3	82	24	106	4	102
4	81	25	106	4	102
5	80	25	105	4	101
6	79	26	105	3	102
7	82	26	108	3	105
8	83	29	112	3	109
9	86	26	112	3	109
10	85	25	110	3	107
11	83	25	108	3	105
12	82	27	109	3	106
13	80	24	104	3	101
14	77	26	103	3	100
15	82	25	107	3	104
16	84	26	110	3	107
17	84	28	112	3	109
18	82	30	112	3	109
19	81	32	113	3	110
20	81	33	114	3	111
21	81	29	110	3	107
22	84	29	113	3	110
23	83	29	112	4	108
24	87	27	114	4	110
25	90	32	122	4	118
26	88	35	123	4	119
27	85	33	118	4	114
28	87	33	120	4	116
29	89	32	121	3	118
TOTALS	2413	816	3229	100	3129
DAILY AVERAGE	83	28	111	3	108

RECEIVABLES TOTALS AND PAYMENTS RECEIVED 2024

JANUARY BILLING					
	DAYS	DATE BILLED	AMOUNT BILLED	DATE RECEIVED	AMOUNT RECEIVED
CJRP - GROUP I	33	2/6/2024	\$ 1,815.00	2/14/2024	\$ 1,815.00
CJRP - GROUP II	93	2/6/2024	\$ 3,720.00	2/14/2024	\$ 3,720.00
MDOC-DETAINEES	30	2/6/2024	\$ 1,050.00	2/9/2024	\$ 1,050.00
US FED MARSHALS - WEST					
COMBINED PUBLIC COMMUNICATIONS				2/5/2024	\$ 8,940.40
CANTEEN				2/2/2024	\$ 2,873.69
Totals	156		\$ 6,585.00		\$ 18,399.09
FEBRUARY BILLING					
	DAYS	DATE BILLED	AMOUNT BILLED	DATE RECEIVED	AMOUNT RECEIVED
CJRP - GROUP I	29	3/6/2024	\$ 1,595.00		
CJRP - GROUP II	63	3/6/2024	\$ 2,520.00		
MDOC-DETAINEES	22	3/6/2024	\$ 770.00		
US FED MARSHALS - WEST					
COMBINED PUBLIC COMMUNICATIONS				3/4/2024	\$ 8,147.30
CANTEEN				3/4/2024	\$ 2,909.93
Totals	114		\$ 4,885.00		\$ 11,057.23

JAIL REVENUE COMPARISONS
2019-2024
JANUARY - DECEMBER

MONTH	2019	2020	2021	2022	2023	2024
<i>JANUARY</i>	\$ 66,134.00	\$ 52,251.00	\$ 3,255.00	\$ -	\$ 6,440.00	\$ 18,399.09
<i>FEBRUARY</i>	\$ 60,711.00	\$ 51,775.00	\$ 1,435.00	\$ -	\$ 4,888.00	\$ 15,942.23
<i>MARCH</i>	\$ 84,443.00	\$ 40,849.00	\$ 1,730.00	\$ -	\$ 9,780.00	\$ -
<i>APRIL</i>	\$ 63,550.00	\$ 12,730.00	\$ 215.00	\$ -	\$ 8,505.00	\$ -
<i>MAY</i>	\$ 70,941.00	\$ 15,041.00	\$ 175.00	\$ 1,050.00	\$ 7,465.00	\$ -
<i>JUNE</i>	\$ 58,269.00	\$ 22,295.00	\$ 105.00	\$ 665.00	\$ 8,475.00	\$ -
<i>JULY</i>	\$ 47,829.00	\$ 27,835.00	\$ 525.00	\$ 2,900.00	\$ 6,970.00	\$ -
<i>AUGUST</i>	\$ 53,162.00	\$ 13,800.00	\$ 1,365.00	\$ 4,715.00	\$ 11,935.00	\$ -
<i>SEPTEMBER</i>	\$ 51,121.00	\$ 9,445.00	\$ 2,450.00	\$ 7,567.00	\$ 10,850.00	\$ -
<i>OCTOBER</i>	\$ 56,752.00	\$ 11,455.00	\$ 1,505.00	\$ 9,703.00	\$ 9,855.00	\$ -
<i>NOVEMBER</i>	\$ 59,685.00	\$ 6,005.00	\$ 1,225.00	\$ 8,347.00	\$ 9,830.00	\$ -
<i>DECEMBER</i>	\$ 59,529.00	\$ 5,575.00	\$ 1,085.00	\$ 7,356.00	\$ 8,895.00	\$ -
TOTAL	\$ 732,126.00	\$ 269,056.00	\$ 15,070.00	\$ 42,303.00	\$ 103,888.00	\$ 34,341.32
AVERAGE	\$ 61,010.50	\$ 22,421.33	\$ 1,255.83	\$ 3,525.25	\$ 8,657.33	\$ 2,861.78
ACTUAL	\$ 732,126.00	\$ 269,056.00	\$ 15,070.00	\$ 42,303.00	\$ 103,888.00	\$ 34,341.32
Captain Tom Wirth						

2024
OUT OF COUNTY REVENUES
BILLED AND RECEIVED

Month	Average Boarded Inmate	Average Local Inmate	Out County Revenues Billed	Out County Revenues Received
<i>January</i>	4	101	\$ 6,585.00	\$ 6,585.00
<i>February</i>	3	108	\$ 4,885.00	\$ -
<i>March</i>			\$ -	\$ -
<i>April</i>			\$ -	\$ -
<i>May</i>			\$ -	\$ -
<i>June</i>			\$ -	\$ -
<i>July</i>			\$ -	\$ -
<i>August</i>			\$ -	\$ -
<i>September</i>			\$ -	\$ -
<i>October</i>			\$ -	\$ -
<i>November</i>			\$ -	\$ -
<i>December</i>			\$ -	\$ -
Y-T-D	4	105	\$ 11,470.00	\$ 6,585.00
Captain Tom Wirth				

CLINTON COUNTY



SHERIFF'S OFFICE

MONTH: February of 2024

TRAFFIC CRASHES

	February 2024	YEAR TO DATE	2023
Fatal Crashes	0	0	8
Deaths	0	0	11
Personal Injury	8	16	81
Property Damage Crash	24	70	483
Car/Deer	54	113	1030
TOTAL	86	199	1602

TRAFFIC ENFORCEMENT

	February 2024	YEAR TO DATE	2023
OUIL	9	16	91
Seatbelt	0	0	23
Total Traffic Citations	482	780	4384
VCSA(Drugs)	3	8	40

COMPLAINT ACTIVITY

	February 2024	YEAR TO DATE	2023
Self-Initiated Calls	1629	2983	16530
Calls for Service	501	1072	7352
Total Calls	2130	4055	23889
Written Reports	268	531	3190

**FEBRUARY 2024
TICKET TOTALS**

Township, City, Village	Handwritten Tickets	In Car Tickets	TOTAL TICKETS
BATH	0	4	4
BENGAL	0	9	9
BINGHAM	0	66	66
DALLAS	0	15	15
DEWITT	0	91	91
DUPLAIN	0	2	2
EAGLE	0	47	47
ESSEX	0	2	2
GREENBUSH	0	61	61
LEBANON	0	0	0
OLIVE	0	49	49
OVID	0	19	19
RILEY	0	10	10
VICTOR	0	13	13
WATERTOWN	0	99	99
WESTPHALIA	0	5	5
VILLAGE OF ELSIE	0	0	0
VILLAGE OF MAPLE RAPIDS	0	0	0
VILLAGE OF WESTPHALIA	0	0	0
VILLAGE OF FOWLER	0	3	3
CITY OF ST. JOHNS	0	7	7
CITY OF DEWITT	0	0	0
CITY OF OVID	0	0	0
FEBRUARY TOTAL	0	502	502

COMMUNICATIONS

Number of Events by Nature

WATERTWON TWP - 02/2024

Nature	# Events
9-1-1 HANG UP/OPEN LINE	2
ABANDONED VEHICLE	2
ALARM	7
ANIMAL COMPLAINTS/BITES	10
ASSIST OTHER AGENCY	6
BREAKING & ENTERING	1
BUSINESS CONTACT/CHECK	14
CAR/DEER ACCIDENT	6
CHECK SUBJECT(S)	2
CHECK VEHICLE	2
CIVIL /NEIGHBOR DISPUTE	2
COMMUNITY POLICING	5
CONTEMPT OF COURT	1
CRIMINAL SEXUAL CONDUCT	1
DNR/HUNTING TYPE	2
DRIVERS LICENSE VIOLATION	3
FAMILY DISPUTE	2
FIGHT	1
FOLLOW UP	4
HARASSMENT AND THREATS	1
INSURANCE VIOLATIONS	1
LARCENY	1
MALICIOUS DESTRUCTION OF PROPE	1
MOTORIST ASSIST	7
OPEN DOOR/WINDOW	1
PERSONAL INJURY ACCIDENT	2
PROPERTY CHECK	80
PROPERTY DAMAGE ACCIDENT	7
PSYCHIATRIC PERSON	1

Nature	# Events
REPOSSESSED VEHICLE	1
REQUEST FOR SERVICE	5
RETAIL FRAUD	1
SHOTS FIRED	1
SUSPICIOUS SITUATION	2
TRAFFIC CONTROL	1
TRAFFIC HAZARD	3
TRAFFIC STOP	105
TRESPASSING	1
VEHICLE IN DITCH	2
VIN INSPECTION	1
VIOL CONTROLLED SUBSTANCE ACT	1
WARRANT ARREST/PICKUP	6
WELFARE CHECK	3
Total	308

SOUTHERN CLINTON COUNTY
MUNICIPAL UTILITIES AUTHORITY
3671 W. Herbison Road
DeWitt, MI 48820
Regular Commission Meeting
January 16, 2024

CALL TO ORDER

Chairperson Hildebrant called the meeting to order at 4:30 p.m.

ROLL CALL

PRESENT: Adams, Cramton, Dymczyk, Helinski, Hildebrant, Kurt, Coss, Tolliver, Tubbs

ABSENT: Ross

ALSO PRESENT: Director of Operations Gurski, Administrative Supervisors Mead and Parker-Sternburgh

APPROVAL OF AGENDA

Motion by Adams, seconded by Kurt, to approve the agenda as presented. **Motion Carried**

APPROVAL OF CONSENT AGENDA

Motion by Kurt, seconded by Adams, to approve the consent agenda as presented. **Motion carried.**

- Regular commission meeting minutes – November 21, 2023 (Approved)
- Closed session meeting minutes – November 21, 2023 (Approved)
- November/December 2023 Flow report (Approved)
- Vouchers 63639-63744, 17279-17293 (Approved)
- Jan 24-01 November 2023 Financial Reports (Approved)
- Jan 24-02 2023 Annual Flow Report (Approved)
- Jan 24-03 Consideration of DeWitt Twp Radio and Collection System (Approved)

PUBLIC COMMENT

There were no public comments.

NEW BUSINESS

Jan 24-04 Secretary/Treasurer Appointment - Resolution

Motion by Tubbs, second by Coss, to appoint Jessica Parker-Sternburgh as Secretary/Treasurer and further authorize her as a signatory on Huntington Bank. **Motion carried.**

Jan 24-05 Project Pay Estimate

Gurski briefly reviewed the project status. Much of the equipment for the next stage of the project is beginning to arrive or has arrived. Work at this time is suspended due to weather but will resume as weather cooperates.

Motion by Coss, second by Tubbs, to authorize the Director of Operations to submit for project reimbursement in the amount of \$492,395 (the cost associated with the pay item list) and further authorize payment to RK Davis in the amount of \$461,186. **Motion carried.**

DIRECTOR'S REPORT

The Director reported that many repairs to generators are in process. Also, the project has been very busy and a lot of great learning experiences generated as our team works quickly to resolve any issues that pop up during the process. Additionally we are starting to see normal flow patterns that are more in line with pre-pandemic numbers due to individuals returning to work.

STAFF COMMENT

Mead stated that W-2's were included in the packets for each member.

EXTENDED PUBLIC COMMENT

There were no extended public comments.

AUTHORITY MEMBER COMMENT

Hildebrandt thanked the SCCMUA team for their help with both the Webster and Chandler Road projects and for continued support in regard to Norm Fasteners project still in process.

Coss inquired about the methane recovery project in which Gurski stated there was a meeting at the end of the month to discuss the project further and would be able to provide more information at that time.

Coss wished to extend his gratitude to Administrative Supervisor Mead for her years of wonderful service and commitment to the communities. This sentiment was echoed by all members of the board.

ADJOURNMENT

Motion by Adams, seconded by Coss, to adjourn at 4:48 pm.

Prepared by,

Jessica Parker-Sternburgh
Recording Secretary

Watertown Charter Township
February 20, 2024, Board of Trustees Regular Meeting Minutes - DRAFT

- I. CALL TO ORDER:** The meeting was called to order at 7:00PM by Supervisor Maahs with the Pledge of Allegiance to the Flag of the United States of America.

BOARD MEMBERS PRESENT: Supervisor John Maahs, Treasurer Sue Biergans, Clerk Carolyn Brokob, Trustee Chad Cooley, Trustee Todd Hufnagel, Trustee Holly Madill, and Trustee Ron Overton.

BOARD MEMBERS ABSENT: Trustee Todd Hufnagel, with notice.

STAFF PRESENT: Township Manager Jennifer Tubbs.

PUBLIC SIGNED-IN: Brian Hurtekant, Deb Adams, and Deputy Matt Dedyne.

II. PUBLIC COMMENT:

Resident, Peter Psarouthakis gave an update on potential wind and solar ordinance changes at the Clinton County Planning Commission (for 10 townships). The Planning Commission is also reviewing 18 other ordinances.

Resident, Brian Hurtekant filed paperwork to run for Clinton County Board of Commissioner in 4th district. He will be canvassing in April and be holding fundraisers and welcomed support. Mr. Hurtekant also discussed the Clinton Prosecuting Attorney's office renovations and which members of the Clinton County Board of Commissioners supported the renovation.

Clinton County Deputy, Matt Dedyne provided an update on patrols and criminal activity within the township. When asked if he was familiar with the funding structure of the Tri-County METRO Narcotic Division, he stated he was not familiar with the funding but added there is much value in Clinton County's officer dedicated to METRO.

III. CONSENT AGENDA:

Addition to III-D Reports: Commissioner Mitchell additional report dated February 20, 2024.

Motion by Trustee Madill, seconded by Trustee Cooley, to approve the consent agenda as amended. Motion carried unanimously.

IV. AGENDA APPROVAL:

Addition to IX New Business, inserted as A: Appointment of Deborah Adams to the Looking Glass Regional Fire Authority Board.

Motion by Trustee Cooley, seconded by Trustee Madill, to approve the agenda as amended. Motion carried unanimously.

V. APPROVAL OF MINUTES:

Motion by Clerk Brokob, seconded by Treasurer Biergans, to approve the regular meeting minutes of January 16, 2024, as presented. Motion carried unanimously.

Watertown Charter Township
February 20, 2024, Board of Trustees Regular Meeting Minutes - DRAFT

VI. APPROVAL OF BILLS:

Motion by Treasurer Biergans, seconded by Trustee Madill, to approve the additional bill list placed on the table. Motion carried unanimously.

VII. PUBLIC HEARING: None

VIII. PENDING BUSINESS: None

IX. NEW BUSINESS:

A. Appointment of Deborah Adams to the Looking Glass Regional Fire Authority Board

Billy Crego is retiring from the Looking Glass Regional Fire Authority (LGRFA) Board with his last meeting in March 2024. He has represented the townships on the LGRFA board since its inception. A copy of Deborah Adams application to serve the remainder of Mr. Crego's term was placed on the table.

Motion by Treasurer Biergans, seconded by Trustee Cooley, to appoint Deborah Adams to the Looking Glass Regional Fire Authority Board serving the remainder of Billy Crego's term from April 1, 2024, through December 31, 2024. Motion carried.

B. Clinton County Sheriff Narcotic Enforcement and Education Fund Request

In Commissioner Mitchell's additional report, it was stated that there was a surplus of Tri-County METRO Narcotics Unit funds from 2023. Without clarifying information as to the need of requested funding, the Board of Trustees decided to get more information on the funding needs of the Sheriff's office before taking any action.

X. BOARD MEMBER AND PUBLIC COMMENT:

Clerk Brokob reminded everyone of the Presidential Primary next Tuesday, February 27, 2024, along with early voting that is currently being held through Sunday at the DeWitt Charter Township Hall.

Resident, Brian Hurtekant stated that there was incorrect information in Commissioner Mitchell's report which stated the Clinton County Treasurer resigned and then rescinded. It should have stated "retired".

XI. CLOSED SESSION PURSUANT TO MCL15.268 TO DISCUSS THE PURCHASE OF REAL PROPERTY.

Motion by Clerk Brokob, seconded by Trustee Madill, to meet in closed session under section 8 of the Open Meetings Act, to discuss the purchase of real property and requested to have the Township Manager present.

Roll Call Vote: Those voting AYE were, Maahs, Cooley, Brokob, Biergans, Overton, Madill.

Absent: Hufnagel

Six AYES, zero NAYS. Motion carried unanimously with 2/3 of the votes needed to move into closed session.

Closed session commenced at 7:24PM and the board exited closed session at 7:53PM.

**Watertown Charter Township
February 20, 2024, Board of Trustees Regular Meeting Minutes - DRAFT**

XII. ADJOURNMENT: 7:54PM

Date approved:

John Maahs, Supervisor

Carolyn Brokob, Clerk

DRAFT

A COPY OF THE MINUTES
FROM FEBRUARY 20, 2024
CLOSED SESSION WILL BE
PROVIDED TO THE BOARD OF
TRUSTEES AT THE MEETING
FOR REVIEW AND APPROVAL



1347 E. TOWNSEND RD
ST. JOHNS, MI 48879

CLINTON COUNTY SHERIFF'S OFFICE

SEAN DUSH, SHERIFF
MIKE GUTE, UNDERSHERIFF
CAPT. TOM WIRTH, JAIL ADMINISTRATOR

Phone (989) 224-5200
Jail (989) 227-6580
Fax (989) 224-1382

January 24, 2024

RECEIVED

JAN 29 2024

John Maahs
Watertown Township Supervisor
12803 S Wacousta Rd
Grand Ledge, MI 48837

WATERTOWN CHARTER TWP

The Tri-County Metro Narcotics Unit is a Multi-Jurisdictional Task Force comprised of Deputies with Clinton, Ingham, and Eaton Counties, Michigan State Police, F.B.I., and several local Police Departments in combating the influx of drugs in the greater Lansing area.

Over the years the Metro Unit has been making huge strides in combatting the drug trade. Many of you have seen the news on the newest and most lethal drug, Fentanyl. Unfortunately, it has made its way to Clinton County and the Metro Unit has had many operations where they have made arrests and are fighting to keep our streets safe.

We all know the dangers that drugs pose on us as society: unsafe roads while people are driving while high, addicts break into homes to steal to pay for drugs, and they prey on our children as easy targets to make quick money and also use them for transport.

The majority of inmates in our county jail are drug addicts. We spend an exorbitant amount of time and money treating them just so their health can be in stable condition while incarcerated.

The law enforcement and educational programs work hand in hand in fighting the drug problem, I have one deputy assigned to METRO fulltime. That person is partially funded by contributions from Townships, Villages and Cities in the County. We need your support. Please consider making a contribution to support the fight on drugs in Clinton County.

Thank you for your support. If you have any questions, please don't hesitate to call.

Sincerely,

Sean Dush, Sheriff

WATERTOWN CHARTER TWP



APPLICATION FOR TOWNSHIP COMMITTEES,
BOARDS, AND COMMISSIONS

FEB 26 2024

RECEIVED

Name of Committee/Board/Commission Planning Commission

Name Charles L. Openlander

Address _____

City/State/Zip _____

Home Phone _____

Business Phone _____

Email Address _____

Length of Residence in Watertown Charter Township lifer - born & raised

Occupation Retired

Employer Farm caretaker

Business Address _____

Education High school

Relevant Organizations/Affiliations _____

Please explain your interest in serving on this Committee/Commission/Board:

Helps steer Watertown's future

Signature: Charles Openlander Date: 26 Feb 24

Please Return Completed Application To: Watertown Charter Township Clerk
12803 S. Wacousta Road
Grand Ledge, MI 48837

For additional information regarding the duties and responsibilities of any committee, board, or commission, please contact the Township Clerk's Office. (517) 626-6593 or clerk@watertownmi.gov

TERM: APRIL 1, 2024 - MARCH 31, 2027



APPLICATION FOR TOWNSHIP COMMITTEES,
BOARDS, AND COMMISSIONS

ATTACHMENT 9-B
3/18/2024 BOT Meeting

RECEIVED

MAR - 8 2024

WATERTOWN CHARTER TWP

Name of Committee/Board/Commission Planning Commission

Name Melika S. Zay

Address [Redacted]

City/State/Zip [Redacted]

Home Phone _____

Business Phone _____

Email Address _____

Length of Residence in Watertown Charter Township 20 years

Occupation MISALL Program Manager & Outreach Specialist

Employer State of Michigan - DTMB

Business Address 111 S. Capitol Ave., Lansing, MI 48933

Education B.A. Natural Resources Interpretation & Public Info - BSU
minor: German

Prof. Cert. Geographic Information Systems - MSU

Relevant Organizations/Affiliations _____

Girl Scouts of America
IMAGIN & MiCAMP

Please explain your interest in serving on this Committee/Commission/Board:

I am interested in using my skills and experience to
guide and assist the citizens of the township. Focusing
on increasing the quality of life for the residents and
environment of our township is important to me.
Thank you for the opportunity to serve these past few years.

Signature: Melika S. Zay Date: 3/7/24

Please Return Completed Application To: Watertown Charter Township Clerk
12803 S. Wacousta Road
Grand Ledge, MI 48837

For additional information regarding the duties and responsibilities of any committee, board, or commission,
please contact the Township Clerk's Office. (517) 626-6593 or clerk@watertownmi.gov

TERM IS APRIL 1, 2024 - MARCH 31, 2027

MEMORANDUM

TO: WATERTOWN TOWNSHIP BOARD OF TRUSTEES
FROM: ANDREA Z. POLVERENTO, PLANNING DIRECTOR & JOHN WIESNER, PLANNING COMM. SECRETARY
SUBJECT: RESOLUTION NO. 03-18-2024-01 - RESOLUTION OF ADOPTION, MASTER PLAN
DATE: 3/12/2024

At their regular meeting on March 6, 2024, the Planning Commission adopted the updated Master Plan by resolution, as required by state law. While the approval by the Planning Commission is all that state law requires, past practice is that the Township Board also adopts the Master Plan to further lend it credence.

This updated master plan includes improvements to the socio-economic profile section to provide more recent data; the goals were expanded to include an additional goal of improving housing quality and variety; a housing plan and complete streets sections were added; sections on sustainability, resiliency, and alternative energy were expanded from previous plans; and the Future Land Use Map was updated.

A public hearing was held on January 10, 2024, as is required by law. A few comments were received during both the 63-day review period and the public hearing. A copy of the minutes of the meeting during which the hearing was held is included as an attachment to this report.

Due to the large file size, the full plan is not included in this packet. The document is posted on the township's website here:

https://www.watertownmi.gov/sites/g/files/vyhlif7041/f/uploads/2024_02_21_watertown_master_plan_final_draft_for_adoption.pdf

You can find it at the top of the Planning & Zoning Department page as well. If you would like a printed copy, please let staff know and we'll provide that upon request. A full-color printed version will be available at the Board of Trustees meeting for the public to review.

Following the Township Board's adoption of the Master Plan, state law further requires the secretary of the Planning Commission to distribute the Master Plan to Clinton County, other adjacent municipalities and local agencies. That task will be completed promptly following the Board's adoption.

Suggested motion:

To adopt the attached resolution.



12803 S. Wacousta Rd., Grand Ledge, MI 48837
517-626-6593
517-626-6405 (Fax)
www.watertownmi.gov

PLANNING COMMISSION REGULAR MEETING MINUTES
Wednesday, January 10, 2024 | 7:00 pm

CALL TO ORDER: The meeting was called to order at 7:00 pm by Chair Rick Adams with the Pledge of Allegiance.

PLANNING COMMISSIONERS PRESENT: Chair Rick Adams, Vice-Chair Ulrika Zay, Secretary John Wiesner, Zoning Board of Appeals Representative Charles Openlander, Beth Ball, Ron Overton, and Richard Turcotte. Absent were Joe Davis and Andrew Powers.

STAFF PRESENT: Planning Director Andrea Polverento.

COMMUNICATIONS RECEIVED: Polverento reviewed the communications received.

AGENDA APPROVAL:

Motion by Zay, seconded by Openlander, to approve the January 10, 2024 regular meeting agenda as presented. Motion carried.

PUBLIC COMMENT, NON-AGENDA ITEMS:

John Schroeder, 4265 Chancellor Drive, commented on non-motorized transportation on the east side of the township, along Airport Road between Howe and Clark Roads. He inquired if there were any plans for a multi-purpose trail along Airport Road so those living in Lakeside or nearby had safer access to DeWitt.

The Planning Commissioners responded with comments about the township's non-motorized transportation plan, and how non-motorized transportation is addressed in the master plan. Polverento briefly described a previous grant which addressed improvements to the Airport Road bridge over the Looking Glass River and perimeter sidewalk requirements at Lakeside Preserve.

The Planning Commission recommended Mr. Schroeder speak with Township Manager Tubbs about future plans and coordination with the Clinton County Road Commission.

APPROVAL OF MINUTES:

1. December 6, 2023 Regular Meeting

Motion by Zay, seconded by Ball, to approve the regular meeting minutes of December 6, 2023 as presented. Motion carried.

PUBLIC HEARINGS:

1. 2024 Master Plan

Chair Adams opened the public hearing at 7:31pm, and the public hearing procedure was summarized.

Polverento reported on the activities that had taken place to get to this point, she described the required notification process that had occurred, and the steps that could be taken at the conclusion of the public hearing. She noted that any actions the Planning Commission may wish to take depending on the comments received should be discussed during deliberations later in the meeting. She further stated that the township had not received any calls, written comments, or other remarks resulting from the public notice.

Overton discussed considering adding an implementation item on Page 3.15 to reflect Mr. Schroeder's comments from earlier in the meeting. This could include improving non-motorized access along Airport Road from Howe Road south to Clark Road.

John Schroeder, 4265 Chancellor Drive, commented that he reviewed the major goals of the master plan, and felt that his comments regarding non-motorized access spoke to many of the goals of the plan.

Ball referenced potential new developments in DeWitt along the same corridor. Schroeder added that improving pedestrian access in that area would improve safety and connect some of the legacy neighborhoods in the township. Schroeder is concerned about pedestrian safety in particular, as there was an accident that resulted in a death a few years ago.

Turcotte noted that he had proposed working with utility companies and MDOT to implement multi-use paths along rights-of-way. This was included in the non-motorized plan, but he feels it should also be reflected in the master plan. Zay agreed that is important to add this as an implementation item.

Ball thanked staff and Giffels Webster for improvements to the maps throughout the document. Overton thanked staff for all their hard work on this project.

Dennis Strahle, 12833 Clark Road, Eagle Township Trustee, stated that he was attending this meeting to see how this process worked, and shared that Eagle Township had appointed a new Planning Commission, who were working hard to develop a master plan themselves.

Polverento thanked the Planning Commission, especially the master plan committee, for their hard work and attention to this project during the past few years.

There being no further public comment, Chair Adams closed the public hearing at 7:48pm.

NEW BUSINESS:

1. 2023 Planning Commission Annual Report

Motion by Openlander, seconded by Zay, to approve the 2023 Annual Report of the Planning Commission, and to forward the report to the Board of Trustees for further action. Motion carried.

UNFINISHED BUSINESS:

1. 2024 Master Plan

The Planning Commission discussed the points which were brought up during the public hearing. The Commissioners directed Polverento to work with Giffels Webster to add the following two items as priority implementation items on Page 3.15:

- Expand non-motorized opportunities and facilities along Airport Road between Howe Road and Clark Road; and
- Encourage the use of MDOT and utility corridors for multi-use trails and pathways.

Polverento will tentatively plan to provide a resolution of adoption for the 2024 master plan at the February regular meeting of the Planning Commission, pending receipt of a final document from Giffels Webster.

No action taken.

COMMITTEE AND STAFF REPORTS:

1. Executive Committee Report – None.
2. Ordinance Review Committee Report – None.
3. Site Plan Review Committee Report – None.
4. Board of Trustees Report – Overton provided the Board of Trustees report.
5. Zoning Board of Appeals Report – None.
6. Capital Improvements Committee Report – None.
7. Staff Reports: Assistant & Director’s Reports – Polverento provided the staff reports.

COMMENTS AND QUESTIONS FROM AUDIENCE, STAFF, AND COMMISSIONERS:

Dennis Strahle, 12833 W. Clark Road, Eagle Township Trustee, noted that Eagle Township had appointed an excellent Planning Commission, and they are working hard to prepare a master plan and other documents. Strahle also commented on the township’s decision to eliminate fire run fees for residents, and noted that he had expected a much higher turnout for the master plan public hearing.

ADJOURNMENT:

Motion by Zay, seconded by Wiesner, to adjourn the meeting. The meeting was adjourned at 8:23pm.

Date approved: 3/6/24

Rick Adams, Chair

John Wiesner, Secretary

**WATERTOWN CHARTER TOWNSHIP
CLINTON COUNTY, MICHIGAN**

**RESOLUTION OF ADOPTION
WATERTOWN CHARTER TOWNSHIP MASTER PLAN, MARCH 2024**

WHEREAS, the Watertown Charter Township Planning Commission has the responsibility and is empowered by the Michigan Planning Enabling Act, Act No. 33 of Public Acts of 2008 as amended, to make and adopt a Master Plan for the physical development of the Township and to amend the Plan as needed from time-to-time, and

WHEREAS, the Watertown Charter Township Board created the Planning Commission for the purposes stated in the in the Michigan Planning Enabling Act, Act No. 33 of Public Acts of 2008 as amended, and

WHEREAS, Watertown Charter Township has retained a professional planning consultant to assist the Planning Commission with the technical studies necessary to draft a new Master Plan for Watertown Charter Township, and

WHEREAS, the Watertown Charter Township Planning Commission has held a public hearing on its proposed Master Plan for the Township on January 10, 2024, at the Watertown Charter Township Hall, and

WHEREAS, the Watertown Charter Township Planning Commission finds that the new Master Plan is necessary for the continued development and the appropriate redevelopment of the physical areas of the Township, and

NOW THEREFORE BE IT RESOLVED that the Watertown Charter Township Board of Trustees hereby adopts this Master Plan for Watertown Charter Township, dated March 2024, along with the text, maps, charts, graphs, and other descriptive materials contained in the Plan, including the Future Land Use Map, and including the following attachments: Watertown Township Sanitary Sewer System Map, and Watertown Township Public Water Mains Map.



WACOUSTA CHAPTER #133, O. E. S.

DeAnn Openlander, Sec'y
8101 Clark Rd. Grand Ledge, MI 48837
(517) 626-6355

March 14, 2024

Watertown Charter Township Board members,

I am contacting you on behalf of the Wacousta Chapter #133, Order of the Eastern Star in MI, to request that you grant us a waiver of fees for using the Township gym.

The Order of the Eastern Star is a non-profit, worldwide organization with ties to the Masonic fraternity and has been part of the township since 1883. We offer scholarships to graduating high school seniors at Grand Ledge and DeWitt, donate school supplies to Wacousta Elementary school and support other organizations, such as RAVE house, Clinton Co. Foster Closet, and Paws with a Cause, to name a few.

We have reserved the gym for April 6th, to do the set up for the event and April 7th, 2024 for the fundraiser luncheon and auction. Waiving the rental fee for the gym, will allow all of the funds raised, to go directly toward the programs that help support those in our community.

Thank-you for your time in considering our request,

DeAnn L. Openlander

DeAnn Openlander
Wacousta Chapter #133, Secretary

MEMORANDUM

To: Township Board
From: Jennifer Tubbs, Township Manager
Date: March 13, 2024

Re: Recommended Road Projects

Attached are the proposed 2024 contracts with the Clinton County Road Commission. Last year the road maintenance program focused on mostly asphalt projects, the 2024 season will focus on gravel projects.

Contracts for ditching, berming and graveling are included for three miles of Eaton Highway, two and a half miles of Herbison Road and one mile of State Road.

Gravel Projects – \$377,280

Ditch, berm and gravel State Road – contract number 489.015.150194 for \$53,700

Ditch, berm and gravel Herbison from Francis to asphalt west of Airport Road - contract number 489.015.150394 for \$89,760 and contract number 489.015.150294 for \$53,700

Ditch, berm and gravel the Clinton County Road Commission responsible portions of Eaton Highway from Bauer to Ingersol Road Contract number 489.015.150694 for \$59,840, contract number 489.015.150594 for \$60,140 and contract number 489.015.150.494 for \$60,140

Overband - \$19,800

The application of a filler in cracks in asphalt to extend the pavement life on various roads throughout the township – contract number 497.015.150274 for \$19,799.52.

Chloride - \$58,225

Mineral brine application to 29.23 miles of gravel roads. This will include 4 applications with a 5th in reserve, if necessary, depending on weather and road conditions – contract number 497.015.150174 for \$58,225.

There will be a contract for mowing in the future, but it has been withheld at this time for further clarification.

Recommended Action:

Approval of the 2024 road contracts with Clinton County Road Commission for Graveling, Overband, and Chloriding the township roads totaling \$455,305, as presented.

02/21/2024

AGREEMENT FOR IMPROVEMENTS ON CLINTON COUNTY ROADS

PROJECT NO.: 497.015.150274

This agreement made and entered into this _____ day of _____ 2024 by and between the Township Board of Watertown Charter Township, Clinton County Michigan, parties of the first part, and the Board of Clinton County Road Commissioners, parties of the second part.

WHEREAS, the parties of the first part desire that certain improvements be made on the road listed below, a county local road, and

WHEREAS, Section 14 and 20 of Act 51 of the Public Acts of 1951 provide proper authority to the parties of this agreement;

IT IS NOW THEREFORE AGREED that the parties of the second part will accomplish the improvements as specified herein:

Various local roads – Overband crack fill

ESTIMATED PROJECT COST \$19,799.52

COST SHARE DOES APPLY TO THIS PROJECT DEPENDENT UPON COST SHARE BALANCE

NOTE: This is an estimate and cost may vary

The parties of the first part shall, in consideration of the completion of any portion of the above specified improvements, deposit into the County Road Fund of Clinton County, Michigan, upon demand of the parties of the second part, the costs of the completed portions of the improvements less any County Road Commission participation.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year above written.

FOR THE _____ TOWNSHIP BOARD

_____ SUPERVISOR

_____ CLERK

_____ TREASURER

FOR THE BOARD OF CLINTON COUNTY ROAD COMMISSIONERS:

_____ MANAGER

_____ CLERK

CLINTON COUNTY ROAD COMMISSION CONSTRUCTION ESTIMATE

TOWNSHIP: Watertown

CONTRACT NEEDED?

DATE: 02/21/2024

ROAD: Various

LOCATION:

ROAD TYPE: Local

MILES: 0.000

PROJECT NUMBER: 497.015.150274

DESCRIPTION OF WORK: Overband on local blacktop roads in Watertown Twp

ITEM:	QTY:	TOTALS:
100000 Chloride	0 Gal	\$ -
109001 Asphalt	0 Tons	\$ -
109002 Gravel	0 Tons	\$ -
109004 Chip Seal	Emulsion	\$ -
	Stone	\$ -
109004 Fog Seal	0 Gal	\$ -
109005 Grading	0 Days	\$ -
109006 Grading - Add'l Lane/Elev Chg.	0 Days	\$ -
109007 Sub Base	Sand	\$ -
	Gravel	\$ -
109008 Sub Base-Rel	Sand	\$ -
	Gravel	\$ -
109009 Overband/Crack Seal	17368 Lbs	\$ 19,799.52
119001 Shoulder Grading	0 Days	\$ -
119002 Shoulder Gravel	0 Tons	\$ -
120000 Clearing & Grubbing	0 Days	\$ -
120001 Clearing & Grubbing - Relocation	0 Days	\$ -
121000 Tree and Brush Removal	0 Days	\$ -
122000 Drainage and Backslope	0 Days	\$ -
	Drive Tubes	\$ -
	12"	\$ -
	15"	\$ -
	Cross Tubes	\$ -
	12"	\$ -
	15"	\$ -
	24"	\$ -
	36"	\$ -
122001 Ditching	0 Days	\$ -
122002 Ditching - Relocate	0 Days	\$ -
122003 Culvert Structure - over 36"	0 Ft.	\$ -
123000 Seed and Mulch	Seed	\$ -
	Mulch	\$ -
126000 Grass & Weed - Mowing	0 Days	\$ -
127000 Brush Spray	0 LSUM	\$ -
128000 Culvert & Underdrain Maint.	0 Days	\$ -
130000 Guardrail and Posts	0 Ea	\$ -
160000 Pavement Marking	0 LSUM	\$ -
160000 Traffic Control	0 Days	\$ -
180000 Engineering	0 Days	\$ -
185000 Field Supervision	0 Days	\$ -
	Reflective Tabs	\$ -

TOTAL: \$ 19,799.52

**COST SHARE APPLIES TO THIS PROJECT
DEPENDENT UPON THE COST SHARE AVAILABLE**

NOTE: This is an estimate and cost may vary

02/21/2024

AGREEMENT FOR IMPROVEMENTS ON CLINTON COUNTY ROADS

PROJECT NO.: 489.015.150194

This agreement made and entered into this _____ day of _____ 2024 by and between the Township Board of Watertown Charter Township, Clinton County Michigan, parties of the first part, and the Board of Clinton County Road Commissioners, parties of the second part.

WHEREAS, the parties of the first part desire that certain improvements be made on the road listed below, a county local road, and

WHEREAS, Section 14 and 20 of Act 51 of the Public Acts of 1951 provide proper authority to the parties of this agreement;

IT IS NOW THEREFORE AGREED that the parties of the second part will accomplish the improvements as specified herein:

State – Airport to Grove (1.00)miles – Placement of 2000 tons 23a mod gravel, light ditching & heavy berm

ESTIMATED PROJECT COST \$53,700.00

COST SHARE DOES APPLY TO THIS PROJECT DEPENDENT UPON COST SHARE BALANCE

NOTE: This is an estimate and cost may vary

The parties of the first part shall, in consideration of the completion of any portion of the above specified improvements, deposit into the County Road Fund of Clinton County, Michigan, upon demand of the parties of the second part, the costs of the completed portions of the improvements less any County Road Commission participation.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year above written.

FOR THE _____ TOWNSHIP BOARD

_____ SUPERVISOR

_____ CLERK

_____ TREASURER

FOR THE BOARD OF CLINTON COUNTY ROAD COMMISSIONERS:

_____ MANAGER

_____ CLERK

CLINTON COUNTY ROAD COMMISSION CONSTRUCTION ESTIMATE

TOWNSHIP: Watertown

CONTRACT NEEDED?

DATE: 02/21/2024

ROAD: State

LOCATION: Airport to Grove

ROAD TYPE: Local

MILES: 1.000

PROJECT NUMBER: 489.015.150194

DESCRIPTION OF WORK: Placement of 2000 Ton 23A mod. gravel with light ditching and heavy Berm

ITEM:	QTY:	TOTALS:
100000 Chloride	2000 Gal	\$ 400.00
109001 Asphalt	0 Tons	\$ -
109002 Gravel	2000 Tons	\$ 30,200.00
109004 Chip Seal Emulsion	0 Gal	\$ -
	Stone	\$ -
109004 Fog Seal	0 Gal	\$ -
109005 Grading	1 Days	\$ 1,800.00
109006 Grading - Add'l Lane/Elev Chg.	0 Days	\$ -
109007 Sub Base Sand	0 Tons	\$ -
	Gravel	\$ -
109008 Sub Base-Rel Sand	0 Tons	\$ -
	Gravel	\$ -
109009 Overband	0 Lbs	\$ -
109012 Spray Patch	0 Days	\$ -
119001 Shoulder Grading	0 Days	\$ -
119002 Shoulder Gravel	0 Tons	\$ -
120000 Clearing & Grubbing	0 Days	\$ -
120001 Clearing & Grubbing - Relocation	0 Days	\$ -
121000 #	2 Days	\$ 14,000.00
122000 Drainage and Backslope	2 Days	\$ 4,500.00
	Drive Tubes 12"	\$ -
	15"	\$ -
	Cross Tubes 12"	\$ -
	15"	\$ -
	24"	\$ -
	36"	\$ -
122001 Ditching	2 Days	\$ 2,800.00
122002 Ditching - Relocate	0 Days	\$ -
122003 Culvert Structure - over 36"	0 Ft.	\$ -
123000 Seed and Mulch Seed	0 Syd	\$ -
	Mulch	\$ -
126000 Grass & Weed - Mowing	0 Days	\$ -
127000 Brush Spray	0 LSUM	\$ -
128000 Culvert & Underdrain Maint.	0 Days	\$ -
130000 Guardrail and Posts	0 Ea	\$ -
160000 Pavement Marking	0 LSUM	\$ -
160000 Traffic Control	0 Days	\$ -
180000 Engineering	0 Days	\$ -
185000 Field Supervision	0 Days	\$ -
	Reflective Tabs	\$ -

TOTAL: \$ 53,700.00

**COST SHARE APPLIES TO THIS PROJECT
DEPENDENT UPON THE COST SHARE AVAILABLE**

NOTE: This is an estimate and cost may vary

02/21/2024

AGREEMENT FOR IMPROVEMENTS ON CLINTON COUNTY ROADS

PROJECT NO.: 489.015.150294

This agreement made and entered into this _____ day of _____ 2024 by and between the Township Board of Watertown Charter Township, Clinton County Michigan, parties of the first part, and the Board of Clinton County Road Commissioners, parties of the second part.

WHEREAS, the parties of the first part desire that certain improvements be made on the road listed below, a county local road, and

WHEREAS, Section 14 and 20 of Act 51 of the Public Acts of 1951 provide proper authority to the parties of this agreement;

IT IS NOW THEREFORE AGREED that the parties of the second part will accomplish the improvements as specified herein:

Herbison – Francis to Lowell (1.00 miles) – Placement of 2000 tons 23a mod gravel, light ditching & heavy berm

ESTIMATED PROJECT COST \$53,700.00

COST SHARE DOES APPLY TO THIS PROJECT DEPENDENT UPON COST SHARE BALANCE

NOTE: This is an estimate and cost may vary

The parties of the first part shall, in consideration of the completion of any portion of the above specified improvements, deposit into the County Road Fund of Clinton County, Michigan, upon demand of the parties of the second part, the costs of the completed portions of the improvements less any County Road Commission participation.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year above written.

FOR THE _____ TOWNSHIP BOARD

_____ SUPERVISOR

_____ CLERK

_____ TREASURER

FOR THE BOARD OF CLINTON COUNTY ROAD COMMISSIONERS:

_____ MANAGER

_____ CLERK

CLINTON COUNTY ROAD COMMISSION CONSTRUCTION ESTIMATE

TOWNSHIP: Watertown

CONTRACT NEEDED?

DATE: 02/21/2024

ROAD: Herbison

LOCATION: Francis to Lowell

ROAD TYPE: Local

MILES: 1.000

PROJECT NUMBER: 489.015.150294

DESCRIPTION OF WORK: Placement of 2000 Ton 23A mod gravel with light ditching and heavy berm

ITEM:	QTY:	TOTALS:
100000 Chloride	2000 Gal	\$ 400.00
109001 Asphalt	0 Tons	\$ -
109002 Gravel	2000 Tons	\$ 30,200.00
109004 Chip Seal	Emulsion	\$ -
	Stone	\$ -
109004 Fog Seal	0 Gal	\$ -
109005 Grading	1 Days	\$ 1,800.00
109006 Grading - Add'l Lane/Elev Chg.	0 Days	\$ -
109007 Sub Base	Sand	\$ -
	Gravel	\$ -
109008 Sub Base-Rel	Sand	\$ -
	Gravel	\$ -
109009 Overband	0 Lbs	\$ -
109012 Spray Patch	0 Days	\$ -
119001 Shoulder Grading	0 Days	\$ -
119002 Shoulder Gravel	0 Tons	\$ -
120000 Clearing & Grubbing	0 Days	\$ -
120001 Clearing & Grubbing - Relocation	0 Days	\$ -
121000 Berm Hauling	2 Days	\$ 14,000.00
122000 Drainage and Backslope	2 Days	\$ 4,500.00
	Drive Tubes	\$ -
	12"	\$ -
	15"	\$ -
	Cross Tubes	\$ -
	12"	\$ -
	15"	\$ -
	24"	\$ -
	36"	\$ -
122001 Ditching	2 Days	\$ 2,800.00
122002 Ditching - Relocate	0 Days	\$ -
122003 Culvert Structure - over 36"	0 Ft.	\$ -
123000 Seed and Mulch	Seed	\$ -
	Mulch	\$ -
126000 Grass & Weed - Mowing	0 Days	\$ -
127000 Brush Spray	0 LSUM	\$ -
128000 Culvert & Underdrain Maint.	0 Days	\$ -
130000 Guardrail and Posts	0 Ea	\$ -
160000 Pavement Marking	0 LSUM	\$ -
160000 Traffic Control	0 Days	\$ -
180000 Engineering	0 Days	\$ -
185000 Field Supervision	0 Days	\$ -
	Reflective Tabs	\$ -

TOTAL: \$ 53,700.00

**COST SHARE APPLIES TO THIS PROJECT
DEPENDENT UPON THE COST SHARE AVAILABLE**

NOTE: This is an estimate and cost may vary

02/21/2024

AGREEMENT FOR IMPROVEMENTS ON CLINTON COUNTY ROADS

PROJECT NO.: 489.015.150394

This agreement made and entered into this _____ day of _____ 2024 by and between the Township Board of Watertown Charter Township, Clinton County Michigan, parties of the first part, and the Board of Clinton County Road Commissioners, parties of the second part.

WHEREAS, the parties of the first part desire that certain improvements be made on the road listed below, a county local road, and

WHEREAS, Section 14 and 20 of Act 51 of the Public Acts of 1951 provide proper authority to the parties of this agreement;

IT IS NOW THEREFORE AGREED that the parties of the second part will accomplish the improvements as specified herein:

Herbison – End of pavement west to Airport/Lowell (1.51 miles) – Placement of 3600 tons 23a mod gravel, light ditching & heavy berm

ESTIMATED PROJECT COST \$89,760.00

COST SHARE DOES APPLY TO THIS PROJECT DEPENDENT UPON COST SHARE BALANCE

NOTE: This is an estimate and cost may vary

The parties of the first part shall, in consideration of the completion of any portion of the above specified improvements, deposit into the County Road Fund of Clinton County, Michigan, upon demand of the parties of the second part, the costs of the completed portions of the improvements less any County Road Commission participation.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year above written.

FOR THE _____ TOWNSHIP BOARD

_____ SUPERVISOR

_____ CLERK

_____ TREASURER

FOR THE BOARD OF CLINTON COUNTY ROAD COMMISSIONERS:

_____ MANAGER

_____ CLERK

CLINTON COUNTY ROAD COMMISSION CONSTRUCTION ESTIMATE

TOWNSHIP: Watertown

CONTRACT NEEDED?

DATE: 02/21/2024

ROAD: Herbison

LOCATION: End of Pavement west of Airport to Lowell

ROAD TYPE: Local

MILES: 1.510

PROJECT NUMBER: 489.015.150394

DESCRIPTION OF WORK: Placement of 3600 Ton 23A mod gravel with light ditching and heavy berm

ITEM:		QTY:	TOTALS:	
100000	Chloride	3000 Gal	\$ 600.00	
109001	Asphalt	0 Tons	\$ -	
109002	Gravel	3600 Tons	\$ 54,360.00	
109004	Chip Seal	Emulsion	0 Gal	\$ -
		Stone	0 Tons	\$ -
109004	Fog Seal	0 Gal	\$ -	
109005	Grading	2 Days	\$ 3,400.00	
109006	Grading - Add'l Lane/Elev Chg.	0 Days	\$ -	
109007	Sub Base	Sand	0 Tons	\$ -
		Gravel	0 Tons	\$ -
109008	Sub Base-Rel	Sand	0 Tons	\$ -
		Gravel	0 Tons	\$ -
109009	Overband	0 Lbs	\$ -	
109012	Spray Patch	0 Days	\$ -	
119001	Shoulder Grading	0 Days	\$ -	
119002	Shoulder Gravel	0 Tons	\$ -	
120000	Clearing & Grubbing	0 Days	\$ -	
120001	Clearing & Grubbing - Relocation	0 Days	\$ -	
121000	Berm hauling	2 Days	\$ 21,000.00	
122000	Drainage and Backslope	2 Days	\$ 6,800.00	
	Drive Tubes	12"	0 Ft.	\$ -
		15"	0 Ft.	\$ -
	Cross Tubes	12"	0 Ft.	\$ -
		15"	0 Ft.	\$ -
		24"	0 Ft.	\$ -
		36"	0 Ft.	\$ -
122001	Ditching	2 Days	\$ 3,600.00	
122002	Ditching - Relocate	0 Days	\$ -	
122003	Culvert Structure - over 36"	0 Ft.	\$ -	
123000	Seed and Mulch	Seed	0 Syd	\$ -
		Mulch	0 Bales	\$ -
126000	Grass & Weed - Mowing	0 Days	\$ -	
127000	Brush Spray	0 LSUM	\$ -	
128000	Culvert & Underdrain Maint.	0 Days	\$ -	
130000	Guardrail and Posts	0 Ea	\$ -	
160000	Pavement Marking	0 LSUM	\$ -	
160000	Traffic Control	0 Days	\$ -	
180000	Engineering	0 Days	\$ -	
185000	Field Supervision	0 Days	\$ -	
	Reflective Tabs	0 Ea	\$ -	

TOTAL: \$ 89,760.00

**COST SHARE APPLIES TO THIS PROJECT
DEPENDENT UPON THE COST SHARE AVAILABLE**

NOTE: This is an estimate and cost may vary

02/21/2024

AGREEMENT FOR IMPROVEMENTS ON CLINTON COUNTY ROADS

PROJECT NO.: 489.015.150494

This agreement made and entered into this _____ day of _____ 2024 by and between the Township Board of Watertown Charter Township, Clinton County Michigan, parties of the first part, and the Board of Clinton County Road Commissioners, parties of the second part.

WHEREAS, the parties of the first part desire that certain improvements be made on the road listed below, a county local road, and

WHEREAS, Section 14 and 20 of Act 51 of the Public Acts of 1951 provide proper authority to the parties of this agreement;

IT IS NOW THEREFORE AGREED that the parties of the second part will accomplish the improvements as specified herein:

Eaton Hwy – Forest Hill/Wacousta (1.01 miles) – Placement of 2400 tons 23a mod gravel, light ditching & heavy berm

ESTIMATED PROJECT COST \$60,140.00

COST SHARE DOES APPLY TO THIS PROJECT DEPENDENT UPON COST SHARE BALANCE

NOTE: This is an estimate and cost may vary

The parties of the first part shall, in consideration of the completion of any portion of the above specified improvements, deposit into the County Road Fund of Clinton County, Michigan, upon demand of the parties of the second part, the costs of the completed portions of the improvements less any County Road Commission participation.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year above written.

FOR THE _____ TOWNSHIP BOARD

_____ SUPERVISOR

_____ CLERK

_____ TREASURER

FOR THE BOARD OF CLINTON COUNTY ROAD COMMISSIONERS:

_____ MANAGER

_____ CLERK

CLINTON COUNTY ROAD COMMISSION CONSTRUCTION ESTIMATE

TOWNSHIP: Watertown

CONTRACT NEEDED?

DATE: 02/21/2024

ROAD: Eaton Highway

LOCATION: Forest Hill To Wacousta

ROAD TYPE: Local

MILES: 1.010

PROJECT NUMBER: 489.015.150494

DESCRIPTION OF WORK: 2400 Ton 23A mod gravel with light ditching and heavy berm

ITEM:	QTY:	TOTALS:
100000 Chloride	2000 Gal	\$ 400.00
109001 Asphalt	0 Tons	\$ -
109002 Gravel	2400 Tons	\$ 36,240.00
109004 Chip Seal	Emulsion 0 Gal	\$ -
	Stone 0 Tons	\$ -
109004 Fog Seal	0 Gal	\$ -
109005 Grading	2 Days	\$ 2,200.00
109006 Grading - Add'l Lane/Elev Chg.	0 Days	\$ -
109007 Sub Base	Sand 0 Tons	\$ -
	Gravel 0 Tons	\$ -
109008 Sub Base-Rel	Sand 0 Tons	\$ -
	Gravel 0 Tons	\$ -
109009 Overband	0 Lbs	\$ -
109012 Spray Patch	0 Days	\$ -
119001 Shoulder Grading	0 Days	\$ -
119002 Shoulder Gravel	0 Tons	\$ -
120000 Clearing & Grubbing	0 Days	\$ -
120001 Clearing & Grubbing - Relocation	0 Days	\$ -
121000 Berm Hauling	2 Days	\$ 14,000.00
122000 Drainage and Backslope	2 Days	\$ 4,500.00
	Drive Tubes	
	12" 0 Ft.	\$ -
	15" 0 Ft.	\$ -
	Cross Tubes	
	12" 0 Ft.	\$ -
	15" 0 Ft.	\$ -
	24" 0 Ft.	\$ -
	36" 0 Ft.	\$ -
122001 Ditching	2 Days	\$ 2,800.00
122002 Ditching - Relocate	0 Days	\$ -
122003 Culvert Structure - over 36"	0 Ft.	\$ -
123000 Seed and Mulch	Seed 0 Syd	\$ -
	Mulch 0 Bales	\$ -
126000 Grass & Weed - Mowing	0 Days	\$ -
127000 Brush Spray	0 LSUM	\$ -
128000 Culvert & Underdrain Maint.	0 Days	\$ -
130000 Guardrail and Posts	0 Ea	\$ -
160000 Pavement Marking	0 LSUM	\$ -
160000 Traffic Control	0 Days	\$ -
180000 Engineering	0 Days	\$ -
185000 Field Supervision	0 Days	\$ -
	Reflective Tabs 0 Ea	\$ -

TOTAL: \$ 60,140.00

**COST SHARE APPLIES TO THIS PROJECT
DEPENDENT UPON THE COST SHARE AVAILABLE**

NOTE: This is an estimate and cost may vary

02/21/2024

AGREEMENT FOR IMPROVEMENTS ON CLINTON COUNTY ROADS

PROJECT NO.: 489.015.150594

This agreement made and entered into this _____ day of _____ 2024 by and between the Township Board of Watertown Charter Township, Clinton County Michigan, parties of the first part, and the Board of Clinton County Road Commissioners, parties of the second part.

WHEREAS, the parties of the first part desire that certain improvements be made on the road listed below, a county local road, and

WHEREAS, Section 14 and 20 of Act 51 of the Public Acts of 1951 provide proper authority to the parties of this agreement;

IT IS NOW THEREFORE AGREED that the parties of the second part will accomplish the improvements as specified herein:

Eaton Hwy – Forest Hill/Delta River (1.09 miles) – Placement of 2400 tons 23a mod gravel, light ditching & heavy berm

ESTIMATED PROJECT COST \$60,140.00

COST SHARE DOES APPLY TO THIS PROJECT DEPENDENT UPON COST SHARE BALANCE

NOTE: This is an estimate and cost may vary

The parties of the first part shall, in consideration of the completion of any portion of the above specified improvements, deposit into the County Road Fund of Clinton County, Michigan, upon demand of the parties of the second part, the costs of the completed portions of the improvements less any County Road Commission participation.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year above written.

FOR THE _____ TOWNSHIP BOARD

_____ SUPERVISOR

_____ CLERK

_____ TREASURER

FOR THE BOARD OF CLINTON COUNTY ROAD COMMISSIONERS:

_____ MANAGER

_____ CLERK

CLINTON COUNTY ROAD COMMISSION CONSTRUCTION ESTIMATE

TOWNSHIP: Watertown

CONTRACT NEEDED?

DATE: 02/21/2024

ROAD: Eaton Highway

LOCATION: Forest Hill To Delta River Dr. (Eaton Co. Line)

ROAD TYPE: Local

MILES: 1.090

PROJECT NUMBER: 489.015.150594

DESCRIPTION OF WORK: 2400 Ton 23A mod gravel with light ditching and heavy berm

ITEM:	QTY:	TOTALS:
100000 Chloride	2000 Gal	\$ 400.00
109001 Asphalt	0 Tons	\$ -
109002 Gravel	2400 Tons	\$ 36,240.00
109004 Chip Seal	Emulsion	\$ -
	Stone	\$ -
109004 Fog Seal	0 Gal	\$ -
109005 Grading	2 Days	\$ 2,200.00
109006 Grading - Add'l Lane/Elev Chg.	0 Days	\$ -
109007 Sub Base	Sand	\$ -
	Gravel	\$ -
109008 Sub Base-Rel	Sand	\$ -
	Gravel	\$ -
109009 Overband	0 Lbs	\$ -
109012 Spray Patch	0 Days	\$ -
119001 Shoulder Grading	0 Days	\$ -
119002 Shoulder Gravel	0 Tons	\$ -
120000 Clearing & Grubbing	0 Days	\$ -
120001 Clearing & Grubbing - Relocation	0 Days	\$ -
121000 Berm Hauling	2 Days	\$ 14,000.00
122000 Drainage and Backslope	2 Days	\$ 4,500.00
	Drive Tubes	\$ -
	12"	\$ -
	15"	\$ -
	Cross Tubes	\$ -
	12"	\$ -
	15"	\$ -
	24"	\$ -
	36"	\$ -
122001 Ditching	2 Days	\$ 2,800.00
122002 Ditching - Relocate	0 Days	\$ -
122003 Culvert Structure - over 36"	0 Ft.	\$ -
123000 Seed and Mulch	Seed	\$ -
	Mulch	\$ -
126000 Grass & Weed - Mowing	0 Days	\$ -
127000 Brush Spray	0 LSUM	\$ -
128000 Culvert & Underdrain Maint.	0 Days	\$ -
130000 Guardrail and Posts	0 Ea	\$ -
160000 Pavement Marking	0 LSUM	\$ -
160000 Traffic Control	0 Days	\$ -
180000 Engineering	0 Days	\$ -
185000 Field Supervision	0 Days	\$ -
	Reflective Tabs	\$ -
		\$ -

TOTAL: \$ 60,140.00

**COST SHARE APPLIES TO THIS PROJECT
DEPENDENT UPON THE COST SHARE AVAILABLE**

NOTE: This is an estimate and cost may vary

02/21/2024

AGREEMENT FOR IMPROVEMENTS ON CLINTON COUNTY ROADS

PROJECT NO.: 489.015.150694

This agreement made and entered into this _____ day of _____ 2024 by and between the Township Board of Watertown Charter Township, Clinton County Michigan, parties of the first part, and the Board of Clinton County Road Commissioners, parties of the second part.

WHEREAS, the parties of the first part desire that certain improvements be made on the road listed below, a county local road, and

WHEREAS, Section 14 and 20 of Act 51 of the Public Acts of 1951 provide proper authority to the parties of this agreement;

IT IS NOW THEREFORE AGREED that the parties of the second part will accomplish the improvements as specified herein:

Eaton Hwy – Bauer/Wacousta (.96 miles) – Placement of 2400 tons 23a mod gravel, light ditching & heavy berm

ESTIMATED PROJECT COST \$59,840.00

COST SHARE DOES APPLY TO THIS PROJECT DEPENDENT UPON COST SHARE BALANCE

NOTE: This is an estimate and cost may vary

The parties of the first part shall, in consideration of the completion of any portion of the above specified improvements, deposit into the County Road Fund of Clinton County, Michigan, upon demand of the parties of the second part, the costs of the completed portions of the improvements less any County Road Commission participation.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year above written.

FOR THE _____ TOWNSHIP BOARD

_____ SUPERVISOR

_____ CLERK

_____ TREASURER

FOR THE BOARD OF CLINTON COUNTY ROAD COMMISSIONERS:

_____ MANAGER

_____ CLERK

CLINTON COUNTY ROAD COMMISSION CONSTRUCTION ESTIMATE

TOWNSHIP: Watertown

CONTRACT NEEDED?

DATE: 02/21/2024

ROAD: Eaton Highway

LOCATION: Bauer To Wacousta

ROAD TYPE: Local

MILES: 0.960

PROJECT NUMBER: 489.015.150694

DESCRIPTION OF WORK: 2400 Ton 23A mod gravel with light ditching and heavy berm

ITEM:	QTY:	TOTALS:
100000 Chloride	2000 Gal	\$ 400.00
109001 Asphalt	0 Tons	\$ -
109002 Gravel	2400 Tons	\$ 36,240.00
109004 Chip Seal	Emulsion	\$ -
	Stone	\$ -
109004 Fog Seal	0 Gal	\$ -
109005 Grading	2 Days	\$ 2,200.00
109006 Grading - Add'l Lane/Elev Chg.	0 Days	\$ -
109007 Sub Base	Sand	\$ -
	Gravel	\$ -
109008 Sub Base-Rel	Sand	\$ -
	Gravel	\$ -
109009 Overband	0 Lbs	\$ -
109012 Spray Patch	0 Days	\$ -
119001 Shoulder Grading	0 Days	\$ -
119002 Shoulder Gravel	0 Tons	\$ -
120000 Clearing & Grubbing	0 Days	\$ -
120001 Clearing & Grubbing - Relocation	0 Days	\$ -
121000 Berm Hauling	2 Days	\$ 14,000.00
122000 Drainage and Backslope	2 Days	\$ 4,200.00
	Drive Tubes	\$ -
	12"	\$ -
	15"	\$ -
	Cross Tubes	\$ -
	12"	\$ -
	15"	\$ -
	24"	\$ -
	36"	\$ -
122001 Ditching	2 Days	\$ 2,800.00
122002 Ditching - Relocate	0 Days	\$ -
122003 Culvert Structure - over 36"	0 Ft.	\$ -
123000 Seed and Mulch	Seed	\$ -
	Mulch	\$ -
126000 Grass & Weed - Mowing	0 Days	\$ -
127000 Brush Spray	0 LSUM	\$ -
128000 Culvert & Underdrain Maint.	0 Days	\$ -
130000 Guardrail and Posts	0 Ea	\$ -
160000 Pavement Marking	0 LSUM	\$ -
160000 Traffic Control	0 Days	\$ -
180000 Engineering	0 Days	\$ -
185000 Field Supervision	0 Days	\$ -
	Reflective Tabs	\$ -
		\$ -

TOTAL: \$ 59,840.00

**COST SHARE APPLIES TO THIS PROJECT
DEPENDENT UPON THE COST SHARE AVAILABLE**

NOTE: This is an estimate and cost may vary

March 11, 2024

AGREEMENT FOR IMPROVEMENTS ON CLINTON COUNTY ROADS

PROJECT NO.: 497.015.150174

This agreement made and entered into this _____ day of _____ 2024 by and between the Township Board of Watertown Township, Clinton County Michigan, parties of the first part, and the Board of Clinton County Road Commissioners, parties of the second part.

WHEREAS, the parties of the first part desire that certain improvements be made on the road listed below, a county local road, and

WHEREAS, Section 14 and 20 of Act 51 of the Public Acts of 1951 provide proper authority to the parties of this agreement;

IT IS NOW THEREFORE AGREED that the parties of the second part will accomplish the improvements as specified herein:

Township chloride – per specifications on back of contract

ESTIMATED PROJECT COST \$58,255.00

COST SHARE DOES NOT APPLY TO THIS PROJECT

NOTE: This is an estimate and cost may vary

The parties of the first part shall, in consideration of the completion of any portion of the above specified improvements, deposit into the County Road Fund of Clinton County, Michigan, upon demand of the parties of the second part, the costs of the completed portions of the improvements less any County Road Commission participation.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year above written.

FOR THE _____ TOWNSHIP BOARD

_____ SUPERVISOR

_____ CLERK

_____ TREASURER

FOR THE BOARD OF CLINTON COUNTY ROAD COMMISSIONERS:

_____ MANAGER

_____ CLERK

WATERTOWN TOWNSHIP

2024

CHLORIDE

29.23 miles Five Applications
 305,000 gallons Brine

1st application 76,250 Gallons ****Includes Park Drives and Twp Hall off Wacousta Rd****
 5 ton 3 pass 29.23 74,250 Gals Brine/app
 2,475 gals/mile 2 Wide and one down the middle
 10 Intersections - 100 gallons per intersection (1000 gallons)
 Parks - 1000 Gals

2nd application 76,250 Gallons ****Includes Park Drives and Twp Hall off Wacousta Rd****
 5 ton 3 pass 29.23 74,250 Gals Brine/app
 2,475 gals/mile 2 Wide and one down the middle
 10 Intersections - 100 gallons per intersection (1000 gallons)
 Parks - 1000 Gals

3rd application 76,250 Gallons ****Includes Park Drives and Twp Hall off Wacousta Rd****
 5 ton 3 pass 29.23 miles 74,250 Gals Brine/app
 2,475 gals/mile 2 Wide and one down the middle
 10 Intersections - 100 gallons per intersection (1000 gallons)
 Parks - 1000 Gals

4th application 76,250 Gallons ****Includes Park Drives and Twp Hall off Wacousta Rd****
 5 ton 3 pass 29.23 miles 74,250 Gals Brine/app
 2,475 gals/mile 2 Wide and one down the middle
 10 Intersections - 100 gallons per intersection (1000 gallons)
 Parks - 1000 Gals

*** CALL BEFORE 5TH APPLICATION ***

Gallons	Price/Gal	Total
305,000	0.191	\$58,255.00
TOTAL		\$58,255.00