

Watertown Charter Township

12803 S. Wacousta Road, Grand Ledge MI 48837 | (517) 626-6593

March 16, 2020 Board of Trustees Regular Meeting Minutes

CALL TO ORDER: The meeting was called to order at 7:00PM by Supervisor John Maahs with the Pledge of Allegiance.

BOARD MEMBERS PRESENT: Supervisor John Maahs, Clerk Deborah Adams, Treasurer Janice Thelen, Trustee Chad Cooley, Trustee Todd Hufnagel, Trustee Holly Madill, and Trustee Ron Overton.

BOARD MEMBERS ABSENT: None.

STAFF PRESENT: Township Manager Jennifer Tubbs and Planning Director Andrea Polverento.

PUBLIC COMMENT:

Dale Westrick, 9041 W. Herbison Road, made comments regarding his letter to the township board with fire department information obtained by the Freedom of Information Act.

CONSENT AGENDA:

Motion by Clerk Adams, seconded by Trustee Overton, to approve the consent agenda as presented. Motion carried.

AGENDA APPROVAL:

Item 11 was added: Airport Road Sewer Extension Contract approval

Item 12 was added: Supplemental Water Agreement No. 47

Motion by Trustee Overton, seconded by Treasurer Thelen, to approve the agenda as amended. Motion carried.

APPROVAL OF MINUTES:

1. February 18, 2020 – Regular Meeting

Motion by Trustee Madill, seconded by Trustee Cooley, to approve the regular meeting minutes of February 18, 2020, with the change of the words “her home” under public comments to “the farm”. Motion carried.

APPROVAL OF BILLS:

Supervisor Maahs noted the two additional bill lists on the table.

Motion by Trustee Hufnagel, seconded by Trustee Madill, to approve the bill lists dated March 16, 2020, as presented. Motion carried.

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NEW BUSINESS:

1. Beth Ball – Planning Commission Re-Appointment

Motion by Clerk Adams, seconded by Trustee Overton, to concur with the recommendation of the supervisor and re-appoint Beth Ball to the Planning Commission for a three-year term ending March 31, 2023. Motion carried.

2. Joe Davis – Planning Commission Re-Appointment

Motion by Clerk Adams, seconded by Trustee Hufnagel, to concur with the recommendation of the supervisor and re-appoint Joe Davis to the Planning Commission for a three-year term ending March 31, 2023. Motion carried.

3. John Wiesner – Planning Commission Re-Appointment

Motion by Clerk Adams, seconded by Trustee Hufnagel, to concur with the recommendation of the supervisor and re-appoint John Wiesner to the Planning Commission for a three-year term ending March 31, 2023. Motion carried.

5. Resolution 3-16-20200-1: Charles Mitchell Eagle Scout Project, Reading Library

The resolution was read by Supervisor Maahs.

Motion by Treasurer Thelen, seconded by Trustee Overton, to adopt Resolution 3-16-20200-1: Charles Mitchell Eagle Scout Project, Reading Library.

A roll call vote was recorded as follows:

Yes: Maahs, Cooley, Overton, Madill, Adams, Thelen, Hufnagel

No: None

Resolution adopted.

6. First Reading of Ordinance 55 – An Ordinance Amendment to Define and Create Regulations for Commercial Solar Energy Systems

Motion by Trustee Overton, seconded by Trustee Hufnagel, to have Ordinance No. 55 considered read, a zoning ordinance amendment to define and establish regulations for solar energy systems, as reviewed by the Planning Commission and staff, and as described in Exhibit A, and further, that Ordinance No. 55 be placed on the agenda for the April 2020 regular meeting for final reading and vote. Motion carried.

PUBLIC COMMENT, continued:

Assistant Chief Mike Roman, Delta Township Fire Department, made his monthly report to the Board and discussed fire department procedures during the Covid-19 pandemic.

7. Resolution 3-16-2020-2 – Special Assessment Roll; Resolution No. 3

Supervisor Maahs asked if there was any public input from the audience:

Kathy Ruiz, 12580 Airport Road, inquired what the terms were for the special assessment project.

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Cindy Reisig, 12700 Airport Road, thanked the township for keeping the process moving quickly and assisting the residents for this needed project.

Motion by Treasurer Thelen, seconded by Trustee Cooley, to waive the reading of Resolution 3-16-2020-2: Special Assessment Roll; Resolution No. 3. Motion carried.

Motion by Treasurer Thelen, seconded by Trustee Hufnagel, to adopt Resolution 3-16-2020-2: Special Assessment Roll; Resolution No. 3.

A roll call vote was recorded as follows:

Yes: Madill, Thelen, Cooley, Adams, Maahs, Overton, Hufnagel

No: None

Resolution adopted.

8. Resolution 3-16-2020-3 – Special Assessment District No. 115; Resolution No. 4

Motion by Treasurer Thelen, seconded by Trustee Madill, to waive the reading of Resolution 3-16-2020-3 – Special Assessment District No. 115; Resolution No. 4. Motion carried.

Motion by Treasurer Thelen, seconded by Trustee Hufnagel, to adopt Resolution 3-16-2020-3 – Special Assessment District No. 115; Resolution No. 4 as presented.

A roll call vote was recorded as follows:

Yes: Hufnagel, Overton, Maahs, Thelen, Madill, Adams, Cooley

No: None

Resolution adopted.

12. Airport Road Sewer Extension Contract Approval

Motion by Trustee Cooley, seconded by Trustee Hufnagel, to approve the contract with Scarlett Excavating for the Airport Road sewer project and authorize the township manager to authorize the notice of award. Motion carried.

9. Solid Waste Council – John Maahs Re-Appointment

Motion by Trustee Overton, seconded by Trustee Madill, to re-appoint John Maahs to the Solid Waste Council for a three-year term ending April 1, 2023. Motion carried.

4. Brad Gurski, Southern Clinton County Municipal Utilities Authority

Motion by Trustee Overton, seconded by Treasurer Thelen, to have SCCMUA bid the sewer lining project on Herbison Road. Motion carried.

Motion by Trustee Overton, seconded by Trustee Hufnagel, to continue with pump replacements for pump station 402 and 403 as outlined by SCCMUA with a project cost not to exceed \$16,544 to be paid from Watertown Township list station reserve account at SCCMUA. Motion carried.

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10. Township Response to Corona Virus

Motion by Clerk Adams, seconded by Trustee Overton, in the interest of the health, safety and welfare of the township residents and staff, to authorize the township manager to take all necessary precautions regarding building and grounds closures, staffing, payroll and personnel matters during the Covid-19 pandemic until further order of the township board. Motion carried.

11. Supplemental Water Agreement No. 47

Motion by Treasurer Thelen, seconded by Trustee Madill, to approve Supplemental Water Agreement No. 47 Water Service Agreement between Watertown Charter Township and the Board of Water and Light. Motion carried.

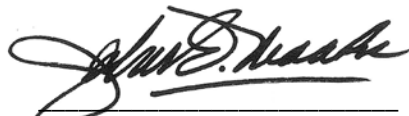
DISCUSSION AND PUBLIC COMMENT:

Treasurer Janice Thelen announced that she would not be running for re-election this year.

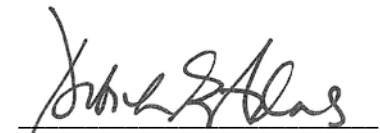
Lise Mitchell, Grand Ledge Area District Library, announced that the library was still providing services on-line and curbside.

ADJOURNMENT: The meeting was adjourned at 8:02PM.

Date approved: April 20, 2020



John Maahs, Supervisor



Deborah Adams, Clerk