

# Watertown Charter Township

12803 S. Wacousta Road, Grand Ledge MI 48837 | (517) 626-6593

August 17, 2020 Board of Trustees Regular Meeting Minutes

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**CALL TO ORDER:** The electronic meeting was called to order at 7:00PM by Supervisor John Maahs with the Pledge of Allegiance.

**BOARD MEMBERS PRESENT:** Supervisor John Maahs, Clerk Deborah Adams, Treasurer Janice Thelen, Trustee Todd Hufnagel, Trustee Holly Madill, and Trustee Ron Overton.

**BOARD MEMBERS ABSENT:** Trustee Chad Cooley, absent with notice.

**STAFF PRESENT:** Township Manager Jennifer Tubbs and Planning Director Andrea Polverento.

**PUBLIC COMMENT:**

None.

**CONSENT AGENDA:**

Motion by Trustee Madill, seconded by Treasurer Thelen, to approve the consent agenda as presented.

A roll call vote was recorded as follows:

Yes: Maahs, Hufnagel, Overton, Adams, Madill, Thelen

No: None

Absent: Cooley

Motion carried.

**AGENDA APPROVAL:**

Motion by Trustee Madill, seconded by Trustee Hufnagel, to approve the agenda as presented.

A roll call vote was recorded as follows:

Yes: Thelen, Madill, Adams, Maahs, Overton, Hufnagel

No: None

Absent: Cooley

Motion carried.

**APPROVAL OF MINUTES:**

**1. July 20, 2020 – Regular Meeting**

Motion by Treasurer Thelen, seconded by Trustee Hufnagel, to approve the regular meeting minutes of July 20, 2020, as presented.

A roll call vote was recorded as follows:

Yes: Thelen, Madill, Hufnagel, Overton, Maahs, Adams

No: None

Absent: Cooley

Motion carried.

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## 2. July 30, 2020 – Special Meeting

Motion by Trustee Madill, seconded by Trustee Hufnagel, to approve the special meeting minutes of July 30, 2020, as presented.

A roll call vote was recorded as follows:

Yes: Maahs, Adams, Thelen, Hufnagel, Overton, Madill

No: None

Absent: Cooley

Motion carried.

### APPROVAL OF BILLS:

Supervisor Maahs noted that an additional bill list had been emailed to board members that afternoon, as well as a separate bill for the Airport Road Sanitary Sewer.

Motion by Trustee Madill, seconded by Trustee Hufnagel, approve the bill lists dated August 17, 2020, as presented.

A roll call vote was recorded as follows:

Yes: Madill, Maahs, Overton, Hufnagel, Adams, Thelen

No: None

Absent: Cooley

Motion carried.

### NEW BUSINESS:

#### 1. Closing Grand River Sewer Ext 03

Motion by Treasurer Thelen, seconded by Trustee Madill, that the treasurer close the Grand River Sewer Ext 03 savings account by transferring the fund balance of approximately \$105,099.34 to the General Fund Contingency Account.

A roll call vote was recorded as follows:

Yes: Hufnagel, Overton, Thelen, Maahs, Madill, Adams

No: None

Absent: Cooley

Motion carried.

#### 2. Close Westwind Sewer Account 8-2020

Motion by Treasurer Thelen, seconded by Trustee Hufnagel, to transfer the Westwind/Airport Road Sewer Special Assessment district remaining fund balance, not to exceed \$152,000 to the appropriate general fund account as repayment of previous funds transferred to the special assessment district as a loan.

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---

A roll call vote was recorded as follows:

Yes: Adams, Overton, Maahs, Hufnagel, Thelen, Madill

No: None

Absent: Cooley

Motion carried.

### 3. Lakeside Plat Renewal

Motion by Trustee Hufnagel, seconded by Trustee Overton, that the Watertown Township Board of Trustees concur with the recommendation of the Planning Commission to approve a two year extension to the Lakeside Preserve Overall Preliminary Plat, Case No. 18-09 PPLT, for Lakeside Preserve LLC, to expire August 1, 2022.

A roll call vote was recorded as follows:

Yes: Thelen, Maahs, Madill, Adams, Hufnagel, Overton

No: None

Absent: Cooley

Motion carried.

### 4. Fire and Emergency Services Cost Committee Direction

Motion by Treasurer Thelen, seconded by Trustee Madill, to approve the Fire and Emergency Services Cost Committee recommendations to hold eight public meetings, and the development of frequently asked questions to post on the website and to disseminate to the public.

A roll call vote was recorded as follows:

Yes: Madill, Thelen, Maahs, Adams, Overton, Hufnagel

No: None

Absent: Cooley

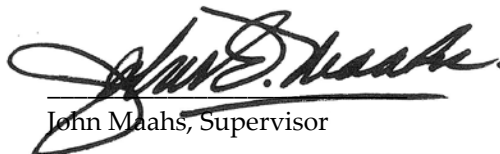
Motion carried.

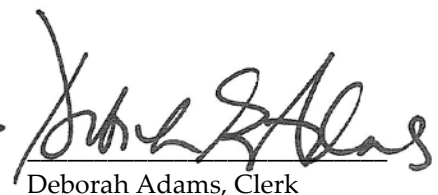
### DISCUSSION AND PUBLIC COMMENT:

Planning Director Polverento mentioned that the Planning Commission's regular meeting for November had been changed to Tuesday, November 10, 2020, and the Zoning Board of Appeals meeting had been changed to Thursday, November 12, 2020.

**ADJOURNMENT:** The electronic meeting was adjourned at 7:38PM.

Date approved: September 21, 2020

  
John Maahs, Supervisor

  
Deborah Adams, Clerk