

Watertown Charter Township

12803 S. Wacousta Road, Grand Ledge MI 48837 | (517) 626-6593

November 16, 2020 Board of Trustees Regular Meeting Minutes

CALL TO ORDER: The electronic meeting was called to order at 7:00PM by Supervisor John Maahs with the Pledge of Allegiance.

BOARD MEMBERS PRESENT: Supervisor John Maahs, Clerk Deborah Adams, Treasurer Janice Thelen, Trustee Chad Cooley, Trustee Todd Hufnagel, Trustee Holly Madill, and Trustee Ron Overton.

BOARD MEMBERS ABSENT: None.

STAFF PRESENT: Township Manager Jennifer Tubbs, Planning Director Andrea Polverento and Treasurer-Elect Susan Biergans.

PUBLIC COMMENT:

None.

CONSENT AGENDA:

Motion by Treasurer Thelen, seconded by Trustee Cooley, to approve the consent agenda as presented.

A roll call vote was recorded as follows:

Yes: Thelen, Cooley, Maahs, Hufnagel, Overton, Adams, Madill

No: None

Motion carried.

AGENDA APPROVAL:

Item 5 was added: Office Hours for December

Motion by Trustee Hufnagel, seconded by Treasurer Thelen, to approve the agenda as amended.

A roll call vote was recorded as follows:

Yes: Madill, Adams, Maahs, Cooley, Overton, Hufnagel, Thelen

No: None

Motion carried.

APPROVAL OF MINUTES:

1. October 19, 2020 – Regular Meeting

Motion by Trustee Hufnagel, seconded by Trustee Cooley, to approve the regular meeting minutes of October 19, 2020, as presented.

A roll call vote was recorded as follows:

Yes: Cooley, Madill, Hufnagel, Thelen, Overton, Maahs, Adams

No: None

Motion carried.

Watertown Charter Township

12803 S. Wacousta Road, Grand Ledge MI 48837 | (517) 626-6593

November 16, 2020 Board of Trustees Regular Meeting Minutes

APPROVAL OF BILLS:

Supervisor Maahs noted that an additional bill list had been emailed to board members that morning.

Motion by Trustee Cooley, seconded by Trustee Madill, to approve the bill lists dated November 16, 2020, as presented.

A roll call vote was recorded as follows:

Yes: Maahs, Overton, Hufnagel, Adams, Cooley, Thelen, Madill

No: None

Motion carried.

PUBLIC HEARING

The public hearing was opened at 7:07PM

No hands were raised by any participants, all participants were unmuted, and no chats were received. No comments having been made, the public hearing was closed at 7:08PM

NEW BUSINESS:

1. Resolution No. 11-16-2020-1, Budget Resolution – 2021 General Appropriations

Motion by Trustee Overton, seconded by Trustee Madill, to waive the reading of the Resolution.

A roll call vote was recorded as follows:

Yes: Hufnagel, Overton, Thelen, Cooley, Maahs, Madill, Adams,

No: None

Motion carried.

Motion by Trustee Overton, seconded by Trustee Madill, to adopt Resolution No. 11-16-2020-1, Budget Resolution – 2021 General Appropriations.

A roll call vote was recorded as follows:

Yes: Overton, Thelen, Maahs, Madill, Adams, Hufnagel, Cooley

No: None

Resolution adopted.

2. Resolution 11-16-2020-2, Resolution to Adopt Interlocal Agreement for Clinton County to Approve Designated Assessor for Period January 1, 2021 Through December 31, 2026

Motion by Trustee Overton, seconded by Treasurer Thelen, to waive the reading of the Resolution.

A roll call vote was recorded as follows:

Yes: Adams, Overton, Maahs, Hufnagel, Thelen, Madill, Cooley

No: None

Motion carried.

Watertown Charter Township

12803 S. Wacousta Road, Grand Ledge MI 48837 | (517) 626-6593

November 16, 2020 Board of Trustees Regular Meeting Minutes

Motion by Trustee Overton, seconded by Treasurer Thelen, to adopt Resolution 11-16-2020-2, Resolution to Adopt Interlocal Agreement for Clinton County to Approve Designated Assessor for Period January 1, 2021 through December 31, 2026

A roll call vote was recorded as follows:

Yes: Cooley, Thelen, Maahs, Madill, Adams, Hufnagel, Overton

No: None

Resolution adopted.

3. Selection of Auditing Firm

Motion by Treasurer Thelen, seconded by Trustee Madill, to approve the bid with Maner Costerisan including the pre-audit and F-65 report for an initial amount of \$17,200 and that Maner Costerisan will provide the township a yearly engagement letter, outlining the costs for services and renewing the audit service until such time the service is terminated by either party.

A roll call vote was recorded as follows:

Yes: Madill, Thelen, Maahs, Cooley, Adams, Overton, Hufnagel

No: None

Motion carried.

4. 2020 Special Assessments to be Added to Tax Roll

Motion by Treasurer Thelen, seconded by Clerk Adams, to approve the additional 2020 special assessment installments, to be placed on the 2020 winter tax statement, in the amount of \$178,188.

A roll call vote was recorded as follows:

Yes: Thelen, Maahs, Cooley, Adams, Overton, Hufnagel, Madill

No: None

Motion carried.

5. Office Hours for December

Motion by Clerk Adams, seconded by Treasurer Thelen, to close the township offices December 21 through December 23, 2020.

A roll call vote was recorded as follows:

Yes: Thelen, Adams, Maahs, Overton, Hufnagel, Cooley, Madill

No: None

Motion carried.

DISCUSSION AND PUBLIC COMMENT:

The Board thanked Treasurer Thelen for her many years of service and wished her much happiness in her retirement.


Watertown Charter Township

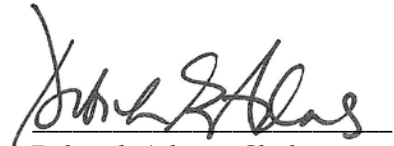
12803 S. Wacousta Road, Grand Ledge MI 48837 | (517) 626-6593

November 16, 2020 Board of Trustees Regular Meeting Minutes

ADJOURNMENT: The electronic meeting was adjourned at 7:29PM.

Date approved: December 21, 2020


John Maahs, Supervisor


Deborah Adams, Clerk