



MONDAY, MAY 15, 2023  
 BOARD OF TRUSTEES REGULAR MEETING AGENDA  
 7:00 PM SOUTH ROOM

Electronic file format: Hoover over agenda item to take you to the corresponding page.

	Resp. Party	Action	Attachment
1. <b>MEETING OPENING</b> a. Call to order b. Pledge of Allegiance c. Roll Call	JM JM CB		
2. <b>PUBLIC COMMENT</b> (limit of 3 minutes per comment may be enforced)			
3. <b>CONSENT AGENDA</b> a. Correspondence: i. Memorial Day Festivities in Watertown Charter Township b. Routine Bills – Bill List c. Board Reports i. Planning Director April 2023 ii. Permitting Activities, April 2023 iii. Treasurer Memo, April 2023 iv. Investment Report, April 2023 v. Treasurer Financial Status Report, April 2023 vi. Township Manager, April 2023 d. Reports: i. None	JM	Motion to approve all items on the consent agenda, minus items pulled from consent	1 2 3 4 5 6 7 8
4. <b>AGENDA APPROVAL</b>	JM	Motion	Agenda
5. <b>APPROVAL OF MINUTES</b> a. April 17, 2023 Regular Meeting	JM	Motion	9
6. <b>APPROVAL OF BILLS</b> a. Additional Bill List	JM	Motion	On Table
7. <b>PUBLIC HEARING</b>	N/A	N/A	N/A
8. <b>PENDING BUSINESS</b>	N/A	N/A	N/A
9. <b>NEW BUSINESS</b> a. DeWitt District Library-Glenn Fischer b. 2023 Citizen of the Year Resolution c. SCCMUA Excess 2022 Fund d. Groundwater Study Extension	CB JM JT AP	Information Motion Motion Motion	None 10 11 12
10. <b>BOARD MEMBER AND PUBLIC COMMENT</b>			
11. <b>ADJOURNMENT</b>			



**Saturday, May 27, 2023**

# MEMORIAL DAY

## PARADE

- 11:00 am
- Bring out your tractors, horses, bikes, classic cars, etc.
- GLADL (Library) is helping kids decorate bikes at 10:45
- Line up at Twp Hall at 10:45am

## CEREMONY

- Following Parade - Remember & Honor those who served
- Acknowledge 2023 Citizen of the Year
- Gather by Civil War Monument in the Wacousta Cemetery

## PICNIC

- Following Cemetery Ceremony - Free Hotdog lunch provided by the Lions Club
- Gloria Miller Looking Glass Park - Jack Huntoon Pavilion



WATERTOWN CHARTER TOWNSHIP  
 BILL LIST FOR MEETING  
 MAY 15, 2023

VENDOR	PURPOSE	AMOUNT
<b>***PAYROLL PAID 04-28-23 ***</b>		
ELECTRONIC FEDERAL DEPOSIT	GF TWP SHARE SOCIAL SECURITY & MEDICARE	\$2,435.87
PAYROLL	GF PAYROLL FOR STAFF, BOARDS AND COMMITTEES	\$31,841.27
MERS	GF TWP SHARE RETIREMENT CONTRIBUTION COSTS	\$4,597.13
TOTAL		\$38,874.27
GENERAL FUND TOTAL	\$38,874.27	
<b>***BILLS PAID 05-01-23***</b>		
ANDREA Z. POLVERENTO	GF MILEAGE & EXPENSE REIMBURSEMENT	279.91
BS & A SOFTWARE	GF ANNUAL SERVICE/SUPPORT	4,398.00
BUSINESS CARD	GF TUBBS - OFFICE SUPPLIES	71.01
	GF CASE - FENCING	90.09
	GF MINTON - CONFERENCES, SPRING EGG HUNT	461.69
CAROLYN BROKOB	GF MEDICAL & MILEAGE REIMBURSEMENT	592.70
CHRISTY SOCHAY	GF MEDICAL REIMBURSEMENT	1,350.00
HOLLY MADILL	GF MEDICAL REIMBURSEMENT	275.37
JEFFREY S. MACKENZIE	GF ASSESSOR 04/16-30/2023	3,323.84
JOHN E. MAAHS	GF MEDICAL REIMBURSEMENT	47.00
LANSING ICE & FUEL	GF FUEL OIL	551.34
LOOKING GLASS REGIONAL FIRE	GF MONTHLY PAYMENT	50,153.27
MANER COSTERISAN	GF 2022 AUDIT	15,800.00
MCGINTY, HITCH, ET AL.	GF MARCH LEGAL FEES	1,295.00
MI DEPT OF ENVIRONMENTAL QUALITY	GF SAMPLES	16.00
MICHIGAN TOWNSHIPS ASSOCIATION	GF CEMETERY ADMIN SEMINAR	200.00
NORTHWESTERN MUTUAL LIFE	GF DISABILITY INSURANCE	974.02
PROVIDENCE	GF MONTHLY TECHCARE	1798.80
QUILL CORPORATION	GF OFFICE SUPPLIES	44.17
ROSE PEST SOLUTIONS	GF PEST CONTROL	69.00
S.C.C.M.U.A.	SF MONTHLY PAYMENT	38,122.47
STANDARD INSURANCE COMPANY	GF LIFE INSURANCE	209.64
USA TODAY NETWORK	GF LEGAL POSTINGS	238.45
TOTAL		120,361.77
GENERAL FUND TOTAL	\$82,239.30	
SEWER FUND TOTAL	\$38,122.47	

WATERTOWN CHARTER TOWNSHIP  
 BILL LIST FOR MEETING  
 MAY 15, 2023

VENDOR	PURPOSE	AMOUNT
<b>***PAYROLL PAID 05-15-23 ***</b>		
ELECTRONIC FEDERAL DEPOSIT	GF TWP SHARE SOCIAL SECURITY & MEDICARE	\$2,213.53
PAYROLL	GF PAYROLL FOR STAFF, BOARDS AND COMMITTEES	\$28,934.67
MERS	GF TWP SHARE RETIREMENT CONTRIBUTION COSTS	\$4,380.65
TOTAL		\$35,528.85
GENERAL FUND TOTAL	\$35,528.85	
<b>***BILLS PAID 05-15-23***</b>		
ACD	GF TELEPHONE EQUIPMENT	234.37
BUD, BRANCH & BLOSSOM	GF TULIP TREES FOR GLORIA MILLER PARK	890.00
CLINTON COUNTY TREASURER	TF MAY & JUNE MOBILE HOME TAX	375.00
CONSUMERS ENERGY	GF STREETLIGHTS	2,509.36
	GF PARK & RIDE LOT	37.59
	GF CEMETERY	39.62
	GF LOOKING GLASS PARK	28.81
	GF TOWNSHIP OFFICE & GYM	1,000.49
	GF HERITAGE PARK	36.51
	GF WATERTOWN CHARTER TOWNSHIP	226.09
CULLIGAN	GF BOTTLED WATER	60.00
DECKER AGENCY	GF CYBER POLICY	1,370.00
GRANGER	GF TRASH REMOVAL	42.39
JEFFREY MACKENZIE	GF ASSESSOR 05/01-15/2023	3,323.84
MICHIGAN FLEET FUELING	GF FUEL	138.96
MUNICIPAL INSPECTION SERVICE	GF PERMITS	27,647.00
POSTMASTER	GF UB STAMPS - 2ND QTR	336.00
QUILL	GF OFFICE SUPPLIES	113.05
RON OVERTON	GF MEDICAL REIMBURSEMENT	1,030.62
SUE BIERGANS	GF MILEAGE REIMBURSEMENT	221.39
VERIZON WIRELESS	GF CELL PHONES	131.51
WOW	GF INTERNET	166.50
		\$39,959.10
TOTAL		
GENERAL FUND TOTAL	\$39,584.10	
TRUST & AGENCY	\$375.00	

WATERTOWN CHARTER TOWNSHIP  
 BILL LIST FOR MEETING  
 MAY 15, 2023

VENDOR	PURPOSE	AMOUNT
<b>***BILLS TO BE PAID 06-01-23***</b>		
JEFFREY S. MACKENZIE	GF ASSESSING SERVICES	\$3,323.84
LOOKING GLASS FIRE REGIONAL	GF MONTHLY PAYMENT	\$50,153.27
S.C.C.M.U.A.	SF MONTHLY SEWER	\$38,122.47
TOTAL		\$91,599.58
GENERAL FUND TOTAL		\$53,477.11
SEWER FUND TOTAL		\$38,122.47
<b>***BILLS TO BE PAID AFTER BOARD APPROVAL***</b>		
MCGINTY HITCH	GF APRIL LEGAL FEES	\$1,820.00
PROVIDENCE	GF SERVER AND BACKUP DEVICE	\$13,400.00
TOTAL		\$15,220.00
GENERAL FUND TOTAL		\$15,220.00

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**MEMORANDUM**

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**TO:** WATERTOWN TOWNSHIP PLANNING COMMISSION  
**FROM:** ANDREA Z. POLVERENTO, PLANNING DIRECTOR  
**SUBJECT:** MONTHLY REPORT: APRIL 2023  
**DATE:** MARCH 29, 2023

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**Meetings & Events**

4/4 -Virtual Meeting w/ Giffels Webster  
4/5 - Planning Commission Regular Meeting  
4/12 - Groundwater Management Board Meeting  
4/12 - Zoning Board of Appeals Regular Meeting  
4/17 - Board of Trustees Regular Meeting  
4/22 - Dump Your Junk Day  
4/27 - Groundwater Management Board Outreach Committee Meeting

**Enforcement**

National Parkway - meeting with company to discuss compliance  
Lowell Road - ongoing discussions to maintain compliance  
Dump Your Junk Day - letters were sent to all active and/or recent zoning violations, several individuals used the opportunity to take care of some items.  
Follow up inspections will be conducted the first week of May for those properties who have active violations.

**Development**

Staff received an incomplete application for a potential development at the NE corner of Francis and Grand River. When a complete set of plans are received, that will be sent to the Planning Commission for consideration.

Staff is working with an engineer on a project to reconfigure a parking area on National Parkway.

Required corrections for the Nottingham Fields Phase 2 expansion are underway. Staff is working with local agencies, the developer and contractor, and the township's engineer to address corrections to these issues.

Staff is working with MPC Cashway on a racking system to store some lumber now piled on the ground.

Residential permit applications are picking up.

**ZBA**

The Zoning Board of Appeals is met in April to review a side- and front-yard setback variance request on Herbison Road. This request was denied.

**Master Plan Update**

Following discussion from the Planning Commission last month, staff has been working with Giffels Webster to draft a "disclaimer" regarding the potential future development in

Eagle Township. GW is incorporating that into the final edits. A final copy is expected in time for our June meeting for final review and distribution.

**Other**

Various entities made FOIA requests and zoning verification letters regarding a property on Grand River Avenue.

Staff met with representatives regarding the Nottingham Fields corrections, many are still outstanding at the time of this report. Manhole coring, materials/density testing and other activities were expected in early April, but have not yet been completed. Staff will be on site with other agency inspectors during this time. Several builders and realtors are itching to build in Nottingham.

The Somerset Hills land divisions were approved by the Township Assessor.

Staff reviewed the website for any missing agenda/minutes uploads, and updated anything necessary.

Coordinated with the health department on several joint permitting matters.

As residential construction picks up for the spring, calls and questions are keeping us busy.

Staff continues to gather materials for a well maintenance resource guide to post online.

There may be an opportunity to expand on the recent water testing.

We've been trying to stay on top of all the possible development matters related to Eagle Township megasite.

**Planning & Zoning Monthly Report - April 2023**

<b>Residential</b>	<b>Current Month</b>	<b>Year to Date</b>
New Residences	4	6
Residential Additions		1
Accessory Buildings/Garages	2	4
Decks and Porches	2	3
Pools/Ponds/Hot Tubs		2
Home Occupations		1
Sign Permits		
<b>Commercial/Industrial</b>	<b>Current Month</b>	<b>Year to Date</b>
New /Remodel/Additions	1	2
Sign Permits		
Cell Towers and Related		
Residential Solar		1
<b>Agricultural</b>	<b>Current Month</b>	
AG Buildings	1	2

***Certificates of Occupancy Issued:***

	<b>Current Month</b>	<b>Year to Date</b>
Residential	1	2
Commercial/Industrial		1



## TREASURER’S INVESTMENT MEMO

To: Supervisor Maahs, Clerk Brokob, Trustees Cooley, Hufnagel, Madill, and Hufnagel

From: Sue Biergans, Treasurer

RE: March Investment Activity

Date: May 8, 2023

During the month of April 2023, the following interest received:

MI-Class	Total Interest added	\$14,668.20
MI-Class Edge	Total Interest added	\$ 8,861.28
Multi-Bank Securities	Total Interest added	\$ 5,101.36
Horizon Bank	Total Interest added	\$ 508.28

Percent of investment portfolio per financial institution is:

CIBC	Consumers CU	Dart	Flagstar	Horizon	MI CLASS	MI CLASS EDGE	MBS	Mercantile
\$150,000.00	\$200,000.00	\$122,500.00	\$101,699.93	\$130,137.56	\$1,902,050.20	\$325,882.05	\$247,685.00	\$100,000.00
\$156,300.21		\$100,000.00		\$128,834.37	\$12,362.29	\$928,145.13	\$133,434.00	\$100,000.00
		\$122,500.00		\$103,449.83	\$5,024.10	\$10,312.73	\$133,324.50	\$200,000.00
					\$453,512.49	\$928,145.13	\$145,515.00	
					\$52,403.98	\$25,781.81	\$195,994.00	
					\$196,389.07		\$195,498.00	
					\$5,209.21		\$201,494.00	
					\$72,829.42		\$250,000.00	
					\$1,051,314.79		\$200,000.00	
					\$28,457.00		\$223,510.00	
							\$87,661.00	
							\$197,894.00	
							\$247,442.50	
							\$250,415.00	
							\$178,314.00	
							\$176,618.00	
							\$250,000.00	
\$306,300.21	\$200,000.00	\$345,000.00	\$101,699.93	\$362,421.76	\$3,779,552.55	\$2,218,266.85	\$3,314,799.00	\$400,000.00
\$11,028,040.30								
2.78%	1.81%	3.13%	0.92%	3.29%	34.27%	20.11%	30.06%	3.63%

## SCHEDULE OF INVESTMENTS FOR APRIL 2023

ITEM Item #	Year	Fund or Investment Description	Purchase Amount	Adjustment + OR -	Purchase Date	Maturity Date	Interest %	Interest Earned	Value at Maturity	Market Value
<b>GENERAL FUND</b>										
24	2001	MI-Class		\$1,822,821.68	1-Oct-07	PMMA	3.15%	\$123,067.68	\$1,902,050.20	
19	2021	MI-Class EDGE	\$900,000.00		23-Dec-21	PMMA	2.97%	\$28,995.89	\$928,145.13	\$913,918.05
22	2019	MBS 4.5yrs	\$250,000.00		12-Nov-19	12-May-23	1.65%	\$11,312.62	\$247,685.00	\$247,685.00
24	2020	Horizon 3 yr	\$130,137.56		2-Dec-20	2-Dec-23	0.38%		\$130,137.56	
26	2020	MBS 5yr	\$150,000.00		30-Nov-20	28-Nov-25	0.50%	\$1,500.00	\$133,434.00	\$133,434.00
3	2021	Dart 2 yr	\$122,500.00		16-Apr-21	16-Apr-23	0.30%	\$966.14	Matured	
9	2021	Dart Bank	\$100,000.00		6-Aug-21	6-Aug-23	0.25%		\$100,000.00	
11	2021	MBS 5 yr Gov Bond	\$150,000.00		18-Aug-21	18-May-26	0.88%	\$1,640.63	\$133,324.50	\$133,324.50
1	2022	Mercantile 2 yr	\$100,000.00		10-Feb-22	10-Feb-24	0.30%		\$100,000.00	
3	2022	Horizon 1 yr	\$128,834.37		18-Apr-22	18-Apr-23	1.60%	\$2,061.35	Matured	
4	2022	MBS 3 yr.	\$150,000.00		6-Sep-22	8-Sep-25	3.40%	\$2,095.89	\$145,515.00	\$145,515.00
5	2022	MBS 2 yr.	\$200,000.00		2-Sep-22	20-Sep-24	3.40%	\$2,794.50	\$195,994.00	\$195,994.00
6	2022	MBS 3 yr.	\$200,000.00		20-Sep-22	20-Sep-25	3.70%	\$3,041.09	\$195,498.00	\$195,498.00
9	2022	Dart 13 months	\$122,500.00		25-Oct-22	25-Nov-23	3.75%		\$122,500.00	
11	2022	CIBC 18 months	\$150,000.00		3-Nov-22	3-May-24	4.20%		\$150,000.00	
12	2022	Horizon 2 yr	\$103,449.83		8-Dec-22	2-Dec-24	4.35%		\$103,449.83	
13	2022	MBS 2 yr.	\$200,000.00		15-Dec-22	16-Dec-24	5.00%	\$1,616.44	\$201,494.00	\$201,494.00
15	2022	FlagStar 1 yr	\$101,699.93		13-Dec-22	13-Dec-23	4.28%		\$101,699.93	
1	2023	MBS 5 yr.	\$250,000.00		20-Jan-23	20-Jan-26	4.75%	\$1,919.52	\$250,000.00	
2	2023	Mercantile 6 months	\$200,000.00		3-Mar-23	30-Aug-23	4.00%		\$200,000.00	
3	2023	Consumers Credit Union	\$200,000.00		6-Mar-23	6-Mar-23	4.85%		\$200,000.00	
4	2023	MBS 3 yr.	\$200,000.00		2-Mar-23	23-Mar-26	4.80%		\$200,000.00	
6	2023	Horizon 1 yr	\$128,834.37		18-Apr-23	18-Apr-24	4.53%		\$128,834.37	
7/	2023	Dart Bank	\$122,500.00		4/16/23	16-May-24	4.90%		\$122,500.00	
<b>GENERAL FUND TOTAL</b>			<b>\$4,360,456.06</b>	<b>\$1,822,821.68</b>			<b>57.65%</b>	<b>\$164,876.19</b>	<b>\$5,992,261.52</b>	<b>\$1,428,361.55</b>
<b>CEMETERY IMP.</b>										
24	2001	MI-Class		\$49,000.00	1-Oct-07	PMMA	3.15%	\$4,457.00	\$28,457.00	
19	2021	MI-Class EDGE	\$25,000.00		23-Dec-21	PMMA	2.97%	\$805.42	\$25,781.81	25386.63
<b>CEMETERY IMP. TOTAL</b>				<b>\$49,000.00</b>				<b>\$4,457.00</b>	<b>\$54,238.81</b>	
<b>CURRENT TAX</b>										
24	2001	MI-Class		-\$6,151.51	Dec 2010	PMMA	3.15%	\$4,440.76	\$5,024.10	
<b>CURRENT TAX TOTAL</b>				<b>-\$6,151.51</b>				<b>\$4,440.76</b>	<b>\$5,024.10</b>	
<b>SEWER RECEIVING FUND</b>										
24	2001	MI-Class	\$115,000.00	\$1,740,492.48	1-Oct-07	PMMA	3.15%	\$95,822.31	\$1,051,314.79	
19	2021	MI-Class EDGE	\$900,000.00		23-Dec-21	PMMA	2.97%	\$28,995.89	\$928,145.13	\$913,918.05
2	2021	MBS 5 yr Gov Bond	\$250,000.00		28-Apr-21	28-Apr-26	1.00%	\$3,750.00	\$223,510.00	\$223,510.00
16	2021	CIBC 18 months	\$156,300.21		1-Nov-21	2-May-23	0.30%		\$156,300.21	
18	2021	MBS 5 yr	\$100,000.00		17-Dec-21	17-Dec-26	1.15%	\$1,150.01	\$87,661.00	\$87,661.00
7	2022	MBS 3 yr.	\$200,000.00		28-Sep-22	28-Mar-25	4.10%	\$3,369.86	\$197,894.00	\$197,894.00
8	2022	Mercantile 1 yr	\$100,000.00		8-Oct-22	8-Oct-23	2.01%		\$100,000.00	
10	2022	MBS 2 yr.	\$250,000.00		3-Oct-22	24-Sep-24	4.00%	\$2,547.95	\$247,442.50	\$247,442.50
14	2022	MBS 1 yr.	\$250,000.00		16-Dec-22	15-Dec-23	4.80%	\$1,939.73	\$250,415.00	\$250,415.00
5	2023	MBS 3 yr.	\$250,000.00		3-Apr-23	3-Apr-26	5.10%		\$250,000.00	
<b>SEWER REC TOTAL</b>			<b>\$2,571,300.21</b>	<b>\$1,740,492.48</b>			<b>8.57%</b>	<b>\$124,818.20</b>	<b>\$3,492,682.63</b>	<b>\$913,918.05</b>
<b>WATER FUND</b>										
24	2001	MI-Class	\$237,776.20	\$365,245.73	3-Apr-06	PMMA	3.15%	\$41,490.56	\$453,512.49	
19	2021	MI-Class EDGE	\$316,000.00		23-Dec-21	PMMA	2.97%	\$10,180.75	\$325,882.05	\$320,886.77
1	2021	MBS 5 yr GOV BOND	\$200,000.00		21-Apr-21	21-Apr-26	0.90%	\$2,700.00	\$178,314.00	\$178,314.00
<b>WATER FUND TOTAL</b>			<b>\$753,776.20</b>	<b>\$365,245.73</b>			<b>7.02%</b>	<b>\$51,671.31</b>	<b>\$957,708.54</b>	<b>\$320,886.77</b>
<b>T.I.R.F.</b>										
24	2001	MI-Class	\$102,000.00	-\$105,857.87	21-May-01	PMMA	3.15%	\$26,220.16	\$12,362.29	
19	2021	MI-Class EDGE	\$10,000.00		23-Dec-21	PMMA	2.97%	\$322.17	\$10,312.73	\$10,154.66
13	2020	MBS 5yr	\$200,000.00		28-Jan-21	26-Jan-26	0.50%	\$2,771.59	\$176,618.00	\$176,618.00
<b>T.I.R.F. TOTAL</b>			<b>\$312,000.00</b>	<b>-\$105,857.87</b>			<b>6.62%</b>	<b>\$29,313.92</b>	<b>\$199,293.02</b>	
<b>STOLL ROAD PAVING</b> Bond paid in full 2021										
24	2001	MI-Class	\$528,136.10	-\$383,775.16	29-Nov-06	PMMA	3.15%	\$51,828.13	\$196,389.07	
<b>STOLL RD PAVING TOTAL</b>			<b>\$528,136.10</b>	<b>-\$383,775.16</b>				<b>\$51,828.13</b>	<b>\$196,389.07</b>	
<b>STOLL RD WATER</b> Bond paid in full 2021										
24	2001	MI-Class	\$410,483.63	-\$417,919.90	29-Nov-06	PMMA	3.15%	\$12,445.48	\$5,209.21	
<b>STOLL RD WATER TOTAL</b>			<b>\$410,483.63</b>	<b>-\$417,919.90</b>				<b>\$12,445.48</b>	<b>\$5,209.21</b>	
<b>STOLL RD SEWER</b> Bond paid in full 2021										
24	2001	MI-Class	\$1,942,691.91	-\$1,950,232.81	29-Nov-06	PMMA	3.15%	\$64,944.88	\$52,403.98	
<b>STOLL RD SEWER TOTAL</b>			<b>\$1,942,691.91</b>	<b>-\$1,950,232.81</b>				<b>\$64,944.88</b>	<b>\$52,403.98</b>	
<b>WACOUSTA RD PAVING</b> Bond paid in full 2021										
24	2001	MI-Class	\$50,848.01	-\$16,528.36	13-Apr-07	PMMA	3.15%	\$38,509.77	\$72,829.42	
<b>WACOUSTA RD PAVING TOTAL</b>			<b>\$50,848.01</b>	<b>-\$16,528.36</b>				<b>\$38,509.77</b>	<b>\$72,829.42</b>	
									<b>\$11,028,040.30</b>	<b>Total of principal</b>

SUE BIERGANS, TREASURER

PMMA - Pooled Money Market Account, liquid funds

MMA - Money Market Account

GOV BOND - United States Government Bonds, full faith and credit of US Government

Analyzed Results of Huntington Bank, Accrual, 30 basis pts

APRIL 2023

## Financial Status Report

APRIL 2023

ACCOUNTS	BEGINNING BALANCE	FUNDS RECEIVED	FUNDS DISBURSED	ENDING BALANCE
<b>GENERAL FUND</b>				
CHECKING	\$ 13,060.73	\$ 217,307.58	\$ 217,457.58	\$ 12,910.73
SAVINGS ACCOUNT	\$ 3,495,063.26	\$ 53,029.61	\$ 680,397.11	\$ 2,867,695.76
INVESTMENTS	\$ 5,481,614.39	\$ 510,647.13		\$ 5,992,261.52
<b>TOTAL</b>	<b>\$ 8,989,738.38</b>	<b>\$ 780,984.32</b>	<b>\$ 897,854.69</b>	<b>\$ 8,872,868.01</b>
<b>CEMETERY IMPROVEMENT FUND</b>				
SAVINGS ACCOUNT	\$ 27,327.35	\$ 6.66	\$ 350.00	\$ 26,984.01
INVESTMENTS	\$ 54,018.66	\$ 220.15		\$ 54,238.81
<b>TOTAL</b>	<b>\$ 81,346.01</b>	<b>\$ 226.81</b>	<b>\$ 350.00</b>	<b>\$ 81,222.82</b>
<b>TAX</b>				
SAVINGS ACCOUNT	\$ 10,943.74	\$ 2.68	\$ 149.59	\$ 10,796.83
INVESTMENTS	\$ 5,003.42	\$ 20.68		\$ 5,024.10
<b>TOTAL</b>	<b>\$ 15,947.16</b>	<b>\$ 23.36</b>	<b>\$ 149.59</b>	<b>\$ 15,820.93</b>
<b>TIRF</b>				
SAVINGS ACCOUNT	\$ 64,537.42	\$ 83.08		\$ 64,620.50
INVESTMENTS	\$ 199,200.93	\$ 92.09		\$ 199,293.02
<b>TOTAL</b>	<b>\$ 263,738.35</b>	<b>\$ 175.17</b>	<b>\$ -</b>	<b>\$ 263,913.52</b>
<b>WATER DISTRICT #1</b>				
SAVINGS ACCOUNT	\$ 90,641.57	\$ 2,222.48		\$ 92,864.05
INVESTMENTS	\$ 954,539.86	\$ 3,168.68		\$ 957,708.54
<b>TOTAL</b>	<b>\$ 1,045,181.43</b>	<b>\$ 5,391.16</b>	<b>\$ -</b>	<b>\$ 1,050,572.59</b>
<b>SEWER RECEIVING FUND</b>				
SAVINGS ACCOUNT	\$ 868,009.84	\$ 15,280.31	\$288,416.97	\$ 594,873.18
INVESTMENTS	\$ 3,234,647.27	\$ 8,035.36		\$ 3,242,682.63
<b>TOTAL</b>	<b>\$ 4,102,657.11</b>	<b>\$ 23,315.67</b>	<b>\$ 288,416.97</b>	<b>\$ 3,837,555.81</b>
<b>WACOUSTA RD PAVING</b>				
INVESTMENTS	\$ 72,529.61	\$ 299.81	\$ -	\$ 72,829.42
<b>TOTAL</b>	<b>\$ 72,529.61</b>	<b>\$ 299.81</b>	<b>\$ -</b>	<b>\$ 72,829.42</b>
<b>STOLL ROAD PAVING</b>				
INVESTMENTS	\$ 195,580.64	\$ 808.43		\$ 196,389.07
<b>TOTAL</b>	<b>\$ 195,580.64</b>	<b>\$ 808.43</b>	<b>\$ -</b>	<b>\$ 196,389.07</b>
<b>STOLL ROAD WATER</b>				
INVESTMENTS	\$ 5,187.78	\$ 21.43		\$ 5,209.21
<b>TOTAL</b>	<b>\$ 5,187.78</b>	<b>\$ 21.43</b>	<b>\$ -</b>	<b>\$ 5,209.21</b>
<b>STOLL ROAD SEWER</b>				
INVESTMENTS	\$ 52,188.26	\$ 215.72		\$ 52,403.98
<b>TOTAL</b>	<b>\$ 52,188.26</b>	<b>\$ 215.72</b>	<b>\$ -</b>	<b>\$ 52,403.98</b>
<b>GRAND TOTAL</b>	<b>\$ 14,824,094.73</b>	<b>\$ 811,461.88</b>	<b>\$ 1,186,771.25</b>	<b>\$ 14,448,785.36</b>

## Memorandum

To: Watertown Township Board  
From: Jennifer Tubbs, Watertown Township Manager  
Date: May 10, 2023

RE: Township Manager's monthly report

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**Committees/Meetings:**

- Attended Michigan Township Association Conference
- Attended TAMC Data Committee meeting
- Attended TAMC yearly visioning meeting
- Met with SCCMUA
- Met with Granger
- Met with Clinton County Road Commission
- Met with State Representative and Senator
- Attended Lansing Chamber legislative meeting

**Economic Development:**

- Site Searches – seven
- Related Correspondence – two
- Meetings – one

Met with state leaders representing Watertown Township to discuss the proposed MEGA site and the impacts on Watertown Township residents. Fielded many calls regarding the proposed Mega Site in Eagle Township.

**Office Operation:**

- Staff related assistance – eight

**Resident Relations:**

- Road complaints – nine
- Resident questions/interactions/meetings – seven

Residents expressed concern regarding the berming the county was conducting on the township gravel roads in the wet weather conditions.

**Township Board Relations:**

- Board member related assistance – eleven
- Board member meetings – three

**Miscellaneous:**

Chloride update –

EGLE has backed off on the restrictions for chloride applications this year, however, new guidelines for application should be expected in the future.

Granger –

Staff met with Granger representatives to discuss the possibility of utilizing the vertical space over a closed cell of the landfill. It was suggested that an informal public meeting be held to allow residents to ask questions and hear their concerns.

Dump your Junk -

The annual Dump your Junk event was held on April 22. The morning weather conditions were cold and rainy. The weather did improve in the latter part of the event. It would be safe to assume that the horrible weather conditions did impact attendance, but there was still a decent turnout, with a steady stream of cars.

Wacousta School Update –

Grand Ledge Public Schools is still waiting for the building to be appraised to continue meetings. They have secured an appraiser and meetings will continue once the appraisal process is completed.

**Watertown Charter Township**  
**April 17, 2023 Board of Trustees Regular Meeting Minutes - DRAFT**

**1. CALL TO ORDER:** The meeting was called to order at 7:00PM by Supervisor John Maahs with the Pledge of Allegiance to the Flag of the United States of America.

**BOARD MEMBERS PRESENT:** Supervisor John Maahs, Treasurer Sue Biergans, Clerk Carolyn Brokob, Trustee Chad Cooley, Trustee Todd Hufnagel, Trustee Holly Madill, and Trustee Ron Overton.

**BOARD MEMBERS ABSENT:** None.

**STAFF PRESENT:** Township Manager Jennifer Tubbs and Planning Director Andrea Polverento.

**PUBLIC PRESENT:** Eight audience members present. No one signed in.

**2. PUBLIC COMMENT:**

Mary Lou Elsenheimer spoke about a dog park in the township.

Commissioner Ken Mitchell gave a report and answered questions from the board and the audience.

**3. CONSENT AGENDA:**

Motion by Trustee Cooley, seconded by Trustee Hufnagel, to approve the consent agenda as presented. Motion carried.

**4. AGENDA APPROVAL:**

**Addition of Planning Commission Representative to Zoning Board of Appeals (9b)**

Motion by Clerk Brokob, seconded by Treasurer Biergans, to approve the agenda as amended. Motion carried.

**5. APPROVAL OF MINUTES: March 20, 2023 – Regular Meeting**

Motion by Clerk Brokob, seconded by Treasurer Biergans, to approve the regular meeting minutes of March 20, 2023. Motion carried.

**6. APPROVAL OF BILLS:**

Supervisor Maahs noted the additional bill list on the table.

Motion by Treasurer Biergans, seconded by Trustee Cooley, to approve the bill list dated April 17, 2023. Motion carried.

**7. PUBLIC HEARING:** None

**8. PENDING BUSINESS:** None

**Watertown Charter Township**  
**April 17, 2023 Board of Trustees Regular Meeting Minutes - DRAFT**

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**9. NEW BUSINESS:**

**a. Reappointment of George Walter to Construction Board of Appeals**

Motion by Clerk Brokob, seconded by Trustee Madill, to reappoint George Walter to the Watertown Charter Township Construction Board of Appeals for a three-year term ending April 30, 2026. Motion carried.

**b. Planning Commission Representative to Zoning Board of Appeals**

Motion by Trustee Cooley, seconded by Trustee Overton, that the Board of Trustees concurs with the recommendation of the Planning Commission and reappoint Charles Openlander as the Planning Commission representative to the Zoning Board of Appeals for a one-year term. Motion carried.

**c. Road Contracts**

Manager Tubbs reviewed the proposed 2023 road contracts with the Clinton County Road Commission. Once Clark Road is finished, all the local roads in the township will have a PASER rating of 5 or above.

Motion by Trustee Overton, seconded by Trustee Cooley, to approve the 2023 road contracts with Clinton County Road Commission for Mill and Filling, Chip Sealing, Chloriding, and Crackfilling to the township roads totaling \$616,865 as presented. Motion carried.

**10. BOARD MEMBER AND PUBLIC COMMENT:**

Clerk Brokob stated that the 90-day comment period on the two amendments to the Clinton County Solid Waste Management Plan (SWMP) has begun and will expire on Friday, July 14, 2023. Granger requested 1) one additional county (Branch) to the SWMP for waste import and export and 2) amend the total area sited for use at the Grand River Avenue landfill located at 8550 West Grand River Highway, Grand Ledge, Michigan. Information on where to submit comments will be added to the Watertown Township website. A Public Hearing has been set for Tuesday, July 25, 2023, at 6PM in St. Johns.

Clerk Brokob and Manager Tubbs met with 77<sup>th</sup> District State House Representative Emily Dievendorf to discuss issues related to the township. Discussion focused on implementation of Proposal 2022-2 (elections) and implications to Watertown residents of development of the Michigan Manufacturing Innovation Campus (mega site). There is \$13M in Watertown property values impacted by the potential mega site.

**ADJOURNMENT: 7:58PM**

Date approved:

\_\_\_\_\_  
John Maahs, Supervisor

\_\_\_\_\_  
Carolyn Brokob, Clerk



*LET IT BE KNOWN, that it is a privilege to extend our sincerest praise and commendation to*

***Ann Manning***

*in acknowledgement of her attaining the distinct honor of being named the Watertown Charter Township "2023 CITIZEN OF THE YEAR".*

*Commitment, reliability, and integrity have been reflected in all of Ann's work in the community that enhances the quality of life in Watertown Charter Township. Ann is very active at the Wacousta Community United Methodist Church, Grand Ledge Public Schools, and in the local community.*

*Ann and her husband Rick have been married for almost 40 years. They have lived on the corner of Francis and Stoll Road for over 30 years raising their children Kara and Brad. Ann has been a Grand Ledge Public School bus driver for 31 years and is the lead trainer for new drivers. She is well loved and respected by the kids she transports as well as the parents and school staff. Miss Ann has taught hundreds of children to swim during her 25 years of teaching through the Grand Ledge swim programs. She helps train new lifeguards and swim instructors. She also teaches private swimming lessons and enjoys sharing how important water safety is. Miss Ann has a special gift of teaching and coached the Special Olympics swim team and took them to competition for many years. Ann is CPR and First Aid certified and shares her knowledge of these courses with family, friends, and community members free of charge.*

*In her free time, Ann enjoys sewing, crafting, being physically active, and time with girlfriends. Most of all she loves sharing her heart with her beloved grandchildren, Cal, Jordan, Luke, Clark, Camryn and James. In everything she does, Ann exudes kindness and a willingness to everyone in need, always with a smile on her face.*

***IN SPECIAL TRIBUTE, therefore, this document is adopted on May 15, 2023 by the Watertown Charter Township Board of Trustees to commend and congratulate Ann Manning as Watertown Charter Township's "2023 CITIZEN OF THE YEAR."***



**MEMORANDUM**

To: Township Board  
From: Jennifer Tubbs, Township Manager  
Date: May 15, 2023

Re: SCCMUA Fund Balance

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The Southern Clinton County Municipal Utility Authority (SCCMUA) has a remaining fund balance of \$17,190 for Watertown Township, from the 2022 operating budget. The board has the option of having the fund balance returned to the township or remain in a reserve account in the plant.

**Recommended Action:**

**To authorize the 2022 SCCMUA remaining fund balance of \$17,190 be transferred to the SCCMUA township sewer reserve account for the first State Revolving Fund payment.**



## Southern Clinton County Municipal Utilities Authority

3671 W. Herbison Rd • DeWitt, Michigan • 48820 •

Phone: 517-669-8311 Fax: 517-669-9335

April 24, 2023

Ms. Carolyn Brokob  
 Watertown Charter Township  
 12803 S. Wacousta  
 Grand Ledge, MI 48837

Re: Recommendation for Disposition of Remaining 2022 Fund Balance

Dear Ms. Brokob,

Each year, excess funds in the remaining fund balances of various accounts held at the Authority are returned to the constituent Municipalities. The money has been applied in a variety of ways. Some municipalities have applied the funds against future payments; others have applied the funds to their lift station reserve. Around April-May of each year (after the audit) the Authority drafts a letter to each constituent municipality and requests direction regarding these remaining funds.

The 2022 SCCMUA Audit (after the Auditor applies any adjusting entries) revealed the following remaining "unrestricted net position":

<u>Constituent Municipality</u>	<u>Remaining Fund Balance in 2022</u>
Watertown Township	\$ 16,097.00
IPP Portion	\$ 1,093.00

The Auditor defines the "unrestricted net position" as those funds which represent the remaining amounts that are available for general operating purposes for the specific functions.

Please review the current situation at your municipality. Should you have any additional questions or comments, please feel free to contact me. I look forward to your reply on this matter.

Sincerely,

Lisa Mead  
 Secretary/Treasurer

Cc: Jennifer Tubbs

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**MEMORANDUM**

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**TO:** WATERTOWN TOWNSHIP BOARD OF TRUSTEES  
**FROM:** ANDREA Z. POLVERENTO, PLANNING DIRECTOR  
**SUBJECT:** WATERTOWN TOWNSHIP GROUNDWATER STUDY EXTENSION  
**DATE:** 5/9/2023

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Following the township's groundwater/well water study completed last fall, we have been approached to conduct additional testing in the township. Garry Rowe, who conducted most of the sampling with assistance from an MSU student, has lined up additional volunteers for completing the sampling this spring and early summer.

We've identified 18 possible locations in Sections 28, 29 & 30, with the expectation that 10 of those wells identified would agree to the testing. The Groundwater Management Board and Michigan Department of Health and Human Services have also committed to providing educational materials to the homeowners who participate as well. Additional education and outreach would be available if any concerns arose during the testing.

The proposed testing would be for complete metals, and complete minerals and volatile organic compounds, which would cost approximately \$300 per well.

**Suggested motion:**

Motion to authorize up to \$3,250 to conduct additional groundwater testing in the township, to be taken from Fund 591 – Water.